

## Microsoft Teams Meeting

- Faculty were requested to include a Service-Learning component in each of the courses starting this fall semester. There are a number of our majors who are scheduled to graduate have not completed the service learning requirements. This will avoid the graduating seniors from figuring out how to meet their service learning requirements. Specific information regarding exactly what constitutes as Service-Learning hours can be obtained from the Office of Continuing Education & Service-Learning. Virtually "any" credible activity (i.e. volunteer activity, ushering at an event, etc.) can count toward Service-Learning hours.

## V. **New Business**

### A. *KSLS Curriculum Committee*

- The KSLS Curriculum Committee meeting is scheduled for Thursday, September 28, 2023 at 12:00 noon.
- Faculty were requested to change/revise the existing curriculum to reflect the General Education Requirements that were submitted on November 17, 2017. Dr. Simmons also recommends that the following courses are included into each of the concentrations: HED 100-First Aid; KNES 200-Microcomputer Use; PE 101-Beginning Swimming; and, THEA 212-Public Speaking. The degree programs should not be less than 120 hours.

### B. *Reminder ... "If you See Something, Say Something" ...*

- Faculty were reminded if you see something, say something. Faculty were encouraged to report it to the authorities or if you don't know what to do, report it Dr. Simmons and he will move forward with a recommendation as to how to proceed or what should be done. This was mentioned due to a couple of episodes campus-wide that impacted the entire campus. We need to be observant of our surroundings and pay attention to the students coming to your classes.

### C. *Others*

- Dr. Simmons will request an updated list of KSLS majors from ITC.
- University College is now in a position to resume the advisement of New/Transfer Freshman KSLS majors.
- Ms. Ebony Peterson will serve as the KSLS freshman advisor via University College effective 2024 Spring Semester.

## VI. **Updates/Announcements**

### A. *Professional Conferences & Meetings*

- Requests for professional development travel for the 2023-2024 grant year (October 1, 2023-September 30, 2024) via the QEP Office were submitted.
- We were requested to reduce the list of conferences to a total of four. Two faculty members are eligible for funding per travel. The maximum amount of funding is \$2,500 for each faculty.
- Travel Request Forms via QEP funding should be submitted for approved conferences after October 1<sup>st</sup>.

### B. *GSU Faculty Senate*

- The Faculty Senate provides funding for faculty who are presenting at a professional conference, convention, or similar professional organizational meeting. The maximum amount of funding is \$500 and \$500 for international travel.

### C. *Others*

- Dr. Livingston indicated that the delegates from Nigeria approached him about having a conference on their campus.
- Drs. Blackman, Gilbert, Palacios and Proctor were asked to look at some possibilities to recruit undergraduate students in Nigeria to increase our international enrollment and if they were interested in hosting a conference in Nigeria.
- Dr. Simmons indicated that he is awaiting a response from Dr. Belton-Cardoza about offering the health promotion courses online for the 2024 spring semester.
- Dr. Gilbert encouraged the advisors to ensure that the students are ready for Senior Comprehensive and Level Test. She asked that the advisors audit the transcript before requesting overrides into the courses. The students should enroll in the courses a semester before enrolling in Internship. Students are not allowed to enroll in courses with Internship.

## VII. Closing Remarks

### A. *Department Head/Dean/\*Provost's Office*

- Provost Walton and other University Officials have a standing open invitation to attend all KSLS departmental meetings.

### B. *Announcement*

1. Next KSLS department meeting is scheduled for October 31<sup>st</sup> at 11:00 a.m.

### C. *Adjournment*

The meeting adjourned at 12:02 p.m.

**Recorder:** Sheila Griffin



**Kinesiology, Sport & Leisure Studies**  
Tuesday, September 26, 2023 – 11:00 a.m.  
Microsoft Teams Meeting

## **A G E N D A**

- I. Welcome
- II. Approval of Minutes (August 29<sup>th</sup>)
- III. Approval of the Agenda
- IV. Old Business
  - A. Update Attendance in Banner
  - B. Following Up with Students (i.e. email, telephone, etc.)
  - C. Academic Advising Workshop/Feedback
  - D. Other(s)
- V. New Business
  - A. KSLS Curriculum Committee (Dr. Blackman)
  - B. Reminder ... “If You See Something, Say Something” ...
  - C. Other(s)
- VI. Updates/Announcements
  - A. Professional Conferences & Meetings
  - B. GSU Faculty Senate (*Livingston*)
  - C. Other(s)
- VII. Action Items
- VIII. Closing Remarks
  - A. Department Head/\*Dean’s Office/\*Provost’s Office
  - B. Announcements
    - 1. Next KSLS Department Meeting: **October 31<sup>st</sup> @ 11:00 a.m.**
    - 2. Other(s)
  - C. Adjournment

[\*NOTE: Dean Thomas, Provost Walton and other University Officials have a **Standing Open Invitation** to attend all KSLS Departmental Meetings.]