HOW TO REQUEST YOUR TIGER1 CARD:

All incoming students and faculty/staff are REQUIRED to submit a photograph for a Tiger1 Card prior to coming to the campus for pick up.

YOU WILL BE NOTIFIED BY EMAIL WHEN YOUR ID IS READY FOR PICK UP!



E-MAIL YOUR <u>NAME</u>, <u>G-NUMBER</u> AND <u>PHOTO</u> TO:

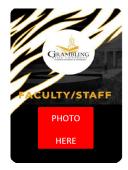
tiger1@gram.edu

Your initial Tiger1 Card is FREE of charge. Any replacement cards will be \$25.00.



ENSURE YOUR PHOTO MEETS THE FOLLOWING CRITERIA:

- Current Photo
- · Submit photo in .jpg or .png format ONLY
- Centered face with neutral facial expression or a natural smile
- · Face straight ahead; No tilting head or angles
- Cropped from just above the top of the head to the collarbone
- . No hats, scarves or sunglasses or any article that may obstruct the face or hair
- No other visible people or objects
- High-resolution photography strongly recommended
- No filters of any kind (black & white, sepia, Photoshop, etc.)





PICK UP YOUR TIGER1 CARD

Pick up your card at Fredrick C. Hobdy Assembly Center Downstairs Ticket Booth, Room 131. You MUST present a valid photo ID!