



**C. Independent Student's Income Information to Be Verified**

1. TAX RETURN FILERS—**Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2015 IRS Tax Return, you must contact your Financial Aid Administrator before completing this section.

**Instructions:** Complete this section if you, filed or will file a 2015 Income Tax Return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to [FAFSA.gov](http://FAFSA.gov), log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into your FAFSA. It takes 2-3 weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS Tax Return filers, and 8-11 weeks for paper IRS Tax Return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your Financial Aid Administrator.*

**Check the box that applies:**

- I, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2015 IRS income tax return information into my FAFSA. *Grambling will use the IRS information that was transferred in the verification process.*
- I, have not yet used the IRS Data Retrieval Tool in FAFSA on the Web but I will use the tool to transfer my (and, if married, my spouse's) 2015 IRS income tax return information into my FAFSA once I have filed my 2015 IRS Tax Return. *See instructions above for information on how to use the IRS Data Retrieval Tool. Grambling cannot complete the verification process until your (and, if married, your spouse's) IRS information has been transferred into your FAFSA.*
- I, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to Grambling a **2015 IRS Tax Return Transcript(s)**—not photocopies of the Tax Return. *To obtain an IRS Tax Return Transcript, go to [www.irs.gov](http://www.irs.gov). Under the Tools heading on the homepage, click "Get a Tax Transcript" (now click "Get Transcript by MAIL") or call 1-800-908-9946. Make sure to request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2015 IRS Tax Return was filed). If you are married and you and your spouse filed a separate 2015 Tax Returns, you must submit a Tax Return Transcripts for both you and your spouse.*
- I have attached my 2015 IRS Tax Return Transcript(s) to this worksheet.
- I will submit my 2015 IRS Tax Return Transcript(s) to Grambling later. Verification cannot be completed until the IRS Tax Return Transcript(s) has been submitted to the Financial Aid Office.

2. NON TAX RETURN FILERS—Complete this section if you, (and, if married, your spouse), will not file and are not required to file a 2015 Income Tax Return with the IRS.

**Check the box that applies:**

- I (and, if married, my spouse) was not employed and had no income earned from work in 2015.
- I (and/or my spouse if married) was employed in 2015 and have listed below the names of all employers, and the amount earned from each employer in 2015, whether an IRS W-2 form is provided. **Please attach copies of all 2015 W-2 forms issued by your (if married, your spouse's) employers.** *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and G Number at the top.*

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
<i>ABC's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>
<i>Total Amount of Income Earned from Work</i>	<i>\$</i>	

Student's Name: \_\_\_\_\_ G#: \_\_\_\_\_

**D. Receipt of SNAP Benefits and Child Support Paid**

1. I certify that \_\_\_\_\_, a member of my household, received benefits from the Supplemental Nutrition Assistance Program (SNAP - formerly known as food stamps) sometime during the 2014 or 2015 calendar years.

Note: If the Financial Aid Office has reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the SNAP benefits in 2014 or 2015.

2. If you (and /or your spouse, if married) , paid child support in 2015, provide in the space below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names and ages of the children for whom the child support was paid, and the total annual amount of child support that was paid in 2015 for each child.

Note: If the Financial Aid Office has reason to believe that the information regarding the child support paid is inaccurate, we may require additional documentation, such as: 1) a signed statement certifying the amount of child support received; or 2) copies of the child support payment checks, money order receipts, or similar records of electronic payments having been made.  
 If you need more space, attach a separate page that includes your name and G Number at the top.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and age of Child for Whom Support Was Paid	Annual Amount of Child Support Paid in 2015
<i>Frank Jones (example)</i>	<i>Missy Smith (example)</i>	<i>Terry Jones</i> <i>10</i>	<i>\$6,000.00</i>
<b>Total Amount of Child Support Paid</b>			<b>\$</b>

**E. Certification and Signature**

Signing below, I certify that all of the information reported on this worksheet is complete and correct.  
 The student must sign this worksheet.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to Prison, or both.**

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Spouse's Signature (optional)

\_\_\_\_\_  
 Date

*Submit this worksheet to the Financial Aid Office at  
 Grambling State University*

*You should make a copy of this worksheet for your records.*