

**Kinesiology, Sport and Leisure Studies**  
**Minutes**  
**January 22, 2019**  
**11:15 a.m.**  
**Fredrick C. Hobdy Assembly Center, Suite 148 (Room 155-Conference Room)**

**Present:** Dr. Martin Ayim                      Ms. Breleisha Gilbert  
              Ms. Yvonne Calvin                Ms. Barbara Lewis  
              Dr. Rose Chew                         Dr. Larry Proctor

**Absent:** Dr. Aaron Livingston (Excused)

**Presiding:** Dr. Obadiah Simmons, Jr.

**Call to Order:** The meeting was called to order at 11:15 a.m.

**I. Welcome**

Dr. Simmons opened the meeting by welcoming everyone in attendance.

**II. Approval of Agenda**

The agenda was approved as printed with no additions.

**III. Old Business**

*A. Class Roll/Roster & Attendance Banner System Entry*

- Faculty were reminded to print-out and call class rolls at every class meeting and enter attendance in Banner.

*B. Honoring Departmental/College Deadlines (Applications for Graduate Degree, Syllabi, Conference Hours and Campus Duties)*

- Faculty were encouraged to honor departmental/college deadlines.

*C. Post Office Hours*

- Faculty were reminded that it is very important to honor and be available during the posted office hours. The office hours should be placed on the syllabi.

*D. New Faculty Update*

- Dr. Simmons indicated that he does not know when Dr. Catalina Palacios will join the KSLS Department. It was recommended that she return to Mexico before her visa expired. She was selected for the vacated position of Aaron James. GSU has paid all required fees to employ her immediately in H-1B status.
- The Leisure Studies Coordinator and Dr. Phillippe Carter's vacant positions are still available and posted. Dr. Simmons will be reviewing the applications.

**IV. New Business**

*A. 2019 GSU Undergraduate Research Symposium*

- The 2019 GSU Undergraduate Research Symposium is scheduled for February 7<sup>th</sup> in the Assembly Center.
- Dr. Simmons asked the faculty to encourage students to participate in the event.

*B. Spring 2019 High School Day*

- The Spring 2019 High School Day is scheduled for February 16<sup>th</sup> in the Black and Gold Room.
- Dr. Simmons asked the faculty to encourage students to assist at the event. In the past, our majors were well represented with 100% participation.

C. *Commemorative Birthday Card*

- The Friends of Eddie G. Robinson have planned a series of events on February 13<sup>th</sup> – 14<sup>th</sup> to commemorate Coach Robinson's 100<sup>th</sup> birthdate.
- It has been requested that each department and student body submit a commemorative birthday card for Coach Eddie G. Robinson that will outline the hallway of the museum and the Doris Room throughout the year. The card is due by February 4<sup>th</sup>.
- The department will submit a card for Coach Robinson who served as the "first" Department Head (1950-51) for what was then the Health and Physical Education Department.
- Ms. Lewis shared The Eddie G. Robinson Museum Magazine.

D. *Applications for Graduation*

- The Applications for Graduation are due February 1<sup>st</sup>.

E. *Request for Title III Phase I data – GSU Graduates Enrolled in Graduate School*

- Ms. Gilbert and Dr. Livingston will assist with identifying students who enrolled in graduate school for the 2017-18 academic year.

F. *ULS For Our Future Conference*

- The ULS For Our Future Conference is scheduled for February 13<sup>th</sup> – 15<sup>th</sup> in Lafayette, LA. The Provost's Office will cover the travel expenses for the first 10 faculty/staff within the Division of Academic Affairs who would like to attend the conference.

V. **Updates/Announcements**

A. *KSLS Faculty Senate Representative*

- President Gallot reported that Woodson Hall, Adams Hall, Library and the Bowling Alley are a work in progress.
- Dr. Chew distributed the January 8, 2018 agenda and the minutes from the November 8, 2018 meeting.
- The two proposed amendments to the Faculty Senate Constitution were passed unanimously.
- There is a shortage of faculty due to applicants not accepting the salary that is being offered.
- Shortage of faculty, class size and flooding in the Assembly Center are the issues presented to the Faculty Senate.
- Dr. Chew asked if there were any issues or concerns that needed to be presented to the Faculty Senate. There were no issues or concerns presented.
- There was a lengthy discussion regarding flooding in the Assembly Center.

B. *Health Promotion Club Advisor*

- Members are active.
- Dr. Ayim will take students to the Delta SOPHE Chapter Meeting in Tuscaloosa, AL on February 28<sup>th</sup> – March 3<sup>rd</sup>.

C. *Phi Epsilon Kappa Advisor*

- New officers were elected.
- Members are planning a schedule of events for the spring semester.

D. *KSLS Majors Club Advisor*

- Members are unable to meet at the regular standard time of 11:00 a.m. on Tuesday or Thursday due to classes scheduled at the same time.
- Ms. Lewis indicated that three students are needed to assist at the St. Jude event. The students will earn service learning hours.

*E. SPA Sports Leadership Summit*

- Dr. Livingston has determined a tentative date.

*F. LAHPERD, LRPA, NASSM, NRPA, ATRA, SHAPE, SOPHE*

- LRPA Annual Conference is scheduled for January 21<sup>st</sup> – 24<sup>th</sup> in Baton Rouge, LA.
- Due to Ms. Calvin out on medical leave, no student applied for the LRPA Scholarship. Ms. Calvin indicated that this is the first time in several years that a GSU student was not a recipient of the award.
- NRPA Conference is scheduled for September 24<sup>th</sup> – 26<sup>th</sup> in Baltimore, MD. Dr. Simmons is planning to take about six or seven students to the conference.
- ATRA Conference is scheduled for September 14<sup>th</sup> – 17<sup>th</sup> in Reno, NV.
- SHAPE America National Convention is scheduled for April 9<sup>th</sup> - 13<sup>th</sup> in Tampa, FL.
- Delta SOPHE Chapter Meeting is scheduled for February 28<sup>th</sup> – March 3<sup>rd</sup> in Tuscaloosa, AL.

*G. Others*

- Faculty were encouraged to honor SACSCOC deadlines.
- Dr. Simmons will meet with Mr. Bruce Morgan next week to update the webpage.
- A student must have a signed advisement contract for next semester to receive a grade of “P”.
- Effective Fall 2018, Mrs. Susan Wiley advised freshmen irrespective to area of concentration. She has relocated to the College of Business for the 2019 spring semester. Mr. Larry Green will identify a new advisor for KSLS Freshmen.
- Student applying for College of Education admission must complete the following courses: English 101/102 and Math 147/148.
- Advisors must complete/type the degree curriculum sheet for graduating seniors. Ms. Gilbert is not responsible for completing the degree curriculum sheet.

**VI. Closing Remarks**

*A. Department Head/\*Dean's Office/\*Provost's Office*

- Dean Harrison, Provost Smiley and other University Officials have a standing open invitation to attend all KSLS departmental meetings.

*B. Announcement*

1. Next KSLS department meeting is scheduled for February 26<sup>th</sup> at 11:00 a.m.

*C. Adjournment*

The meeting adjourned at 12:50 p.m.

**Recorder:** Sheila Griffin



**Kinesiology, Sport & Leisure Studies**

Tuesday, January 22, 2019 – 11:30 a.m.

Fredrick C. Hobdy Assembly Center, Suite 148 (Room 155-Conference Room)

**A G E N D A**

- I. Welcome
- II. Approval of Agenda
- III. Old Business
  - A. Class Roll/Roster & Attendance Banner System Entry
  - B. Honoring Departmental/College Deadlines (*Applications for Graduate Degree, Syllabi, Conference Hours and Campus Duties*)
  - C. Post Office Hours
  - D. New Faculty Update
  - E. Other(s)
- IV. New Business
  - A. 2019 GSU Undergraduate Research Symposium (*February 9<sup>th</sup>*)
  - B. Spring 2019 High School Day (*February 16<sup>th</sup>*)
  - C. Commemorative Birthday Card (*due February 4<sup>th</sup>*)
  - D. Applications for Graduation (*due February 1<sup>st</sup>*)
  - E. Request for Title III Phase I Data – GSU Graduates Enrolled in Graduate School for the 2017-2018 Academic Year (*due January 31<sup>st</sup>*)
  - F. ULS For Our Future Conference (*February 13<sup>th</sup> – 15<sup>th</sup>*)
  - G. Other(s)
- V. Updates/Announcements
  - A. KSLS Faculty Senate Representative (*Dr. Chew*)
  - B. Health Promotion Club Advisor (*Dr. Ayim*)
  - C. Phi Epsilon Kappa Advisor (*Ms. Calvin*)
  - D. KSLS Majors Club Advisor (*Dr. Chew*)
  - E. SPA Sports Leaders Association (*Dr. Livingston*)
  - F. LAHPERD, LRPA, NAASM, NRPA, SHAPE, SOPHE, ATRA, COSMA, CAEP, etc.
  - G. Other(s)
- VI. Action Items
- VII. Closing Remarks
  - A. Department Head/\*Dean's Office/\*Provost Office
  - B. Announcements
    - 1. Next KSLS Department Meeting: **February 26<sup>th</sup> @ 11:00 a.m.**
    - 2. Other(s)
  - C. Adjournment

[\*NOTE: Dean Harrison, Provost Smiley and other University Officials have a **Standing Open Invitation** to attend all KSLS Departmental Meetings.]