



## **Policy # 43201**

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### **General Admissions Policy**

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**Effective Date: Fall 2010**

**Revised Date: April 21, 2022**

**Responsible Office: Admissions and Recruitment**

**Division: Academic Affairs**

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#### **I. PURPOSE/OBJECTIVE**

To provide prospective students with the required admission standards to be enrolled at Grambling State University.

#### **II. STATEMENT OF POLICY**

Grambling State University's vision is to be a distinguished institution that produces accomplished graduates sought by global employers and top-tier graduate and professional schools, particularly in the fields of science, engineering technology, mathematics, business, nursing, mass communication, and teacher education. Consistent with Louisiana Board of Regents and University of Louisiana System minimum standards, the university establishes general admission standards for all students, with a specific set of admission criteria that are applicable to each student type.

#### **III. GENERAL ADMISSION REQUIREMENTS**

The following credentials must be received in the Office of Admissions and Recruitment by the published priority deadlines for fall, spring, or summer. Note: Applicants under age 25 with Certificate of Achievement diplomas and General Equivalency Diplomas (GED) are not eligible for admission to Grambling.

- a. Online application for admission
- b. Non-refundable \$20 application fee.
- c. ACT or SAT scores. Test scores are required of all first-time freshmen. Test scores can be submitted via email as a PDF file, Parchment, mail, fax, or submitted through College Board.
- d. Official High School Transcript (New Freshman Applicants) –Transcripts can be sent via mail, Parchment, or email.
  - I. Louisiana Applicants: The Admissions Office will request the seventh semester and final high school transcript from the Board of Regents and the Louisiana Department of Education's Student Transcript System (STS). It will not be necessary to have transcripts sent to Grambling State University from your high school, unless student graduated before 2004.

Note: If a Louisiana student applies close to the application deadline, we will ask the student to request a transcript from the school. This will expedite the application process, as it may take several days to retrieve a transcript from STS.

II. Out-of-State Applicants must submit an official, sixth or seventh semester transcript that indicates a minimum cumulative, un-weighted GPA of 2.0 on a 4.0 scale. The final transcript must be mailed to the Admissions Office immediately after graduation.

e. **Official College Transcript (Transfer Applicants)** - Submit official transcript(s) from all regionally accredited institutions attended (even if the credits appear on another transcript). Please Note: Transcripts cannot be faxed

**f. Proof of Immunization/TB Questionnaire (Mandatory)**

Louisiana Law (R.S. 17:170/R.S. 17:170.1/Schools of Higher Learning) requires that all students entering Grambling State University are to be immunized for the following: Measles (2 doses), Mumps, Rubella--required for those born on or after January 1, 1957; Tetanus-Diphtheria (within the past 10 years); and against Meningococcal disease (Meningitis); Covid-19 vaccine

All students are required to submit a Medical History/Proof of Immunization form and TB Questionnaire to our Health Center before they can begin the registration process

g. Admission to the university is conditional for first-time freshmen until evidence of graduation from high school and completion of required core units are received.

h. Admission to the university is conditional for transfer students until official transcripts and Dean of Students Certification forms are received with no negative notations from previously attended institutions. Transfer students will not be able to enroll or select housing until the Dean of Students Certification Form is Complete

**IV. PRIORITY APPLICATION DEADLINES**

◦Fall Semester – June 1st

◦Spring Semester – December 1st

◦Summer Sessions – May 1st

Note: If student does not enroll for the semester applied, written notification to change to the next semester must be received. The application fee and credentials can only be applied to the subsequent semester of the initial application.

**V. RIGHT TO APPEAL**

Any prospective new student who is denied admission to Grambling State University has the right to appeal the decision by writing to the Admissions Appeal Committee.

**New Freshman Applicants:** A letter of appeal from the applicant and two (2) letters of recommendation from the principal, teacher or counselor must be submitted to the

Admissions Appeal Committee. The prospective student will be notified of the decision by regular mail or email.

**Transfer Applicants:** A letter of appeal from the applicant describing special circumstances which contributed to student's inability to meet the admission criteria, and two (2) letters of recommendation from an official at the school previously attended must be submitted to the Admissions Appeal Committee. The prospective student will be notified of the decision by regular mail or email.

All decisions of the Admissions Appeal Committee are final.

**VI. REVISION/REVISED HISTORY**

March 7, 2013- Revised

July 1, 2013 - Revised