

**GRAMBLING STATE UNIVERISTY**  
**ENROLLMENT CERTIFICATION**  
**REGISTRAR'S OFFICE**

NAME \_\_\_\_\_

STUDENT ID \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

**This request is for:**

\_\_\_ ENROLLMENT CERTIFICATION: \_\_\_ Fall \_\_\_ Spring \_\_\_ Summer I \_\_\_ Summer II of 20\_\_\_

\_\_\_ LETTER OF ACADEMIC STANDING (**will include academic standing after last attended semester**)

\_\_\_ GRADUATION VERIFICATION (**will include earned degrees only**) \_\_\_ Undergraduate \_\_\_ Graduate \_\_\_ Both

\_\_\_ ENROLLMENT HISTORY (**will include all semesters attended**)

\_\_\_ LETTER STATING YOU NEVER ENROLLED AT THE UNIVERSITY

**For enrollment certifications please check the information that you would like to appear on the form:**

\_\_\_ Classification

\_\_\_ Major

\_\_\_ Cumulative GPA

\_\_\_ Total Earned Hours

\_\_\_ Expected Graduation Date

**Delivery Method:**

\_\_\_ Pick-up (**must present picture ID to receive it**)

\_\_\_ Fax Attention \_\_\_\_\_ Fax Number \_\_\_\_\_

\_\_\_ Mail \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**PRINT, COMPLETE, SIGN, and SUBMIT** completed form to the Registrar's Office in person (**Grambling Hall, Suite 18**), mail (**GSU Registrar's Office, P.O. Box 589, Grambling, LA 71275**), or via fax (**318-274-2777**)

**For Staff Only:** Processed by \_\_\_\_\_ Date \_\_\_\_\_