

**Kinesiology, Sport and Leisure Studies**  
**Minutes**  
**September 29, 2020**  
**11:00 a.m.**  
**Microsoft Teams Meeting**

<b>Present:</b>	Dr. Martin Ayim	Ms. Teshia Lincoln
	Dr. Rodney Blackman	Dr. Aaron Livingston
	Ms. Yvonne Calvin	Dr. Catalina Palacios
	Ms. Breleisha Gilbert	Dr. Larry Proctor
	Ms. Barbara Lewis	Dr. Patricia Simmons

**Presiding:** Dr. Obadiah Simmons, Jr.

**Call to Order:** The meeting was called to order at 11:00 a.m.

## I. Welcome

Dr. Simmons opened the meeting by welcoming everyone in attendance.

## II. Approval of Agenda

The agenda was approved as printed with no additions.

### III. Old Business

### A. Class Roll/Roster & Attendance Banner System Entry

- Faculty must enter attendance in Banner daily, whenever the class meets or how the courses are designed.
- It is critical that attendance is entered due to most of the students are on financial aid and determines if they will receive their refund checks on-time.

### B. Mid-Semester Examinations

- Mid-semester examinations are scheduled for September 28<sup>th</sup> – October 2<sup>nd</sup>.

### C. Mid-Semester Grades

- Mid-semester grades are due October 6<sup>th</sup>.
- Faculty members are required to enter only deficient grades (D or F) for undergraduate students; however, it is acceptable to enter grades for all students at mid-term.
- Second nine-week classes begin on October 5<sup>th</sup>.

#### D. Other

- Dr. Patricia Simmons indicated that several students reported that they do not have \$50 to register for an account in TaskStream. All pedagogy students are required to register for an account in TaskStream. Mrs. Jackson in the Department of Curriculum and Instruction is the Assessment Coordinator for the College of Education. Mrs. Jackson has access to funding resources that may cover all or portion of the registration fee. Mrs. Jackson will be hosting a meeting for students who need to establish TaskStream accounts on Wednesday, September 30<sup>th</sup> at 3:00 p.m. via Microsoft Teams.

#### IV. New Business

#### A. KSLs Committee Assignments (2020-2021)

- A draft copy the KSLs Committee Assignments was emailed and shared on the screen during the meeting.

- Ms. Lincoln and Dr. P. Simmons will be added to a couple of committees.
- Submit any recommendations/changes to Dr. Simmons and Ms. Griffin by Wednesday, September 30<sup>th</sup>.

*B. KSLS Curriculum Committee Requested Action*

1. Kinesiology (SPM)
  2. Leisure Studies (Awaiting Recommendations)
  3. Kinesiology (Dance Education)
  4. KSLS General Education Revisions (All Concentrations)
- A draft copy of the proposed sport management curriculum sheet was emailed and shared on the screen during the meeting.
  - The Curriculum Committee was asked to present any and all recommendations for concentrations at the next departmental meeting scheduled for October 27<sup>th</sup>.
  - Everyone was asked to review their concentration for changes.
  - Ms. Lincoln was asked to propose a new program or concentration in Dance Education.
  - When submitting changes in concentrations, keep in mind the General Education Requirements require only 41 credit hours.
  - The General Education Requirements were emailed and shared on the screen during the meeting.
  - It was suggested that both degree program and all existing (and future) concentrations to incorporate the following courses and remain within the required 120 credit hours and 122 credit hours for Pedagogy: HED 100-First Aid (All KSLS majors should be certified in First Aid and CPR); KNES 212-General Safety, PE 101-Beginning Swimming; PE Electives (4 hrs.); KNES 200-Microcomputer Based Applications; and THEA 212-Public Speaking.

*C. KSLS Virtual Recruitment Video*

- Faculty were asked to review the KSLS Virtual Recruitment Video and make recommendations/changes by October 1<sup>st</sup>.
- Each department was asked to provide a thirty second to one-minute video clip of relevant information that would be appealing and informative to potential students for the Fall High School Day Virtual Academic Browse.

*D. Academic Affairs Strategy (2021 Spring Semester) Other(s)*

- Expect an earlier start date in January instead of the date currently published. A shortened Academic Calendar is being proposed with a “tentative” end date at the conclusion of Spring Break (April).

*E. Academic Affairs Request (Review of AA Web Page)*

- An email was sent from Dr. Walton asking everyone to review information that is on the Academic Affairs web page for the colleges and academic departments for changes/corrections or updates. Dr. Simmons also asked the faculty to review the webpage for the COEGS and KSLS for changes/corrections or updates. Dr. Simmons thanked Dr. Blackman for his thorough and detailed recommendations, comments, updates, changes and/or corrections.

*F. KSLS Virtual Departmental 70<sup>th</sup> Year Celebration*

- This is KSLS 70<sup>th</sup> year for the establishment of our department. Initially, it was established as HPE, HPER and now KSLS. Dr. Simmons asked the faculty to start thinking about ideas what the department can do virtually in terms of celebrating our 70<sup>th</sup> year existence as a department. The department can have virtual celebrations such as the history of the department and displaying photos that can be shared with others and publicized on campus and with the community at-large. He recommended that we do something virtually each month starting in January to promote our

department. KSLS is one of the oldest departments in existence on campus besides from the College of Education.

## V. Updates/Announcements

### A. *GSU Faculty Senate*

- Faculty Senate has resumed their monthly meeting via Microsoft Teams. The meetings are scheduled for every Tuesday of each month.
- A website will be up and running by the early spring semester.
- Minutes via email are forthcoming.

### B. *COVID-19 (coronavirus) Pandemic (Update)*

- No updates

### C. *Others*

- Ms. Theodora Henry will receive her doctorate degree in October. Also, Ms. Ke'Shawn Roberts, former KSLS major and cheerleader, will receive her doctorate degree in November.
- Dr. Simmons has been asked by Dr. Walton to assume the responsibilities that took place in the Dean's Office. During this interim period, Dr. Simmons is functioning as the Facilitator in the Office of the Dean of College of Educational and Graduate Studies.
- Dr. Simmons indicated to Dr. Walton that if he accepts the position as Interim Dean, he would like to assume the responsibilities on a full-time basis.
- Dr. Simmons will make some recommendations on an interim basis within the KSLS Department and will meet with some faculty individually with additional information at a later date.
- Especially during this pandemic, faculty were admonished to make it easy on yourself in terms of grading. Changing grades is always a hassle. Dr. Simmons recommended that faculty make every accommodation for the students to make-up any missed coursework, exams and/or assignments.

## VI. Action Items

- Faculty were asked to review and make recommendations/changes to the 2020-2021 KSLS Committee Assignments by Wednesday, September 30<sup>th</sup>.
- Instructions were given to the Curriculum Committee.
- Instructions were given to everyone to update and revise the concentrations and propose new concentrations. The changes to the concentrations need to be presented next month.
- No one complained about the recruitment video which will be changed annually. The video is due October 1<sup>st</sup>.
- Dr. Simmons will email the information regarding the changes to the Academic Affairs Strategy for the spring semester
- Faculty were asked to review and to make comments regarding the Academic Affairs web page. It was also extended for the college and the department. Dr. Blackman was thanked for his comments.
- Faculty were asked to start thinking about ideas what the department can do virtually in terms of celebrating our 70<sup>th</sup> year existence as a department.

## VII. Closing Remarks

### A. *Department Head/Dean/\*Provost's Office*

- Provost Walton and other University Officials have a standing open invitation to attend all KSLS departmental meetings.

*B. Announcement*

1. Next KSLS department meeting is scheduled for October 27<sup>th</sup> at 11:00 a.m.

*C. Adjournment*

The meeting was adjourned at 11:59 a.m.

**Recorder:** Sheila Griffin



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**A G E N D A**

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- II. Approval of Agenda
- III. Old Business
  - A. Class Roll/Roster & Attendance Banner System Entry
  - B. Mid-Semester Examinations (*September 28<sup>th</sup> - October 2<sup>nd</sup>*)
  - C. Mid-Semester Grades (*due October 6<sup>th</sup>*)
  - D. Other(s)
- IV. New Business
  - A. KSLS Committee Assignments (2020-21)
  - B. KSLS Curriculum Committee Requested Action
    - 1. Kinesiology (SPM)
    - 2. Leisure Studies (?)
    - 3. Kinesiology (Dance Education)
    - 4. KSLS General Education Revisions (All Concentrations)
  - C. KSLS Virtual Recruitment Video
  - D. Academic Affairs Strategy (2021 Spring Semester) Other(s)
  - E. Academic Affairs Request (Review of AA Web Page)
  - F. KSLS Virtual Departmental 70<sup>th</sup> Year Celebration
  - G. Other(s)
- V. Updates/Announcements
  - A. GSU Faculty Senate
  - B. COVID-19 (coronavirus) Pandemic (Update)
  - C. Other(s)
- VI. Action Items
- VII. Closing Remarks
  - A. Department Head/Dean/\*Provost's Office
  - B. Announcements
    - 1. Next KSLS Department Meeting: **October 27<sup>th</sup> @ 11:00 a.m.**
    - 2. Other(s)
  - C. Adjournment

[\*NOTE: Provost Walton and other University Officials have a **Standing Open Invitation** to attend all KSLS Departmental Meetings.]