

II. EDUCATIONAL HISTORY

List in chronological order ALL colleges and universities you have attended.

College or University	Degree/Date Received	Academic Area
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

III. ACADEMIC INTENT

State briefly, but specifically, your reasons for pursuing the proposed certification program or degree.

IV. RESUME OR VITA

Attach a resumé or vita that includes the following:

- Name and permanent address.
- Copies of programs for papers read or presentations given at state, regional, national or international conferences.
- Educational Preparation – Degrees earned, dates, granting institutions, and majors.
- Professional certification and licensure – Certificate or licenses, effective dates, granting states.
- Professional experiences – positions held, employing institutions/agencies, location, dates.
- Research and publications.
- Provide complete bibliographic information for published works and copies (print or electronic) of articles and book chapters.
 - Copies (print or electronic) of master’s, EdS or doctoral projects, theses or dissertations.
 - Copies of programs for papers read or presentations given at state, regional, national or international conferences.
 - Copies of title pages of books and major reports.
 - Description of research in progress.
 - Description of research interests.
- Professional activities – memberships in professional/scholarly associations, leadership roles.
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- Public service and consulting activities – list and document significant activities.

V. FOR MEd EDUCATION LEADER CANDIDATES ONLY

Complete an Application Portfolio that includes:

- Application to the Graduate School
- Application for Admission to Graduate Programs in Education
- Three recommendation forms to be completed by
 - a) A building level principal or a school administrator
 - b) A superintendent or designee
 - c) A university professor
- All Official Academic Transcripts
- GRE Scores
- Evidence of good writing ability:
 - ❖ 3.5 or greater on the GRE Analytical Section; OR
 - ❖ 500 or greater on the GRE Verbal Section
- Evidence of Level 2 Professional Teaching (LATAAP) or Equivalent
- Evidence of a minimum of 3.0 GPA earned in a Master’s Degree Program and a minimum of 2.5 GPA earned in a Bachelor’s Degree Program (Should be reflected on the Transcripts)

Signature

Date