

GRAMBLING STATE UNIVERSITY

"Where Everybody is Somebody"



UNDERGRADUATE ADMISSION GUIDELINES



**Grambling State University
Office of Admissions and Recruitment
403 Main Street
P. O. Box 4200
Grambling, LA 71245
318.274.6183 (Office)
318.274.3292 (Facsimile)
888.863.3655 (Toll Free)**

Grambling State University Undergraduate Admission

Thank you for your interest in Grambling State University! The Office of Admissions & Recruitment would like to welcome you to our prestigious institution. We are sure you will enjoy all of the educational opportunities and experiences this institution has to offer.

The services that our office provides include recruiting, admittance to the university and orientation. We also coordinate our annual High School Day and assist with the High Ability Program--a summer program that reaches out to high school juniors and prepares them for college life.

Basic Undergraduate Admission Requirements

Admission to Grambling State University will be granted to students who meet the basic requirements for admission and who meet the admission criteria. The following credentials must be received in the Office of Admissions and Recruitment by the published application deadlines for fall, spring, or summer.

- **Application for Admission**
 - Only web applications accepted @ <http://www.gram.edu/admissions/criteria.asp>; click on *Apply Online*)
 - **Web Applicants** must submit signed signature page
- **Application fee of \$20** (Fee waivers are not allowed)
 - Application fee can be paid online when submitting the web application.
 - Application fee can be mailed in the form of a money order or check.
 - Application fee can be paid via credit card by calling 318-274-6253.
 - Application fee is non-refundable.
- **ACT or SAT scores** are required of all freshman students. These scores must be sent directly from the testing agency. GSU Test codes: ACT is 1582; SAT is 6250.
- **Official HS Transcript** - (New Freshmen Applicants). *Transcripts cannot be faxed.*
 - **Louisiana Applicants** - We will request your seventh semester and final high school transcript from the Board of Regents and the Louisiana Department of Education's Student Transcript System (STS). It will not be necessary to have transcripts sent to Grambling State University from your high school, unless you graduated before 2004.
 - **Note:** If a Louisiana student applies close to the application deadline, we will ask the student to request a transcript from the school. This will expedite the application process, as it may take a couple days to retrieve transcript from STS after applying.
 - **Out-of-State Applicants** must submit an *official, sixth or seventh semester* transcript which indicates a minimum cumulative, un-weighted GPA of 2.0 on a 4.0 scale. The final transcript must be mailed to us immediately after graduation.
- **Official College Transcript** - (Transfer Applicants). *Transcripts cannot be faxed.*
 - Submit **official transcript(s)** from **all** regionally, accredited institutions attended.
- **Proof of Immunization and medical history.** Immunization is required. Louisiana Law (R.S. 17:170/R.S. 17:170.1/Schools of Higher Learning) requires that all students entering Grambling State University be immunized for the following:
 - Measles (2 doses), Mumps, Rubella (MMR)-required for those born on or after January 1, 1957;
 - Tetanus-Diphtheria (Td)-within the past ten years, and;
 - Meningococcal disease (Meningitis).

Please mail proof of immunization to 403 Main Street, P.O. Box 4251, Grambling, LA 71245. Or you may fax the documents to 318-274-2481. For details regarding required immunizations, please visit the website at http://www.gram.edu/Student_services/health_center/.

Application Deadlines:

Fall Semester – **June 1st**

Spring Semester – **December 1st**

Summer Sessions – **May 1st**

Note: *If student does not enroll for the semester applied, written notification to change to the next semester must be received. The application fee and credentials can only be applied to the subsequent semester of the initial application.*

Admission as a First-Time Freshman

A first-time freshman is defined as an entering freshman who has never attended any college (or other postsecondary institution). Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

Louisiana residents with Certificate of Achievement diplomas are not eligible for admission. Additionally, students with a General Equivalency Diploma (GED) are not eligible for admission to the university. Students with a GED are advised to attend a **regionally, accredited** community college, and after successfully completing a two-year program of study to seek admission to the university as a transfer student.

All applicants must meet the criteria for admission as outlined. Admission to the university is conditional until evidence of graduation from high school and completion of required core units are received.

Admission Criteria

In addition to the basic admission requirements, first-time freshman applicants must meet the admission criteria. Beginning the 2007-2008 school year, the admission criteria at Grambling State University changed. We developed a transition plan that involved an incremental change from open admissions to selectivity during the period from fall 2007 to the fall 2010. The following tables represent the admission criteria for 2010 for all new first-time freshmen:

TABLE I. ADMISSION CRITERIA - 2010	
FOR LOUISIANA HIGH SCHOOL GRADUATES	
GSU Spring & Summer 2010	GSU Fall 2010
16.5 Required High School Core Units AND	17.5 Required High School Core Units AND
High School GPA of 2.0 or above OR Composite of 19 or above on ACT (or SAT equivalent of 900) Note: The Verbal and Math scores are used to compute the SAT equivalent.	High School GPA of 2.0 or above OR Composite of 20 or above on ACT (or SAT equivalent of 940) Note: The Verbal and Math scores are used to compute the SAT equivalent.
OR *Rank in the Top 50% of HS Graduation Class <i>*For Louisiana students only</i>	OR *Rank in the Top 50% of HS Graduation Class <i>*For Louisiana students only</i>
AND Require no more than one developmental course If student takes the ACT, must score 18 on English OR 19 on math OR If student takes the SAT, must score 450 on the Verbal (Critical Reading) OR 460 on the math.	AND Require no more than one developmental course If student takes the ACT, must score 18 on English OR 19 on math OR If student takes the SAT, must score 450 on the Verbal (Critical Reading) OR 460 on the math.
OUT-OF-STATE HIGH SCHOOL GRADUATES	
First-time freshmen who are graduates of out-of-state high schools must meet ALL admission criteria in ONE of the following groups:	
GROUP 1: Completion of current minimum high school core curriculum (refer to minimum criteria for in-state students); require no more than one developmental course*; and one of the following: a. Minimum cumulative, un-weighted high school GPA of 2.0 (4.0 scale); OR b. Minimum composite ACT of 19 (SAT Verbal & Math score of 900). Note: The ACT requirement will be 20 for fall 2010 (SAT of 940).	
*To meet the developmental course requirement, student must meet the following ACT or SAT sub-score, in addition to the above criteria: If student takes the ACT, must score 18 on English OR 19 on math. If student takes the SAT, must score 450 on the Verbal (Critical Reading) OR 460 on the math.	
GROUP 2: Minimum composite ACT of 19 or above (SAT Verbal & math score of 900); minimum cumulative, un-weighted high school GPA of 2.0 (4.0 scale); and require no more than one developmental course*. Note: The ACT requirement will be 20 for fall 2010 (SAT of 940).	
*To meet the developmental course requirement, student must meet the following ACT or SAT sub-score, in addition to the above criteria: If student takes the ACT, must score 18 on English OR 19 on math. If student takes the SAT, must score 450 on the Verbal (Critical Reading) OR 460 on the math.	
GROUP 3: Minimum composite ACT of 23 (SAT Verbal and math score of 1050); and require no more than one developmental course*.	
*To meet the developmental course requirement, student must meet the following ACT or SAT sub-score, in addition to the above criteria: If student takes the ACT, must score 18 on English OR 19 on math. If student takes the SAT, must score 450 on the Verbal (Critical Reading) OR 460 on the math.	

TABLE II. HIGH SCHOOL CORE CURRICULUM

Course	Spring & Summer 2010 (units)	Fall 2010 (units)
English I, English II, English III, English IV	4	4
Algebra I or Applied Algebra 1A & 1B (count as one unit); Algebra II ; Geometry, Trigonometry, Calculus, or an approved Advanced Math Substitute	3	3
Biology ; Chemistry ; Earth Science, Environmental Science, Physical Science, Biology II, Chemistry, Physics, Physics II, or Physics or Technology	3	3
American History ; World History, Western Civilization, or World Geography	2	2
Civics, Civics & Free Enterprise (one unit combined)	1	1
Fine Arts Survey (or substitute two units of performance courses in music, dance and/or theatre; or substitute two units of visual art; or substitute two units of studio art; or substitute one unit of an elective from among the other subjects listed in the core curriculum	1	1
Computer Science, Computer Literacy, or Business Computer Applications (or substitute at least one-half unit of an elective course related to computers approved by the State Board of Elementary & Secondary Education or one-half unit as an elective from among the other subjects listed in the core curriculum	0.5	0.5
Foreign Language (two units of the same language)	2	2
Advanced Mathematics or Advanced Science Course*		1

Those courses set off by semicolons must be taken and those separated by commas provide the students with choice.

*An additional unit of advanced math or advanced science from among the following courses: Geometry, Calculus, Pre-Calculus, Algebra III, Probability and Statistics, Discrete Mathematics, Applied Mathematics III, Advanced Mathematics I, Advanced Mathematics II, Integrated Mathematics III, Biology II, Chemistry II, Physics, or Physics II.

Developmental Course Requirements

Beginning fall 2009, the need for developmental work will be limited to one course. Grambling State University offers developmental courses in English and math. If the minimum requirements on the sub-scores below are not met, developmental work will be required. New students are limited to **one** developmental course.

Test Type	Required Score	
ACT	English 18	Math 19
SAT	Verbal (Critical Reading) 450	Math 460

Application Status Notification

All admission credentials must be sent to the Office of Admissions and Recruitment at:

403 Main Street - P. O. Box 4200
Grambling, LA 71245

NOTE: DOCUMENTS SUBMITTED FOR ADMISSION AND RESIDENCY REQUIREMENTS BECOME THE PROPERTY OF GSU AND MAY NOT BE RETURNED.

After an evaluation of the application, the Director of Admissions and Recruitment will notify the applicant as to the status of the application. Notification can be in the following forms:

- Status letter sent to the applicant's email address.
Note: It is student's responsibility to inform us of e-mail address changes.

If admitted on a conditional or provisional basis, all pending documents must be received before registration. Failure to submit all required credentials will result in a hold which prevents further registration until the credentials are received.

First-time freshman applicants who do not meet the required high school core units are advised to contact us for details on our Charles P. Adams Bridge-to-College Program. This "bridge" program offers core courses during the summer for applicants who are deficient in the core units. (*Please see the "Bridge-to-College Program" section.*)

Admission as a Transfer Student

Students who have attended a regionally, accredited institution (excluding concurrent enrollments) are considered transfer applicants. **Students cannot be admitted as a new freshman if they have enrolled at another institution.** In order to be admitted, transfer applicants must:

- submit an application fee of \$20, **and**
- submit **official** transcript from **EACH** regionally, accredited institution attended, regardless if credits appear on another transcript. An official transcript is defined as one mailed directly from one institution to another. It bears the institution's seal, signature of the registrar, the date of issuance, and is issued to Grambling State University – Office of Admissions. (**Note:** A sealed transcript issued to the student is not official; it must be issued to us), **and**
 - **Note: ONE SEMESTER ONLY (Transient)** transfer students must have a letter of good standing sent from the Registrar's Office of the institution previously attended.
- have earned a cumulative GPA of at least 2.00, **and**
- be in good academic standing and eligible to return to the last college or university of attendance, **and**
- have earned at least 24 semester hours of course work that must include six hours of Freshman English, six hours of college level mathematics, and six hours of a foreign language. Hours earned in developmental courses are not used toward a degree.

If the transfer applicant has earned a cumulative GPA of at least 2.00, but has less than 24 semester hours of course work, and/or has not taken the specified courses, then the applicant must meet the *admission criteria for new students (freshmen)*. The student will still be classified as a transfer student.

All students who transfer from another regionally, accredited college or university will be given credit for courses in which a grade of "C" or higher was earned, and that correspond to courses in the University's curriculum. The equivalence of a course taken at a Louisiana institution to a Grambling course is determined by the Board of Regents transfer equivalency matrix. The equivalence of all other courses is determined by the appropriate department head. Credit is not given for course work taken at an institution not regionally accredited. Courses accepted for credit are not necessarily used toward a degree.

Admission as a Transfer Student (cont'd)

Transfer Statuses

Regular Transfer status will be given to all transfer students who meet the basic admission requirements, and who have:

- A cumulative 2.0 GPA or better, and
- At least 24 semester hours of course work that include 6 hours of Freshman English, 6 hours of college level math, and 6 hours of a foreign language.

Provisional Transfer status will be given to all transfer students prior to completion of the semester in which they are currently enrolled, who meet the requirements of a **Regular Transfer**.

Transfer Credit Evaluation

Transfer credits will be evaluated for course work shown on **official** transcripts. Transfer credits will be added to the permanent record only for persons who are admitted as degree-seeking students.

Note: *Falsification of any information or intentional omission of information may lead to refusal of admission or dismissal from the university, if admitted.*

Admission as an Adult, Non-Traditional Student

As an institution that uses standards for admission, the University applies its criteria to all persons who seek admission. Degree-seeking applicants who are 25 years of age or older and who seek admission, must meet the same criteria for admission as applicants who are in their senior year of high school. Those who do not meet the criteria should attend a community college and seek admission as a transfer applicant. An applicant who is 25 years of age or older and who does not meet the criteria for admission may request to demonstrate preparation for college work by taking and passing the Freshman College Composition and College Algebra examinations of the College-Level Examination Program, and by making a composite score of at least 20 on the ACT.

Readmission of Grambling State University Students

Any student not attending school for one regular semester, excluding summer sessions, must reapply for admission. The student must meet the current admission criteria in order to be approved for admission. The former student's GSU grade point average must be a minimum 2.0 in order to be considered for readmission. Credits earned at another institution do not affect the student's GSU grade point average. Items needed in order to be considered for readmission are:

- Online application for admission (with signed signature page)
- Application fee of \$20.00
- Official transcript from accredited college(s) attended while absent from Grambling State University
- Proof of Immunization

Right to Appeal

Any prospective new student who is denied admission to Grambling State University has the right to appeal the decision by writing to: **Admissions Appeal Committee - 403 Main Street, Post Office Box 4200 - Grambling, LA 71245**

A letter of appeal from the applicant and two (2) letters of recommendation from the principal, teacher or counselor must be submitted to the Admissions Appeal Committee. The prospective student will be notified of the decision by mail.

All decisions of the Admissions Appeal Committee are final.

IN-STATE RESIDENCY REQUIREMENTS (effective fall 2010)

For tuition purposes, **new** students from other states (U.S. citizens) may be considered residents of Louisiana when registering for admittance to Grambling State University provided they satisfy the following minimum criteria:

1. **Students must first satisfy the admission requirements of the institution.**
2. Additional minimum admission criteria include:

- **First-time freshmen**

Spring & Summer 2010

- a) ACT of 17 (SAT 820) and GPA of 2.5 (un-weighted, on 4.0 scale), or
- b) ACT of 18 (SAT 860) and GPA of 2.3 (un-weighted, on 4.0 scale), or
- c) ACT of 19 (SAT 900) and GPA of 2.0 (un-weighted, on 4.0 scale).

(Note: SAT requirement is the combined Verbal and math scores)

Fall 2010

- a) ACT of 21 (SAT 980) and GPA of 2.5 (un-weighted, on 4.0 scale), or
- b) ACT of 22 (SAT 1020) and GPA of 2.3 (un-weighted, on 4.0 scale), or
- c) ACT of 23 (SAT 1050) and GPA of 2.0 (un-weighted, on 4.0 scale).

(Note: SAT requirement is the combined Verbal and math scores)

- **Transfer students** (who have completed at least 12 credits of college level work):
 - a) Cumulative GPA of 2.5 on college level work, and
 - b) Have no need for developmental course work, and
 - c) Be eligible to return to previous institution.
- **Special Achievement Consideration (Spirit Group).** A student with high achievement in dance, debate, visual arts, music, or theater performance may be granted a waiver (or “may be considered a resident of Louisiana for tuition/fee purposes) if that student’s performance will improve the educational opportunities of other students. Cheerleaders, flag corps, university recognized or sponsored spirit groups that perform at athletic game activities, and the SGA president, *as well as certain others* may also be considered in this group. The student must meet *each* of the following criteria:
 - High achievement in the appropriate performance area.
 - Cumulative GPA of 2.5 (4.0 scale) **and** at least 24 semester hours of college work. If applying prior to entering college: un-weighted GPA of 2.5 GPA (4.0 scale) in high school.
 - Demonstrate leadership.
 - Receive a satisfactory rating in an interview with the Admissions Committee. (Interview must be documented).
 - Commit to participate in the appropriate performance area.

Any student in the spirit group must meet certain criteria to retain the resident fee status. *(Please contact the Admissions Office for details).*

3. All students must earn a minimum of 12 credit hours each semester to be eligible to continue this resident fee status.
4. All students must maintain satisfactory academic progress as defined by Grambling State University (this includes earning a minimum 2.0 GPA each semester).

Note: All GPA requirements are un-weighted and based on a 4.0 scale. All SAT score requirements are based on the combined Verbal and Math scores.

Non-academically, a student will qualify for in-state residency regardless of high school or college GPA (transfer student) if:

- One of the **biological** parents graduated from Grambling State University.
- Living with a **biological** parent who is an established resident of Louisiana.
- Parent is a current member of the armed forces (not Reserve or Guard) and the home of record is Louisiana.
- Student receives an associate or higher degree from Grambling State University.

There are other limited eligibility requirements that generally do not apply to new students entering Grambling State University from out-of-state.

High Ability Program for Secondary School Students

Each summer, the Office of Retention and High Ability sponsors a special enrichment program for secondary school students who have completed the junior year with outstanding academic records. The program involves accelerated work in mathematics, English, the fine arts and an orientation program to aid the transition to more demanding academic work. Participants visit science and engineering government/industry facilities and engage in a number of extra-curricular activities.

The program is designed to accomplish the following:

- Provide a dynamic opportunity for students to begin their college training prior to high-school graduation.
- Provide participants with a variety of enriching exploratory experiences that are useful in helping them to begin finalizing their vocational and career goals.
- Extend the academic experiences of outstanding secondary school juniors to the university level.

To be eligible to participate in the High Ability Program, the applicant must meet the following qualifications:

- Completion of five semesters of high-school credit.
- Recommendation by the principal or counselor.
- Earn a 3.30 GPA or higher on a 4.00 scale in order to receive a scholarship to High Ability (room, board and tuition). (Books not included).

Credit earned in the High Ability Program can be applied toward a degree program at Grambling State University. Applications are available online (www.gram.edu). They may also be obtained by calling 318-274-2770 or writing to:

Director of Retention and the High Ability Program
Post Office Box 567
Grambling, LA 71245

Charles P. Adams Bridge-to-College Program (ABC)

In the development of the plan for the transition from open admissions to selectivity, the University has developed strategies to assist students who do not meet the criteria.

Named for the founder of the institution that would become Grambling State University, the Charles P. Adams Bridge to College (ABC) Program is an integral component of the University's mission and historic commitment to educational opportunity. The ABC Program consists of a curriculum and support elements which have been developed to meet the academic needs of students who want to meet the admissions criteria and enter college well prepared. The Program offers two, intensive four-week sessions that occur during the summer school sessions of the University. The curriculum for the program includes courses in foreign language (Spanish & French), Algebra II, and physical science.

Any student who does not meet the criteria for admission will be given options that will allow the student to meet the standards. These options may involve participation in the ABC Program, or attendance and satisfactory academic course work at a regionally, accredited community college.

If you know that you do not meet the current admission criteria and want to attend Grambling State University, you must call the Admissions Office and speak with the admissions counselor responsible for advising students about this program. In order to participate in the program, a student must have been informed that he/she does not meet the admissions criteria, and **must be referred to the program by an admissions counselor**. Please refer to our website at www.gram.edu/admissions for deadlines and other details.

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___Accounting	___Economics	___Mass Communication	___Political Science (Pre-Law)
___Applied Music-Performance	___Elementary Education	___Mathematics	___Psychology, General
___Art	___Engineering Technology ___Drafting Design Technology Conc ___Electric Engineering Technology Conc	___Mathematics Education	___Social Studies Education
___Art Education	___English Education	___Middle School Education (English)	___Social Work
___Biology	___English, General	___Middle School Education (Mathematics)	___Sociology
___Biology Education	___French	___Music Education (Instrumental)	___Spanish
___Chemistry	___French Education	___Music Education (Vocal)	___Special Education (Mild/Mod Elem Dual)
___Child Development (AS)	___Health & Phys Education	___Nursing (Pre-Nursing to BSN)	___Special Education (Mild/Mod Secondary)
___Computer Info Systems	___History	___Paralegal Studies (BA)	___Special Education (Pre Non-Cat Ear Chi Dual)
___Computer Science	___Leisure Studies	___Physics	___Theatre
___Criminal Justice (BS)	___Management	___Physics Education	___Undecided
___Early Childhood Education	___Marketing	___Political Science	

Apply On Line!

Follow these steps to submit an online admission application:

1. Go to www.gram.edu
2. Click on [**Prospective Students**](#)
3. Click on the [**Admissions**](#) link
4. Go to [**Apply Online**](#)
5. Click the [**First time user account creation**](#) link
6. [**Create**](#) a user account
7. Click [**Login**](#)

Write down your **Login ID** and **PIN**. You will need them to check the status of your application(s), as well as to complete an unfinished application.

Once the application is complete, you will be required to print the *Signature Page*. Your application will not be processed until we receive the signed *Signature Page*.

Do not submit multiple applications, as this will delay the processing of your application. If you need to change a submitted application, please contact the Admissions Office.

If the deadline has passed for the term you wish to enroll, do not submit an application for a term you do not intend to enroll. There is a \$20 application fee associated with each application.

Maintain current email address and check your email frequently for status updates. Your official acceptance letter will be mailed to the mailing address you provided when submitting your application.

For application status updates, please visit the admissions website for live chat sessions with your admissions counselor.

www.gram.edu/admissions/default.asp

GSU Admissions & Recruitment: Service With a Smile!

**Concordance between ACT Composite Score
and Sum of SAT Critical Reading and Mathematics Scores**

SAT CR+M (Score Range)	ACT Composite Score	SAT CR+M (Single Score)
1600	36	1600
1540-1590	35	1560
1490-1530	34	1510
1440-1480	33	1460
1400-1430	32	1420
1360-1390	31	1380
1330-1350	30	1340
1290-1320	29	1300
1250-1280	28	1260
1210-1240	27	1220
1170-1200	26	1190
1130-1160	25	1150
1090-1120	24	1110
1050-1080	23	1070
1020-1040	22	1030
980-1010	21	990
940-970	20	950
900-930	19	910
860-890	18	870
820-850	17	830
770-810	16	790
720-760	15	740
670-710	14	690
620-660	13	640
560-610	12	590
510-550	11	530

Fall Financial Aid Process

Steps for timely completion of the Free Application for Federal Student Aid (FAFSA) and aid to be posted prior to August 1st for freshmen, transfer and former students

1. Confirm admission acceptance with the Admissions Office (1-888-863-3655). Transfer and former students are expected to meet Grambling State University's minimum standards indicated in the financial aid satisfactory academic progress policy available on the university web: www.gram.edu.
2. Go to: www.pin.ed.gov to apply for a PIN #. Dependent students should have parent apply for a PIN# as well.
3. Complete the appropriate year FAFSA on the Web www.fafsa.ed.gov starting January 1 and no later than April 1st.
4. Receive and review the Student Aid Report (SAR) from the federal processor. This is the official record to confirm receipt of FAFSA by the federal processor. Read comments to know if FAFSA has been selected for the Verification Process for the school to verify certain information.
5. Call the federal processor (1-800-433-3243) if SAR is not received within 2 weeks of filing FAFSA.
6. Go online at: www.gram.edu (see financial aid online instructions) or contact the Financial Aid Office during the Spring semester to print, complete, and submit requested documents prior to June 1st.
7. Encourage parent to go online at: www.opennet.salliemae.com to complete the pre-approval request for a Parent Plus Loan in order for the school to access the online credit decision. Parents may apply for a Parent Plus Loan if the credit is approved. If the parent's credit is denied, dependent students may apply for the UnSubsidized Stafford Loan by completing the Loan Adjustment Form.
8. View and Accept your Financial Aid Award package online at: www.gram.edu. If aid awarded is not sufficient to cover charges, may consider non-federal options: Cash/Credit Card, or Private Loans (SallieMae: 1-800-695-3317 or Chase: 1-866-661-5165), or the university FACTS Payment Plan at the university website, click e-cashier.
9. Go on-line at www.gram.edu to view the fall registration procedures.
10. Failure to complete the above steps will cause a delay in financial aid, resulting in starting classes late, waiting in long lines, and late refunds.

Office of Student Financial Aid and Scholarships

Making Educational Dreams Possible