

FINANCIAL RESPONSIBILITY POLICY

BY CLICKING ON THE "ACCEPT" BUTTON YOU ARE ACKNOWLEDGING THAT BY REGISTERING FOR COURSES AT GRAMBLING STATE UNIVERSITY YOU BECOME A PARTY TO A CONTRACT WITH GRAMBLING STATE UNIVERSTIY AND TO THE TERMS AND CONDITIONS DESCRIBED HEREIN. YOU ACKNOWLEDGE THAT YOU HAVE READ, UNDERSTAND AND AGREE TO BE BOUND BY SUCH TERMS AND CONDITIONS.

By registering for courses at Grambling State University ("GSU"), you hereby acknowledge that you are entering into a contractual arrangement with GSU, whereby you agree to comply with all laws, rules and regulations applicable to your registration, payment of fees, enrollment and attendance. Included in the rules and regulations that comprise the terms and conditions of this contract are those contained in any Grambling State University General Catalogue in effect during the years of your enrollment.

In addition to reading, agreeing with and accepting all of the terms and conditions set forth in the Grambling State University General Catalogue, you must specifically acknowledge and authorize the following:

- ⌚ All fees and other University expenses are due at the beginning of the semester.
- ⌚ I understand that I am fully responsible for any tuition and fees, room and board, miscellaneous charges and/or fines that I or the university add to my student account **AFTER** I complete registration and/or sign a promissory note.
- ⌚ I authorize Grambling State University to apply proceeds from my federal student financial aid awards (up to \$200 of prior year charges) and/or scholarships to pay current and/or delinquent tuition and fees and non-institutional charges. These charges include, but are not limited to health insurance, decals, GFLEX vouchers, bookstore charges, transcripts, graduation fees, campus violations, administrative sanctions, parking/traffic and/or library fines, late fees, any PAST DUE charges, and other miscellaneous fees and fines incurred. In the event of default on my financial aid and/or scholarships, I understand that I am fully responsible for payment of the above listed charges. Further I understand that if I decide not to attend Grambling State University or complete the registration process, I must officially withdraw.
- ⌚ I authorize GSU to electronically send my 1098T tax form to my online GSU Banner Web Account.
- ⌚ It is the student's responsibility to cancel their registration by dropping all courses before classes begin if proper financial arrangements have not been made.
- ⌚ The University reserves the right to withhold future services (registration, transcript request, diploma, etc.) to persons who have any outstanding obligations with the University.

- ⌚ In the event that financial aid is reduced or cancelled, or in the event the student has not met the specified requirements for receiving such aid, the student will become responsible for the full balance of outstanding charges.
- ⌚ **Failure to respond to demands for payment made by Grambling State University for laboratory school charges, dormitory fines, disciplinary fines, traffic fines, travel charges, and/or any Grambling State University related fines/charges may result in such debts being transferred to the State of Louisiana Attorney General's Office, or other outside collection agency, for collection. Upon transmittal for collection, the student is responsible for collection/attorney's fees in the amount of thirty-three and one-third per cent (33 1/3%) of the unpaid debt, and all court costs.**
- ⌚ If payment is in the form of a check and the check is returned by the bank for any reason, a \$25.00 service charge will be charged to the account. If the check is not redeemed promptly, the returned check may be submitted to the District Attorney's office for collection. Upon transmittal for collection, the student will be responsible for any other collection costs imposed by the District Attorney's office based on a percentage of the amount of the check.
- ⌚ Students leaving and/or withdrawing from Grambling State University prior to the 60% point in the semester, officially or unofficially, are obligated to return the federal aid received for that semester proportionate to the student's attendance. **Failure to return that portion of federal aid received upon demand may result in the amount owed being transferred to the State of Louisiana Attorney General's Office or other outside collection agency, for collection. Upon transmittal for collection, the student is responsible for collection/attorney's fees in the amount of thirty-three and one-third per cent (33 1/3%) of the unpaid debt, and all court costs.**
- ⌚ **Any debt owed to the university as a result of the student's failure to make required payments or failure to comply with the terms of the applicable program as governed by the Grambling State University General Catalogue will result in a violation of the terms and conditions of this contract. Failure to respond to demands for payment made by Grambling State University may result in such debts being transferred to the State of Louisiana Attorney General's Office or other outside collection agency, for collection. Upon transmittal for collection, the student is responsible for collection/attorney's fees in the amount of thirty-three and one-third per cent (33 1/3%) of the unpaid debt, and all court costs.**

COLLECTION POLICY

At the end of each semester, (spring, fall, summer sessions I and II), a student whose account has been inactive through the 14th class day, or the last day of registration, will be assigned to a collection agency for payment without further notification. The student is responsible for attorney fees and any additional collection fees and/ or costs.

I do fully understand that if my account balance at Grambling State University is not paid in full by the end of the semester, the balance will be forwarded to a collection agency for payment. Any additional costs associated with my account will be paid by me.

I am also aware that I will not receive any other form of communication from the University informing me that my account will be placed with a collection agency if it is not paid in full at the end semester.

If you should have any question regarding this Financial Responsibility Policy, please e-mail studentaccounts@gram.edu or call them at 318-274-2206.