

Kinesiology, Sport and Leisure Studies
Minutes
April 23, 2020
11:00 a.m.
Teleconference (Conference Call)

Present: Dr. Rodney Blackman Dr. Aaron Livingston
 Ms. Yvonne Calvin Dr. Catalina Palacios
 Ms. Breleisha Gilbert Dr. Larry Proctor
 Ms. Barbara Lewis

Absent: Dr. Martin Ayim

Presiding: Dr. Obadiah Simmons, Jr.

Call to Order: The meeting was called to order at 11:00 a.m.

I. Welcome

Dr. Simmons opened the meeting by welcoming everyone in attendance.

II. Approval of Agenda

The agenda was approved as printed with no additions.

III. Old Business

A. Pre-Registration – Fall Semester

- Pre-Registration for 2020 Fall Semester began April 20th.

B. Teleworking & Governor's Stay-At-Home Order (April 30th)

- All twelve-month employees are expected to report to the office on May 1st unless the Governor extends the Stay-At-Home Order.

C. Pre-Registration Summer Session I

- Pre-Registration for 2020 Summer Session I begins on April 27th.

D. Kinesiology-Activity XIII (Title III)

- The Title III Kinesiology Mid-Year Evaluation via Zoom was scheduled on April 16th. Dr. Proctor participated with the evaluation. Dr. Gloria James was our External Evaluator.
- Our evaluation went well. We were making progress in terms of purchasing items prior to the pandemic.

E. KSLs R.O.A.R. Virtual Script & Video

- Academic departments are no longer required to develop videos or create the scripts associated with degree or department specific content for Virtual Roar. Further participation in ROAR by academic departments will be limited to the deans of each college. If videos were created, it can be submitted to Media Relations and they will determine how the video content can be used for purposes outside of Virtual ROAR.

F. KSLs Departmental End-Of-Semester Items (Email via Ms. Griffin)

- The End-of-the-Semester Materials are due by May 8th.

G. Professional Conference Dates via QEP

- Faculty were asked to submit updates on any professional conferences, meetings or workshops scheduled between May 1st – September 30th. The list will be submitted to the QEP Office.

- Faculty were also asked to submit any professional conferences, meetings or workshop scheduled between October 1, 2020 – September 30, 2021. The list will be submitted to the QEP Office. The conferences must be related to accreditation.

IV. **New Business**

A. *Academic Affairs Important Dates (Check Campus Email)*

- Due to information emailed at any time from the Administration, faculty were encouraged to check emails daily throughout the workday.
- Faculty were encouraged to respond to student emails in a timely manner.

B. *Pre-Registration – Summer Session I (April 27th)*

- Pre-Registration for 2020 Summer Session I begins on April 27th.

C. *KSLs 2020-21 Operating Budget Request*

- The KSLs 2020-21 operating budget request was submitted on March 31st.
The budget for lower line items remains the same each year.

D. *Title III New Application (May 8th)*

- The Title III New/Continuation Application is due on May 8th.
- Faculty were informed that anyone can submit a Title III proposal for funding. It does not have to be a department head to lead a Title III Activity. Any faculty member can lead a Title III Activity. The protocol is to submit the proposal to the Department Head, Dean, Title III Office for consideration and President for approval. Dr. Simmons will email all information relative to preparing the application. He will also email a copy of the previously submitted Title III Proposals, related workshops and guidelines.

E. *Reading Days & Final Exam Schedule*

- Reading Period is scheduled for April 23th – 24th.
- Final examinations are scheduled for April 27th – May 1st.
- Final grades for graduating seniors are due May 1st and final grades for all other students are due May 5th.
- Faculty were encouraged to submit final grades accurately and timely.

V. **Updates/Announcements**

A. *Search(es) To Fill Vacancies*

- The search for the Assistant Professor of Sports Administration/Sport Management vacant position vacated by Dr. Christina Gipson is near completion. This position must be filled due a SACS finding.
- The vacant positions are: Leisure Studies Coordinator, Assistant Professor of Sports Administration/Management vacated by Dr. Christina Gipson and Assistant Professor of Sports Administration/Management vacated by Dr. Phillippe Carter.

B. *Other(s)*

- Faculty were asked to encourage students to read the announcement from the Registrar's Office relative to dropping classes.
- The last day to drop classes is May 21st.
- Once a student reviews his/her final grades, that student can drop a course.
- Faculty were encouraged to contact Dr. Simmons via cell phone or email if they need to talk with him one-on-one.

VI. **Closing Remarks**

A. *Department Head/*Dean's Office/*Provost's Office*

- There were no items presented from the Dean's and Provost's Office for the KSLs faculty.

- Dean Harrison, Provost Walton and other University Officials have a standing open invitation to attend all KSLS departmental meetings.

B. Announcement

1. Next KSLS department meeting is scheduled for August 25th at 11:00 a.m.

C. Adjournment

The meeting adjourned at 11:38 a.m.

Recorder: Sheila Griffin



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V. Updates/Announcements

- Search(es) To Fill Vacancies

VI. Closing Remarks

- A. Department Head/*Dean's Office/*Provost's Office
- B. Announcement
 1. Next KSLS department meeting is scheduled for **August 2020**.
- C. Adjournment

[*Note: the Dean and Provost Offices and/or University Officials have an open invitation to all KSLS Meetings.]