

# Florence Simon

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**Objective:** To obtain a challenging position in Curriculum and Instruction to expand upon lifelong learning my education and continue to accumulate knowledge.

## Professional Highlights

- Possess outstanding interpersonal skills, teaching skills, human relations, problem-solving, public speaking skills
- Skilled at encouraging others and developing rapport (people skills - both with children and adults)
- Proficient in Microsoft Software

## Education & Achievement

- **Master of Early Childhood Education** (Grambling State University)
- **Masters of Elementary Education** (Grambling State University)
- **Addition hour above masters** - Northwestern State University) and Grambling State University
- **Louisiana Teaching Certification** – Elementary Education, Early Childhood Education, Reading Specialist, Guidance and Counseling, Supervision of Instruction, Supervision of Student Teachers
- **BS – Social Work** (Grambling State University)
- Numerous Service Award for conducting Professional Development Workshops
- Conducting Parent Involvement Workshops
- Conducting Teen and Family Workshops
- Fulbright Scholar (Research the Transatlantic Slave Trade) Caribbean Connection

## Employment history

**Assistant Professor**, Department of Teacher Education, Grambling State University – 1991-present

- Teach Literacy and Early Childhood Education Courses
- Prepare documents for Louisiana redesign and accreditation (NCATE)
- Serve on University and Department committees
- Sponsor and coordinate seminars and programs
- Presentations at Professional Development Workshops

## Grambling Laboratory School (Alma J. Brown Elementary School)

### Counselor

- Organized and developed counselor program
- Did home visitation of students with needs
- Developed a positive working relationship with parents of students.
- Help counseling sessions with all classes weekly
- Prepared reports and record keeping on students
- Provided tutorial services to students
- Assisted teachers with needs

## Natchitoches Parish School System

### Supervising Teacher

- Teaching all subjects at the first **grade level**.
- **Presented** class objectives to cover the various learning styles of students.
- Organized a Parental Involvement Program
- Provided tutorial/mentoring services to students in preparing for California Achievement **Test**
- Counseled pupils/parents when adjustment and **academic** problems arose
- Involved students in meaningful field **trip activities**

## Economic Development Cooperation

### Manpower Specialist

- Located and interview low income individuals to identify skills
- Did home visitations with clients.
- Contacted prospective employers about needed manpower
- Setup interviews and contacts for possible employees.

- Visited worksites of employees.
- Identified area needs for skilled employees
- Assisted individuals in getting into programs of specialized skills for target area.

#### **Natchitoches Parish School System (Natchitoches, Louisiana)**

##### **Attendance Counselor**

- Compiled with attendance mandate of students.
- Kept records of students' attendance.
- Counselor students on the important of attendance and other problems they may be experiencing.
- Counselor with parents and set up home visitations
- Developed a positive working relationship with parents and students

#### **Grambling State University Areas of Teaching**

##### **Fall 2008**

CDFR 100 - Child Development and Family Relations: CDFR 102 Child Development: CDFR 103 Observational Techniques CDFR 104 Current Issues in Child Development

##### **Spring 2009**

CDFR 102 Child Development: CDFR 103 Observational Techniques CDFR 104 Current Issues in Child Development; CDFR 202 Development Appropriate Curriculum in Child Development; CDFR 207 Administration in Child Development

Fall 2009

ED 162 – Introduction to Teaching

#### **Current Professional and Academic Association Memberships**

- Grambling State University National Alumni Association
- Louisiana Reading Association
- World Pageant Association
- National Accreditation Association for Teacher Education

#### **Presentation**

##### ***Parental Involvement***

- Emma Williams Foundation, Natchitoches, LA
- Boys and Girls Club, Natchitoches, LA
- Child Development, Meridian, MS
- Lincoln Learning Center, Ruston, LA

##### ***Reading Strategies/Learning***

- Natchitoches Head Start Center, Natchitoches, LA
- Developing Positive Self-esteem to move Forward
- Boys and Girls Club, Natchitoches, LA

##### ***Multicultural/Diversity***

- Coulterville Jr. High School, Coulterville, LA.
- Lincoln Learning Center, Ruston. LA
- Natchitoches Head Start Center, Natchitoches, LA

##### ***Literacy Across the Curriculum***

- Emma Williams Foundation, Natchitoches, LA.
- Parks Elementary School, Natchitoches, LA

##### ***Reading Across America***

- Monroe City Title One Program, Monroe, LA

##### ***Teen Pregnancy***

- Greater Meridian Health Center, Meridian, MS
- The Women's Place. Meridian, MS

##### ***Literacy Affects our Future***

- Mt. Calvary Academy, Los Angeles. Calif.

##### ***Child Development***

- The Women's Place Meridian. MS

## Conferences

No Child Left Behind — **United States Department of Education** - New Orleans, LA

- NAEYC, Atlanta, GA
- NAEYC, Dallas, TX
- North Louisiana Reading Conference, Ruston, LA
- LaTAAP Assessor, Shreveport, La
- Multicultural/Diversity, Los Angeles, Calif

## Research Interest

### The Effects of Weather and Lighting on the Learning Process.

- Finding has shown that weather does not have an affect on the learning process. Fall 2007. Spring 2008. Fall 2008 Spring 2009
- Student's learning continues regardless of the weather conditions.
- Student's learning was increased when light in the classroom was dark or dim.

According to the results found, candidates were more eager **to** become involved in the class discussion and more open to share their personal experiences when the lighting was set were the students were unable **to** identify and/or look at the individual(s) participating in the **discussion**. The **students were** more open and involved in these learning sessions

### The Effects of Color on Learning

- Finding has shown that students papers that are graded in green ink progress academically at a greater rate than those whose papers are graded using red ink. (Spring 2008. Fall 2008. Spring 2009)
- Students were more willing to continue their learning process with green ink than those with red ink. The students were equally divided and those papers graded in green the students were ready and willing to work even harder than those in red.

## School and Community Outreach

- Boys and Girls Club, Natchitoches, Louisiana: Natchitoches Head Start Center, Natchitoches, Louisiana: Lincoln Learning Center, Ruston, LA: Coulterville Elementary School, Coulterville, Louisiana: Strong Tower Gospel Chorale, Grambling, Louisiana: Crawford Elementary School, Arcadia, Louisiana: Greater Meridian Health Clinic, Meridian, Mississippi: Mt Calvary Academy, Los Angeles, Calif., Mt. **Zion** Baptist Church, **Meridian, MS**; The Women's Place, Meridian, MS

## Professional/Honorary/Affiliations and Awards

- Grambling Alumnae: Louisiana Reading Association: Louisiana Department of Education Super Conference: World Pageant Association: United Federation of Teachers; NAEYC; Emma Williams Educational
- Fulbright Scholar.

## Publications

- **Co-authored eight learning manuals designed for courses offered and taught in the department of Family and Consumer Sciences.**

**References**

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