



## The Collaborative Institutional Training Initiative

To access the training, please register at: <https://www.citiprogram.org/>

1. Once on the site **create an account** by clicking **REGISTER**.
2. Select your organization by entering full or partial name (**Grambling State University** is the organization.) Then click continue to Step 2.
3. Complete the remaining steps in the registration process.
4. Once complete, the curriculum page will appear.

If you are a **GSU employee, professional, graduate, doctorate or post-doc student**, select the following courses:

- Question 1: Social-Behavioral –Educational Researchers
- Question 2: select, "Not at this time"
- Question 3: select, "Not at this time"
- Question 4: select, "Not at this time"
- Question 5: select, "Not at this time"
- Question 6: Social and Behavioral Responsible Conduct of Research Course

Then click the “Submit” button. Please complete the correct module. Do not complete IRB Members Reference Resource groups unless you are a member of the IRB.

If you are a **GSU undergraduate student**, select the following courses:

- - Question 1: Social-Behavioral –Educational Researchers
- Question 2: select, "Not at this time"
- Question 3: select, "Not at this time"
- Question 4: select, "Not at this time"
- Question 5: select, "Not at this time"
- Question 6: select, Responsible Conduct of Research for Students

Then click the “Submit” button to be taken to the Main Menu where the following message should appear:

**Your registration has been completed successfully.**

- You are now ready to begin your online training.
- Select the hyperlinked title of the training course to begin.

ONCE THE REQUIRED TRAININGS ARE COMPLETED AND PASSED, SUBMIT A COPY OF THE CERTIFICATE TO THE IRB. IRB APPLICATIONS WILL NOT BE APPROVED WITHOUT A CERTIFICATE OF SUCCESSFUL COMPLETION OF CITI TRAINING.

For additional information please contact the Grambling State University Institutional Review Board at [irb@gram.edu](mailto:irb@gram.edu).