

**Kinesiology, Sport and Leisure Studies**  
**Minutes**  
**August 30, 2022**  
**11:00 a.m.**  
**Microsoft Teams Meeting**

**Present:** Dr. Martin Ayim Dr. Aaron Livingston  
Dr. Rodney Blackman Dr. Catalina Palacios  
Ms. Breleisha Gilbert Dr. Larry Proctor  
Ms. Barbara Lewis

**Presiding:** Dr. Obadiah Simmons, Jr.

**Call to Order:** The meeting was called to order at 11:00 a.m.

**I. Welcome**

Dr. Simmons opened the meeting by welcoming everyone in attendance.

**II. Approval of Agenda**

The agenda was approved as printed with no additions.

**III. Approval of Minutes** (from previous meeting)

The minutes for March 22, 2022 were approved as presented.

**IV. Old Business**

*A. Class Attendance in Banner*

- Faculty were reminded to update the class attendance in Banner Web.

*B. Course Syllabi*

- Ms. Griffin has requested the course syllabi for the 2022 fall semester. Faculty were reminded to include the recommended statement in the course syllabi from the Office for Civil Rights and Title IX.

*C. Protocol*

- Faculty were reminded to follow protocol. Faculty may receive a request from Dean Thomas, Provost Walton, or President Gallot to work on a project or spearhead an event. Dr. Simmons is asking the faculty to give him the courtesy to keep him in the loop, informed or up to date as to what might be going on. He would like to be in a position to know what the faculty are doing outside the department or away from the campus.

*D. Professional Conduct & Decorum*

- Faculty were reminded that professional conduct and decorum is a university policy.
- Faculty were encouraged to exercise professional conduct and decorum when conferring with colleagues, students, and parents.
- Faculty were encouraged to always speak to individuals with courtesy and decency and always exemplify or portray a respectable demeanor.
- Faculty were encouraged, if possible, to avoid anything that is confrontational.

*E. Other(s)*

- Dr. Livingston indicated that he is working closely with the Secretary and the Scholarships Secretariat in Ghana to set up a MOU to bring students from the Universities in Ghana to the KSLS department. More details are forthcoming.

- GSU will be the only school in the United States with this partnership with the Ghana Secretariat.
- The Secretariat's Office has agreed to fund the students from Ghana to attend GSU. They are requesting that the University fund the cost of a consultant to expedite the visa process. The target number of students from Universities in Ghana is 20-25 to attend GSU.
- The Universities from Ghana offer a degree in Health Promotion, Kinesiology and Sport Management. Dr. Livingston will look deeper into their curriculum to ensure that the students can benefit from our programs. Dr. Livingston will meet with Drs. Ayim and Proctor this week to ensure that the students can benefit from their perspective areas.

## V. **New Business**

### A. *Fall Instructional Schedule*

- Dr. Simmons and Ms. Griffin have been working on the fall instructional schedule. Dr. Thomas submitted the class schedule to Dr. Walton for approval for all faculty with a course overload. An approval was requested for the overload pay to come from the Academic Affairs budget.
- Void of feedback from Dr. Walton, Dr. Simmons requested that Dr. Thomas hold-up on the requested course overloads. Dr. Simmons requested the services of Ms. Teshia Lincoln and Dr. Patricia Williams-Simmons for another year in a temporary capacity (1-year appointment). The funds will come from the vacant positions to support the overload pay and the employment of Ms. Lincoln and Dr. Williams-Simmons.
- Faculty who were assigned to courses that were taught by Ms. Calvin will continue to have a course overload. The fall instructional schedule will be finalized by the end of the week.

### B. *Advisement (New List)*

- Dr. Simmons will request an updated list of KSLS majors from ITC after the 14<sup>th</sup> class day.
- Dr. Ayim is in the process of developing a Health Promotion measure database. He asked the faculty to place the announcement in Canvas. He needs to identify the students who declared or intend to major in Kinesiology/Health Promotion.

### C. *Title III (October 1, 2022 – September 30, 2023)*

- Dr. Simmons indicated that the KSLS proposal was submitted for the 2022-2023 grant year to the Title III Office. Dr. Simmons has not heard nor seen anything whether it was accepted or not since our submissions. Title III grant year begins October 1<sup>st</sup> of each year and runs through September 30<sup>th</sup> of the following year.
- Dr. Simmons did include the requests for professional development travel for the 2022-2023 grant year through the QEP Office.

### D. *KSLS/COE Committee Assignments*

- Faculty will receive their departmental assignments for the 2022-2023 academic year.
- Dr. Thomas emailed a ballot to select representatives for the College of Education and University committee assignments. Some of our faculty are listed on the ballot for consideration. You have until midnight tonight to exercise your vote. It is important that our department is represented on each of the committees within the College of Education and University. Also, it is important for faculty who are going up for promotion and tenure to indicate involvement at the departmental, college, or university level.

### E. *KSLS/SPA Departmental Searches*

- The plan is to continue the KSLS/SPA departmental searches to fill vacancies, but with a target date of 2023 fall semester.

- The three vacant positions require restoration of funding to their original amounts. Hopefully, the funding for the vacancies will be restored to the operating budget by the 2023 fall semester.
- A request was made to lift the internal freeze of the vacancy created by the retirement of Howard Willis.

F. *GSU-CAEP Update*

- Dr. Patricia Johnson, CAEP Coordinator/Liaison, has retired. Dr. Katheryn Newman has graciously accepted the role of serving as the GSU new CAEP Coordinator/Liaison.
- Dr. Proctor is preparing the SHAPE-PETE report to address the conditions for the September 15, 2022 submission deadline. He will meet with the consultant, Dr. Bruce Pietz, tomorrow. He will also meet with Dr. Newman and Mrs. Tiffany Jackson by the end of the week.

VI. **Updates/Announcements**

A. *Professional Conferences & Meetings*

- Title III funds are available for travel via the QEP Office for approved conferences.
- Faculty were encouraged to submit travel requests for professional conferences, meetings or workshops scheduled for the 2022-2023 grant year once the conference information is available.
- Dr. Simmons and Dr. Blackman will attend the NRPA Conference scheduled for September 20-22, 2022 in Phoenix, AZ. Dr. Palacios and Dr. Gilbert will participate in the virtual version of the conference.
- Dr. Gilbert will be attending the ATRA Conference scheduled for September 10-13, 2022 in Birmingham, AL.
- LAHPERD Convention is scheduled for November 8-10, 2022 in Baton Rouge, LA.
- SOPHE Advocacy Summit is scheduled for October 22-24, 2022 in Washington, D.C.

B. *GSU Faculty Senate*

- Mr. Santoria Black has accepted another position outside the University. Dr. Gary Poe has accepted the role of serving as the Faculty Senate President. Dr. Poe sent an open letter dated August 23<sup>rd</sup>. Dr. Livingston encouraged the faculty to review the letter, submit any questions and he will forward the questions to the Faculty Senate.
- Faculty Senate provides funding for faculty who are presenting at a professional conference, convention, or similar professional organizational meeting. The maximum amount of funding is \$500.

VII. **Closing Remarks**

A. *Department Head/Dean/\*Provost's Office*

- Provost Walton and other University Officials have a standing open invitation to attend all KSLS departmental meetings.

B. *Announcement*

1. Next KSLS department meeting is scheduled for September 27<sup>th</sup> at 11:00 a.m.

C. *Adjournment*

The meeting adjourned at 11:50 a.m.

**Recorder:** Sheila Griffin



**Kinesiology, Sport & Leisure Studies**  
**Tuesday, August 30, 2022 – 11:00 a.m.**  
**Microsoft Teams Meeting**

**A G E N D A**

- I. Welcome
- II. Approval of Agenda
- III. Approval of Minutes (from previous meeting)
- IV. Old Business
  - A. Class Attendance in Banner
  - B. Course Syllabi
  - C. Protocol
  - D. Professional Conduct & Decorum
  - E. Other(s)
- V. New Business
  - A. Fall Instructional Schedule
  - B. Advisement (New List)
  - C. Title III (October 1, 2022 – September 30, 2023)
  - D. KSLS/COE Committee Assignments
  - E. KSLS/SPA Departmental Searches
  - F. GSU-CAEP Update
  - G. Other(s)
- VI. Updates/Announcements
  - A. Professional Conferences & Meetings
  - B. GSU Faculty Senate (*Livingston*)
  - C. Other(s)
- VII. Action Items
- VIII. Closing Remarks
  - A. Department Head/\*Dean's Office/\*Provost's Office
  - B. Announcements
    - 1. Next KSLS Department Meeting: **September 27<sup>th</sup> @ 11:00 a.m.**
    - 2. Other(s)
  - C. Adjournment

[\***NOTE:** Dean Thomas, Provost Walton and other University Officials have a **Standing Open Invitation** to attend all KSLS Departmental Meetings.]