

- Evidence that peers have found the research meaningful. Citations might be used.
- Evidence that the research has resulted in publications in refereed journals.
- Evidence that the research has obtained grant support and that the amount of support attests to the relevance of the research.
- Evidence that students have benefited from the nominee's research through direct participation or through the incorporation of research findings into course materials.
- Evidence of derivatives from the research that will benefit others such as patents, new products and new procedures.
- Publication of books, monographs, and book chapters on the research conducted.

SAC Service Award Criteria

- Evidence that the service rendered benefited directly an identifiable segment of the community.
- Evidence that the service rendered did not involve compensation or an immediate personal benefit to the nominee.
- Evidence that the service rendered addressed a significant problem and that the service resolved the problem or lessened its magnitude.
- Evidence that the nominee has made a contribution which benefits the larger society or his/her profession.
- Evidence that the nominee's work and contributions meet high ethical standards.
- A number of services to professional, community and civic organizations that stand above the ordinary.

P/D Portfolios/Dossiers

Nominees who elect to respond should submit portfolios which at a minimum contain the following items:

- *Cover Letter:* In the cover letter the nominee should set forth the reasons that he/she should receive the respective award.
- *Curriculum Vita:* Limit to ten pages and make prominent those elements which directly support the nominee's pursuit of the particular award.
- *Summary of Accomplishments:* Succinctly state what the nominee has accomplished and note the evidence which is attached or cited.
- *Samples:* Not to exceed five pages. These items document the summary of accomplishments (Abstracts, Sections of syllabi ...). In all cases provide documentation of where supporting materials may be found.

The Vice President for Academic Affairs will review the Faculty Awards Program periodically and in consultation with the Council of Academic Deans recommend changes to the President.



GRAMBLING
STATE
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Faculty Awards Program



“Reclaiming the Legacy”

Excellence in Teaching,
Research, & Service

Overview

To recognize and encourage excellence in *teaching*, *research*, and *service* the University established at the end of the 2005-06 academic year the Faculty Awards Program. Through this program faculty members who have made significant contributions and/or achievements will receive awards at the annual Faculty Appreciation Dinner, which is usually held late in the spring semester. Only one award will be given in each area (teaching, research, service) and a given faculty member can only receive recognition for achievement in one area. The award for excellence in each of the three areas is \$5,000.

The metrics that will be used to determine outstanding teaching will involve student evaluations, student performance, and peer reviews. They may also involve the development of teaching materials such as textbooks, laboratory manuals, monographs, software, demonstrations, innovative teaching methods, and publications in refereed journals on teaching.

The metrics that will be used to determine outstanding research will involve peer reviews of how the research contributes to the advancement of knowledge in a given field, publications in refereed journals which are cited, published books and monographs, and grant and contract support.

The measurement of outstanding service will involve peer reviews of the service with analyses of distinguishing features, the impact of the service (the number of people/organizations who benefit), and the consistency of the service with the mission of the University.

Eligibility and Nominations

Only full-time tenured or tenure-track faculty members who have completed three years of employment as faculty members prior to the year in which the application is submitted can compete for one of the awards. This includes department heads and program coordinators but excludes assistant deans, associate deans, deans and vice presidents. In the fall semester prior to October 31, nominations of faculty members for the excellence in teaching, excellence in research, or the excellence in service award may be made to the Office of the Vice President for Academic Affairs. The nominations must be written in a letter format to the Vice President for Academic Affairs and may be made by any full-time employee or full-time student at the University. The letter of nomination should set forth the significant contribution/achievement of the individual nominated. The letter of nomination will become a part of the dossier on a given candidate. Only one person can be nominated by a full-time employee or full-time student at the University.

The Vice President for Academic Affairs will inform faculty members who have been nominated for an award by November 15. All nominees will be invited to submit portfolios in support of their respective nominations. A nominee may decline formally or may elect not to submit any materials in support of the nomination. The portfolio to support a nominee must be submitted by the nominee by 5:00 p.m. the last day of the fall semester.

Review Process

The Vice President for Academic Affairs will annually choose three panels to review dossiers and make selections. Each panel will consist of five persons, three faculty members and two administrators. A faculty member will be designated as chair. An individual can serve on only one panel. Each year the panels will be reconstituted.

An individual can serve a maximum of two consecutive years on any panel. An individual who has served two consecutive years on a panel can serve again after a one year absence from the panels. The Vice President will install the panels during the second week of classes in the second semester. The panels will select the award winners by March 31. In case a panel finds that the nominees are not deserving, then no award will be given in that particular area.

Teaching Award Criteria

- Evidence that students in courses taught by nominee perform well on national examinations.
- Evidence that students taught and mentored by the nominee attend graduate/professional school.
- Evidence of effective pedagogical skills such as student evaluations and student testimony.
- Pedagogical innovations that have been recognized through publications, invited talks and funded grants.
- Evidence that peers have found the teaching skills of the nominee outstanding.
- Evidence of scholarship that impacts teaching such as authorship of textbooks, laboratory manuals, and monographs.
- Articles on approaches to topics covered in courses taught that are published in refereed journals.
- Development of demonstrations and/or notable approaches to teaching which have been shown to be effective.

Research Award Criteria

- Significance of the research for the advancement of knowledge.
- Originality of the research.