

Office of the Vice President for Finance

Phone: (318) 274-6406

Fax: (318) 274-3299

100 Founder Street

P.O. Box 605

Long-Jones Hall, Room 219

Grambling, LA 71245

[www.gram.edu](http://www.gram.edu)

July 23, 2004

Dear Student:

During the last special session of the Louisiana Legislature, two bills were passed which authorized Louisiana state colleges and universities to increase tuition three percent (3%) and assess a new operational fee of four percent (4%). These rate increases amount to \$48.00 and \$66.00, respectively, for full-time students per semester. The new operational fee is necessary to cover state-mandated costs that cannot be funded from state appropriations.

Through actions of the Legislature and provisions made by the University, students with documented hardships may file an appeal to have the fees waived. These waivers are limited, and as such, appeals will be considered on a first-come, first-serve basis. The deadline for submitting appeal requests is Monday, August 23, 2004. An explanation of the process is attached to this communication.

Because of this increase, financial aid budgets were revised to reflect the new tuition cost. We look forward to seeing you this fall.

Sincerely,

Vice President for Finance

- **Note:** Must be a **Full Time** student and the amount of the waiver will be no greater than the 4% increase.

Attachment

**GRAMBLING STATE UNIVERSITY**  
**PARTIAL FEE-WAIVER APPEALS FORM FOR HARDSHIP**

\_\_\_\_\_

<b>Last Name</b>	<b>First</b>	<b>M</b>	<b>SSN</b>	<b>Semester or Session enrolling</b>
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Current telephone number \_\_\_\_\_  
where you can be reached quickly.

Address where you can be reached quickly \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List in detail the **hardship** (documentable event which prohibits you from paying the additional tuition amount approved by our Board/ Legislature) for the semester or summer session indicated. Use additional paper if necessary. Submit documentation to this form.

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I understand that my appeal will be denied, if I fall in the category of students listed on the front side for students not eligible to appeal. Only a limited amount of waiver funds are available.

\_\_\_\_\_

Student Signature	Date
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## **Partial Fee-Waiver Appeals For Hardship Cases**

House Bill No.10 addresses the issue of waivers for “such increases” due to financial **hardship**. Students who have **need** are determined eligible for aid based upon the FAFSA application as certified by the Department of Education.

At Grambling State University **hardship** is defined as any documentable event which prohibits an otherwise eligible student from paying the approved additional tuition increase for the semester indicated.

### **The following categories of students do not qualify for the Partial-Fee Waiver Appeal**

#### **The student who:**

- is ineligible because SAP requirements have not been met
- has exceeded the aggregate allowable loan amount
- has not filed the FAFSA or the institution has not received final results
- has already received state approved tuition waivers/exemption such as Tops, National Guard, Title 29, Title 33, Teacher Exemption, etc.
- does not have enough federal, state, or institutional aid to pay the additional tuition. Students in this category who can document a hardship as defined above may choose to submit an appeal.
- is a non-resident; you must be a Louisiana Resident to appeal.

**Note:** Partial Fee Waiver applications for appeal must be submitted to the **Office of the VP for Finance** each semester or summer session, not later than the first class day.

**Note:** The student’s appeal for partial fee exemption will be reviewed and approved or denied by a university committee consisting of seven members: SGA representative, faculty senate representative, academic affairs representative, financial aid representative, and student affairs representative. The committee will be chaired by a staff person from the Office of the VP for Finance. Documentation will be required, and it will become the property of the university.

**Note:** If a waiver is approved, the amount is only for the official approved fee increase for that semester. Another appeal will have to be filed for subsequent hardship cases in subsequent semesters.