

Kinesiology, Sport and Leisure Studies
Minutes
March 23, 2019
11:00 a.m.
Fredrick C. Hobdy Assembly Center, Suite 148 (Room 155-Conference Room)

Present: Ms. Yvonne Calvin Ms. Catalina Palacios
 Ms. Breleisha Gilbert Dr. Larry Proctor
 Ms. Barbara Lewis

Guests: Ms. Angela Hines
 Ms. Courtnie Owens

Excused: Dr. Rose Chew
 Dr. Aaron Livingston

Absent: Dr. Martin Ayim

Presiding: Dr. Obadiah Simmons, Jr.

Call to Order: The meeting was called to order at 11:00 a.m.

I. Welcome

Dr. Simmons opened the meeting by welcoming everyone in attendance.

II. Approval of Agenda

The agenda was approved as printed with no additions.

III. Old Business

A. 2019 Summer and Fall Class Schedules

- 2018 Summer and Fall Class Schedules are tentative.
- Submit any changes or recommendations to Ms. Griffin.

B. Early Registration for 2019 Fall Semester and Summer Sessions

- Early Registration for 2019 Fall Semester started on Monday, April 8th and April 15th for 2019 Summer Sessions.
- Advisors are expected to assist other advisors with advisement as needed irrespective of area of concentration.
- When advisors are overloaded with students waiting to be advised and not busy with advising another student, offer immediate assistance to the student. When completed with the advisement, deliver the completed documents to the student's appropriate advisor.
- When advisors are unable to keep an appointment, notify advisees and/or Ms. Griffin.

C. KSLS Senior Banquet

- The KSLS Senior Banquet is scheduled for Friday, May 3rd at 6:00 p.m. in the Assembly Center-Green Room. Dr. David Ponton is the speaker at the event.
- Graduating seniors enrolled in Internship will be presenting on Thursday, April 25th at 8:30 a.m.

D. Reading Period

- Reading Period is scheduled for April 24th – 25th. Classes officially end on April 24th.

E. *Final Examinations*

- Final examinations are scheduled for April 29th – May 3rd.
- Do not administer final examinations early.
- Students can take the exam after the scheduled date prior to submitting final grades.

F. *Final Grades for Graduating Senior & Other Students*

- Final grades for graduating seniors are due May 3rd and final grades for all other students are due May 7th.
- Faculty were encouraged to submit final grades accurately and timely.

G. *Certification for Graduation Forms*

- Certification for Graduation Forms are due May 7th.

H. *Annual Report*

- The Annual Report is due May 9th.

I. *End-of-the-Semester Materials*

- The End-of-the-Semester Materials are due by May 9th.

J. *Faculty Appreciation Luncheon*

- The Faculty Appreciation Luncheon is scheduled for April 25th at 11:00 a.m. in the Performing Arts Center, Room 106.

K. *Other*

- Dr. Connie Walton was appointed as Interim Provost of Academic Affairs. Honor all requests/deadlines received from the Provost.

IV. **New Business**

A. *New KSLs Faculty Member*

- Dr. Catalina Palacios joined GSU on Monday, March 18th.

B. *Quality Enhancement Plan (QEP) Updates*

- The QEP Updates were provided by Ms. Angela Hines and Ms. Courtne Owens.
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V. **Updates/Announcements**

A. *KSLs Faculty Senate Representative*

- The Faculty Senate Meeting Minutes for the month of February and March were distributed.

B. *Health Promotion Club Advisor*

- No updates.

C. *Phi Epsilon Kappa Advisor*

- There are eight students on line for the 2019 spring semester.

D. *KSLs Majors Club Advisor*

- No updates.

E. *SPA Sports Leadership Summit*

- SPA Sports Leadership Summit hosted by Dr. Livingston was scheduled for March 19th & 20th in the Assembly Center. He is planning to host another Summit in the 2019 fall semester. Thanks were extended to everyone who assisted at the Summit.

F. *LAHPERD, LRPA, NASSM, NRPA, ATRA, SHAPE, SOPHE, ATRA, COSMA, CAEP, etc.*

- Ms. Calvin, Ms. Gilbert, Dr. Lashanda Brumfield, Ms. Theresa Jacobs and eight students attended the Gulf Coast Recreational Therapy Symposium on April 4th – 6th in Gulf Shores, AL. A free professional webinar was awarded to GSU via the Leisure Studies Program for our students provided by the NCTRC Office at a regional symposium.

G. Other

- The Third Annual Minority Health Day of Fun and Fitness Badminton Tournament is scheduled for April 25th at 9:00 a.m. in the Assembly Center. Faculty were encouraged to attend and participate at the event. Primary Health Services Center will set up a booth and disseminate information about services offered at the Center and health literature during the event.

VI. Closing Remarks

*A. Department Head/*Dean's Office/*Provost's Office*

- Dean Harrison, Provost Smiley and other University Officials have a standing open invitation to attend all KSLS departmental meetings.

B. Announcement

1. Next KSLS department meeting is scheduled for August 27th at 11:00 a.m.

C. Adjournment

The meeting adjourned at 11:35 a.m.

Recorder: Sheila Griffin



Kinesiology, Sport & Leisure Studies

Tuesday, April 23, 2019 – 11:00 a.m.

Fredrick C. Hobby Assembly Center, Suite 148 (Room 155-Conference Room)

A G E N D A

- I. Welcome
- II. Approval of Agenda
- III. Old Business
 - A. 2019 Summer and Fall Class Schedules
 - B. Early Registration for 2019 Fall Semester and Summer Sessions
 - C. KSLS Senior Banquet (*May 3rd*)
 - D. Reading Period (*April 25th & 26th*)
 - E. Final Examinations (*April 29th – May 3rd*)
 - F. Final Grades for Graduating Seniors & Other Students (*May 3rd & 7th*)
 - G. Certification for Graduation Forms (*due May 7th*)
 - H. Annual Report (*due May 9th*)
 - I. End-of-the-Semester Materials (*due May 9th*)
 - J. Faculty Appreciation Luncheon (*April 26th*)
 - K. Other(s)
- IV. New Business
 - A. New KSLS Faculty Member (*Dr. Catalina Palacios*)
 - B. QEP Updates (*Ms. Angela Hines*)
 - C. Fun and Fitness Challenge (*Dr. Proctor*)
 - D. Other(s)
- V. Updates/Announcements
 - A. KSLS Faculty Senate Representative (*Dr. Chew*)
 - B. Health Promotion Club Advisor (*Dr. Ayim*)
 - C. Phi Epsilon Kappa Advisor (*Ms. Calvin*)
 - D. KSLS Majors Club Advisor (*Dr. Chew*)
 - E. SPA Sports Leaders Association (*Dr. Livingston*)
 - F. LAHPERD, LRPA, NAASM, NRPA, SHAPE, SOPHE, ATRA, COSMA, CAEP, etc.
 - G. Other(s)
- VI. Action Items
- VII. Closing Remarks
 - A. Department Head/*Dean's Office/*Provost's Office
 - B. Announcements
 - 1. Next KSLS Department Meeting: **August 27th @ 11:00 a.m.**
 - 2. Other(s)
 - C. Adjournment

[*NOTE: Dean Harrison, Provost Smiley and other University Officials have a **Standing Open Invitation** to attend all KSLS Departmental Meetings.]