

FIRST YEAR EXPERIENCE

1. Student Success

Implement policies established by the institution's management board to achieve cohort graduation rate and graduation productivity goals that are consistent with institutional peers.

Narrative report must focus on the following:

- I. Policy/policies adopted by the management board
- II. Subsequent policy/policies adopted by the institution
- III. Timeline for implementing the policy/policies
- IV. Performance of entering freshmen students admitted by exception

The following addresses policy/policies within our program used to increase the percentage of program completers at all levels each year and increase student success have resulted in the following:

1. The Student Success Department actively participates in weekly Strategic Enrollment Management (S.E.M) meetings addressing policies in the areas of:
 - Retention
 - Admissions
 - Financial Aid
 - Registration
 - Student Success
 - Student Support
 - Diversity
2. Student Success in working to revitalize the student curriculum and recently participated in the Student Success National Forum in Savannah, GA. (we will also participate in the Student Success National Forum in Las Vegas at the end of March). During the forum, the following topics were covered:
 - a. Setting the Stage for Learning
 - b. Activities for Academic Success
 - c. Active Learning
 - d. Critical Thinking
 - e. Financial Intelligence
 - f. Teaching with Technology
 - g. Get "Linked-In" with Learning Communities & Leadership

Information received from this forum will be used to develop the Fall 2011 curriculum.

The following is the current First Year Experience Curriculum for Fall 2010 – Spring 2011

The First Year Experience (FYE) curriculum is designed to assist first year students with their transition to the university community. This course introduces the entering student to the University’s academic programs, general education requirements, student handbook, University catalog, financial aid and registration, and relevant policies and procedures. This course will expose the first year student to the Grambling State University Experience. Other topics covered in this course will include college survival skills such as goal setting; time management; learning styles, personality and active learning; critical thinking; listening, note-taking, and participating; reading to remember; test-taking skills, writing and speaking for success; and research and the college library. The course also requires that students participate in a service-learning activity.

FYE 101: TOPIC/ASSIGNMENT
Chapter 1 – DISCOVER <ul style="list-style-type: none"> • History of Grambling State University
Chapter 2 – SERVE <ul style="list-style-type: none"> • Service Learning and the Freshman Year
Chapter 3 – CHANGE <ul style="list-style-type: none"> • Adjusting to the culture of college, nurturing change, and setting goals
Chapter 4 – ENGAGE <ul style="list-style-type: none"> • Developing your personal and academic passion to persist in college
Chapter 5 – ENGAGE <ul style="list-style-type: none"> • Improving your personal communication, cultivating relationships, and managing conflict
Chapter 6 – THINK <ul style="list-style-type: none"> • Expanding your aptitude for critical thinking, emotional intelligence, and information literacy skills
Chapter 7 – PRIORITIZE <ul style="list-style-type: none"> • Planning your time and reducing stress
FYE 102: TOPIC/ASSIGNMENT
Chapter – APPLY <ul style="list-style-type: none"> • Service Learning: Applying what you’ve learned
Chapter 2 – LEARN <ul style="list-style-type: none"> • Using your dominant intelligence, preferred learning style, and unique personality type to become an active learner
Chapter 3 – READ <ul style="list-style-type: none"> • Building your reading and comprehension skills
Chapter 4 – RECORD <ul style="list-style-type: none"> • Cultivating your listening skills and developing a note-taking system that works for you
Chapter 5 – UNDERSTAND <ul style="list-style-type: none"> • Empowering your memory, study effectively, and taking test with confidence
Chapter 6 – PROSPER <ul style="list-style-type: none"> • Managing your money and your debts wisely
Chapter 7 – PLAN <ul style="list-style-type: none"> • Focusing on your professional career and living well

Moody, Patricia G., Sherfield, Robert M. (2010). Freshman Orientation FYE 101/101 CORNERSTONE: *Creating Success through Positive Change*. Custom Edition for Grambling State University. Boston, MA: Pearson ISBN: 10: 0-558-79194-8

This curriculum is currently being reorganized and changes are due to be implemented Fall 2011.

3. FYE instructors implemented an aggressive pre-registration effort during the fall semester to get students to enroll in the Spring 2011 semester. This effort resulted in 92% retention rate for the Spring 2011 semester. As a part of the Student Success Early Alert program, we requested a list from the Information Technology Center of the following students:

Fall2010_to_Spring2011_first_year_student_stats

734 first time new freshmen enrolled Fall 2010
 676 students returned for Spring 2011
 58 students did not return for Spring 2011

92% retention

At the beginning of the semester we also identified “at risks” students who returned GPAs lower than 2.5) and provided the list to FYE instructors and the retention office. In the future this list will be provided directly to the various department heads for their dissemination.

4. Another part to the “Early Alert” program uses the Banner attendance program. Early in the semester FYE instructors were given an attendance list of all their classes indicating those students identified as “at risk” by attendance. This list allows instructors to recognize which students may be having problems early prior to mid-term. Chances are if they are having problems with FYE, they are probably having problems in other classes.

Instructors were then tasked to alert students and advise them to go by the retention office and/or their instructors for needed assistance. In the future this list will be provided directly to the various department heads for their dissemination and will tallied and distributed after the 14th class day, prior to mid-term and after finals.

See class sample below:

21247 - First Year Experience I	Jan. 19	Jan. 26	Feb. 02	Feb. 16	Feb. 23	Mar. 02		present	absent	SCH
	Y	Y	Y	Y	Y	Y		6	0	6
	Y	Y	Y	Y	Y	Y		6	0	6
	Y	Y	Y	Y	Y	Y		6	0	6
	Y	Y	Y	Y	Y	Y		6	0	6
	Y	Y	Y	Y	Y	Y		6	0	6
	Y	Y	Y	Y	Y	Y		6	0	6
	Y	Y	Y	Y	Y	Y		6	0	6
	Y	Y	Y	Y	Y	Y		6	0	6
	Y	Y	Y	Y	Y	Y		6	0	6
		Y	Y	Y	Y	Y		5	0	5
	N	Y	Y	Y	Y	Y		5	1	6

5. Ensured full participation of students in Male/Female Initiatives and University sponsored Convocation/Lyceums. These are programs allowed speakers to talk to the students regarding their navigation through college and other issues.
 - Women's Leadership Development Series featuring Dr. Darlene V. Willis
 - The Gentleman's Colloquy featuring Allen J. Bryson
 - The Gentleman's Colloquy featuring Dorian O. Clark
 - The Gentleman's Colloquy featuring Dr. Johnny C. Taylor, Jr.
 - The Lyceum Committee featuring Fox Rich
 - The Lyceum Committee featuring Dr. Michael Eric Dyson
 - Each-One-Teach One presentation featuring Deputy Chief Dwayne Chambers, Grambling State University
6. Conducted Instructor Training/Workshops to get instructors familiar with university system technology, thus enhancing their teaching and instruction skills.
 - Banner Attendance Input Training
 - GSU Student Email How-To Training
 - Grade/Spreadsheet Training
7. Conducted First Year Student Financial Aid Workshop (Fall 2010 and Spring 2011)
8. Participated in Fall 2010 High School Day/ and encouraged FYE students to come and assist in booth presentation.
9. Conducted a Grambling State University/Bossier Parish Community College (BPCC) Spring 2011 Orientation to familiarize BPCC students with Grambling State University.
10. Developed a **(16/8/4/2/1)** formula for graduation:
 - **16** – hours (students are encouraged to take no more than 16 hours per semester, thus boosting their GPA)
 - **8** – semesters (student are shown that using this formula they can graduate with a minimum of 8 semesters)
 - **4** – years (using this formula students are shown that they can graduate within 4 years)
 - **2** – internships (students who take at least 2 internships increase their potential for obtaining a job upon graduation)
 - **1** – degree (student will earn a degree)
11. To ensure freshmen are enrolled in appropriate classes and not taking upper-level courses, academic advisors will be highly encouraged enroll all freshmen regardless of major into the General Education Requirement courses listed below for their first three semesters:

**GENERAL EDUCATION COURSE REQUIREMENTS
GRAMBLING STATE UNIVERSITY**

Semester One		
ENG 101	Freshman Composition I	3
MATH 147	Pre-Calculus I	3
SCI 105	Physical Science Survey Lecture	3
HIST 101	Western Civilization	3
FYE 101	First Year Experience	1
SOC 101	Intro to Social Science	3
	TOTAL	16

Semester Two		
ENG 102	Freshman Composition II	3
MATH 148	Pre-Calculus II	3
HIST 104	Modern World History	3
FYE 102	First Year Experience II	1
BIOL 103	Principles of Biology Lecture	3
FOR LANG	Foreign Language	3
	TOTAL	16

Semester Three		
ENG 200	World Literature	3
FOR LANG	Foreign Language	3
ART 210	Intro to Fine and Performing Arts	3
CHEM 101	Environmental Chemistry	3
ECON 201	Macroeconomics	3
	TOTAL	15

12. To ensure Student Success from the onset, Enrollment Management and Retention is in the process of developing a comprehensive five (5) session Summer Orientation, Advising and Registration (SOAR) program to orientate new freshmen and their parents to Grambling State University.

GRAMBLING STATE UNIVERSITY
Summer Orientation, Advising, and Registration (SOAR) 2011
PLANNING AND IMPLEMENTATION CHECKLIST

<p>SOAR DATES:</p> <ul style="list-style-type: none"> • June 6 – 7 • June 15 – 16 • July 20 – 21 • July 11 – 12 • August 12 – 13 • August 15 – 19 “Welcome Week”

Office	Request	Key Point Person
SOAR & SEM Committee	<ul style="list-style-type: none"> • Steering SOAR Operations 	Dr. Bryant x-6017
Academic Advisement	<ul style="list-style-type: none"> • Coordination of Advising & Registration components <ul style="list-style-type: none"> - Three-semester of General Education Courses have been identified and incoming freshmen will be required to enroll in the prescribed classes (see below). 	Kevin Sly x-2770
Academic Deans	<ul style="list-style-type: none"> • Support & participation in opening welcome programs and August convocation • Participation in “Breakfast” with students <ul style="list-style-type: none"> - In progress 	Kevin Sly x-2770
Admissions	<ul style="list-style-type: none"> • Letters to students • Coordinating student selection of preferred attendance dates • Dissemination of attendance list 	Ingrid Stallworth x-6097
Disability Services	<ul style="list-style-type: none"> • Seminars 	Dr. Collen Speed x-3163
Barnes & Noble	<ul style="list-style-type: none"> • Brochures & material for student packets • Reps. for parent orientation • Secure books for program 	Rosalyn Lewis 247-1010
Student Accounts	<ul style="list-style-type: none"> • Brochures & material for student packets <ul style="list-style-type: none"> - work in progress-waiting on tuition and fee increase. We should have them within the next couple of weeks. I also have a FACTS payment plan brochure for the packet. I will find out the ETA and get back with you on Friday, 3/11/11. • Reps. for parent orientation <ul style="list-style-type: none"> - There will be 2 Student Account Rep available • Collection of Fees <ul style="list-style-type: none"> - There will be 3 to 4 Cashiers • Reps. for parent orientation 	Valencia Bradley x- 2206
Student Vehicle	<ul style="list-style-type: none"> • Parking Decals 	Jeanette Amos x- 3363
Card Services	<ul style="list-style-type: none"> • Tiger One - Meal Cards 	Ashford Perkins x- 2081

	<ul style="list-style-type: none"> ● Building Access ● Brochures & material for student packets ● Reps. for parent orientation ● ID cards following registration 	
Facilities	<ul style="list-style-type: none"> ● Housekeeping as Required ● Tents for outside events 	Ante Britten x-2080
Faculty	<ul style="list-style-type: none"> ● Support & participation in opening welcome programs and August convocation ● Participation in “Breakfast” with students <ul style="list-style-type: none"> - In progress 	Kevin Sly x-2770
Financial Aid	<ul style="list-style-type: none"> ● Brochures & material for student packets ● Reps. for parent orientation ● Financial Literacy Seminars 	Albert Tezeno x-6190
First Year Program	<ul style="list-style-type: none"> ● Brochures & material for student packets ● Reps. for parent orientation ● Coordination of curricula ● Seminars ● Registration Website 	Kevin Sly x-2770
Food Services	<ul style="list-style-type: none"> ● Meals for Students ● Meals for Parents ● Drink Stations 	Chuck Parson x- 3251 Anthony Jackson x- 2504
General Orientation Committee	<ul style="list-style-type: none"> ● Coordination of Full Program <ul style="list-style-type: none"> - Regarding use of the Assembly Center I sent correspondence to Mr. Lin Dawson requesting use of the facility on the dates indicated. I also talked with Dr. Daniel and confirmed use of the computer lab. - The lab has 35 stations that are ready, and can be updated to hold 10 more for a max of 45. I recommend putting extra computers in another room. - Talked with Mr. Quintin Harris, CHASE Branch Manager/Vice President and he volunteered to perform Financial Literacy Sessions this summer. 	Kevin Sly x-2770
Health Services	<ul style="list-style-type: none"> ● Brochures & material for student packets <ul style="list-style-type: none"> - The health center will provide material for student packets that include information regarding the health center and student insurance. Immunization information should be provided to students <u>before arrival</u> since that information(shot records) is needed during the registration process. ● Reps. for parent orientation <ul style="list-style-type: none"> - Will need a definite schedule of events since the health center consists of a staff of 4. Will need schedule to determine if there is availability of 	Patrice Outley x-2288

	<ul style="list-style-type: none"> rep. for orientation. • Seminar for students <ul style="list-style-type: none"> - Will need a definite schedule of events since the health center consists of a staff of 4. Will need schedule to determine if there is availability of a rep. for seminar. • Shot Clinics <ul style="list-style-type: none"> - Students should pay at cashiers window for missing immunizations and report with receipt to area provided for health center at the assembly center. Shots will not be provided at the assembly center. 	
Housing & Residential Life	<ul style="list-style-type: none"> • Housing for Students • Housing for SOCS • Res. Hall Staff • Reps. to conduct seminars for students • Reps. for parent orientation • RAs as possible SOCs (if needed) • Orientation Website • Orientation Brochures 	Anthony Jackson x- 2504
Information Technology	<ul style="list-style-type: none"> • Brochures & material for student packets • Reps. for parent orientation • Banner generation of data • Registration Website 	Peggy Hanley x- 6546 Kevin Sly x-2770
Institutional Research	<ul style="list-style-type: none"> • Comprehensive program evaluation • CIRP Survey 	Nettie Daniels x- 6142
Judicial Affairs	<ul style="list-style-type: none"> • Facilitate parent orientation <ol style="list-style-type: none"> 1. Representatives have been identified from specific areas for Parent Orientation: <ul style="list-style-type: none"> • Registrar's Office • Campus Dining and/or Brochure • Disability Services • Student Accounts • Financial Aid • FYE • Health Services • Housing/Res. Life (walking or virtual tour...last) • Student Affairs • Retention • Student Reps. (<i>"The Student Experience"</i>) • Parents As Partners/Alumni Relations 2. Tentative Venue Favrot Student Union -- Movie Theatre (capacity 150) 3. Light Refreshments/beverages 	Beverly Crawford x-6149 Carolyn Collier x-6220

	Mr. Jackson assigned to take care of refreshments	
Retention Office	<ul style="list-style-type: none"> • Brochures & material for student packets • Coordination of parent orientation 	Carolyn Collier x-6220
Library	<ul style="list-style-type: none"> • Tours and Seminars 	Felix E. Unaeze x-3368
Other Administrative Officials	<ul style="list-style-type: none"> • Support & participation in opening welcome programs and August convocation 	Kevin Sly x-2770
Public Relations	<ul style="list-style-type: none"> • Publicity • Photos throughout events • Marketing 	Debra Johnson x-5337
Registration	<ul style="list-style-type: none"> • Coordination of Advising & Registration components • Secure faculty advisors <p>Plan of Action</p> <ul style="list-style-type: none"> • To confirm with Sharon Perkins and Terry Lilly the availability dates for Assembly Center or Intramural Center • To confirm classes being held in Brown upon completion of Summer School Schedule for both sessions • To confirm with ITC how many computer outlets are available in the Favrot Student Union as a back-up location for advisement • To send an email to all departments to confirm the availability of an advisor • To complete the floor layout for Assembly Center, Intramural Center and Student Union 	Patricia Hutcherson X-3242
Student Activities/Student Center	<ul style="list-style-type: none"> • Venues (including timely access) • Speakers • Large Events • Reps. for parent orientation • SGA Reps. 	David Ponton x- 6115
Student Leaders & Organizations	<ul style="list-style-type: none"> • Support & participation in opening welcome programs and August convocation • Participation in "Breakfast" with students 	Charlotte Favors x-3334 Anthony Jackson x- 2504
Asst. Director of Admissions Admissions Analyst	<ul style="list-style-type: none"> • SOC Selection & Training • Day to Day Operations 	Ingrid Stallworth x-6097 Katina Crowe x-2158
VP for Enrollment Management	<ul style="list-style-type: none"> • Secure Adequate Financial & Administrative Support & Participation 	Dr. Paul Bryant x-6018
Student Spirit	<ul style="list-style-type: none"> • Secure Orientation T-Shirts • Secure Convocation Shirt 	Kenosha Hamilton x-6017

Summer Orientation, Advising, and Registration 2011
Program Overview

Date	Events	Times	Bldg	Room	Comments	
Day 1	Check In	11:00 am			All students check in and receive room and group assignments.	
	Move In	11:00 am – 1:00 pm			Move in	
	University Welcome	1:00 pm			Opening Session	
	Parent Program	2:00 pm – 4:00 pm			Meet University staff and student leaders.	
	Parents Depart	4:00 pm			Parents & friends depart.	
	Small Group Sessions	2:00 pm – 3:30 pm			Essential information (student to student)	
	<i>Double Sessions</i>	Pre-Advisement /Testing	3:30 pm –6:30 pm			Freshman Advising Services
		Book Introduction/ Small Group Sessions				Overview of book
	Welcome Picnic - Students	6:30 pm			Experience Aramark's Fine Cuisine!	
	Meet the Housing staff	7:30 pm			Learn about campus life in the residence halls and have questions answered.	
	Wellness Seminar	8:15 pm			Myths about college life.	
Game Night	9:00 pm			Fun, games and junk food.		
Quiet Hours	11:00 pm			Time to rest up for Day 2.		
Day 2	Breakfast with Faculty and Deans	7:30 pm – 8:30 pm			Informal gathering with academic faculty and administrators.	
	Academic Orientation and Advisement / Registration	8:30 am - 12:15 pm			(SEE BELOW FOR SCHEUDLE)	
	ID Photos	8:30 am - 12:15 pm			Follows Registration	
	Lunch	12:15 pm –1:15 pm			Informal	
	Small Group Meetings	1:15 pm – 2:00 pm			Essential information (student to student)	
	Spirit Event	2:15 pm			Program Finale - Can you feel that Tiger Spirit?	
	Departure	3:00 pm			Students complete evaluations, check out and depart from residence halls.	

Advisement/Registration Schedule
(20-30 students per group)

	GROUP A	GROUP B	GROUP C	GROUP D
8:30 a.m. – 10:15 a.m.	Academic Orientation	Advisement/Registration	Academic Orientation	Advisement/Registration
10:30 am – 12:15 p.m.	Advisement/Registration	Academic Orientation	Advisement/Registration	Academic Orientation