

Kinesiology, Sport and Leisure Studies

Minutes

January 28, 2020

11:00 a.m.

Fredrick C. Hobdy Assembly Center, Suite 148 (Room 155-Conference Room)

Present: Dr. Martin Ayim Dr. Aaron Livingston
Dr. Rodney Blackman Dr. Catalina Palacios
Ms. Yvonne Calvin Dr. Larry Proctor
Ms. Breleisha Gilbert
Tania Winborn, KSLS Majors Club President
Courtney Bradford, KSLS Majors Club Vice President
Victoria Penn, KSLS Majors Club Treasurer & Phi Epsilon Kappa President

Absent: Ms. Barbara Lewis (Excused)

Presiding: Dr. Obadiah Simmons, Jr.

Call to Order: The meeting was called to order at 11:00 a.m.

I. Welcome

Dr. Simmons opened the meeting by welcoming everyone in attendance.

II. Approval of Agenda

The agenda was approved as printed with no additions.

III. Old Business

A. Class Roll/Roster & Attendance Banner System Entry

- Faculty were reminded to print-out and call class rolls at every class meeting and enter attendance in Banner.

B. Honoring Departmental/College Deadlines (Applications for Graduate Degree, Syllabi, Conference Hours and Campus Duties)

- Faculty were encouraged to honor departmental/college deadlines.

C. Post Office Hours

- Faculty were reminded that it is very important to post, honor and be available during the posted office hours. The office hours should be placed on the syllabi.

D. Leave From Duty Forms

- Faculty were reminded to submit a Leave From Duty Form in a timely manner when absent from the campus. Payroll is very diligent about following-up on the leave forms around payroll time at the end of the month. If the leave forms are not in the Payroll Office by the due date, you will not get paid on the scheduled pay date.

E. SACSCOC Visit

- The SACSCOC Visit is scheduled for March 9th – 12th.
- Faculty were encouraged to honor SACSCOC deadlines.
- SACSCOC stands for Southern Association of Colleges and Schools Commission on Colleges.
- SACSCOC is the recognized regional accrediting body in the Southern states for those institutions of higher education that award associate, baccalaureate, master or doctoral degrees.

- To maintain accreditation, institutions are required to undergo a review every ten years to ensure that they are meeting standards established by the regional accrediting body.

F. *Kinesiology Title III Activity*

- There are no funds for travel in the Proposal. Funds are available for travel via the QEP Office. The QEP Office has an approved list of conferences for faculty to attend for the 2019-2020 grant year.
- One objective is to convert the equipment room to a research/resource room.
- Another objective is to purchase additional 3D computer software that will aid students in Kinesiology, Exercise Science, Exercise Physiology and Biomechanics classes. It will also supplement instruction in the identified classes.
- A third objective is to work with Mr. Glen Lewis to digitize and copy archived University records that can be used for research purposes in the KSLS area.
- There is funding for supplies and two Graduate Assistants.

IV. **New Business**

A. *Spring 2020 High School Day*

- The Spring 2020 High School Day is scheduled for February 8th in the Men's Memorial Gymnasium.
- Dr. Simmons asked the faculty to encourage students to participate, assist with monitoring the KSLS Display Table and engage in dialogue with high school students.
- In the past, our majors were well represented with 100% participation.

B. *Applications for Graduation*

- The Applications for Graduation are due by January 31st.
- Dr. Simmons would like for all issues to be solved by the end of March.
- Advisors must complete/type the degree curriculum sheet for graduating seniors. Ms. Gilbert is not responsible for completing the degree curriculum sheet.

C. *2020 Spring Academic Service-Learning Project*

- A handout on the 2020 Spring Academic Service-Learning Project was distributed to the faculty.
- Undergraduate students are required to complete 160 hours of service-learning. Eighty (80) hours of academic service-learning through service-learning activities (approved service-learning courses) and eighty (80) hours of approved civic engagement activities or community service project.
- Ms. Calvin indicated that 100 hours completed in REC 225-Fieldbased can be used toward the service-learning hours.

V. **Updates/Announcements**

A. *KSLS Faculty Senate Representative (Ms. Yvonne Calvin)*

- Faculty Senate meets every Tuesday of each month. Everyone is invited to attend the meetings.
- Faculty Senate provides funding for faculty who are presenting at a professional conference, convention or similar professional organizational meeting. The maximum amount of funding is \$500.

B. *KSLS Majors Club Advisor (Tania Winborn, President)*

Tania Winborn informed the faculty of the following KSLS Majors Club updates:

- Members are planning a schedule of events for the spring semester such as: Alpine Nursing Home to play Bingo Games with the residents; monthly Cafeteria clean-up; St. Jude scheduled for February 13th; and, the Wheelchair Basketball scheduled for February 15th in Shreveport (LA).

- KSLS Week is scheduled for March.
 - KSLS Majors shirt prices are: Crew Neck and Polo - \$70; Crew Neck - \$45; Small, Medium and Extra-Large Polo - \$22; XX Polo - \$23; XXX Polo - \$24. Monies are due by February 21st. Payment plan is available.
 - Members will be wearing the shirts on Thursdays.
 - Tania Winborn asked the faculty to encourage freshmen and sophomores to join the KSLS Club. Majority of the members are Juniors and Seniors. Dr. Simmons will send a mass email to invite the students to join the club.
 - Members are welcomed to attend all departmental meetings.
- D. *Phi Epsilon Kappa Advisor (Victoria Penn, Student President)*
 Victoria Penn informed the faculty of the following Phi Epsilon Club updates:
- Members are planning a schedule of events for the spring semester such as: Ronald McDonald; campus cleanup; pie event; and, work in conjunction with the KSLS Majors Club because some of the students are members of both clubs.
 - Members were asked by Dr. Simmons to start working on a calendar of events for next year to be placed in the Student Union calendar.
- D. *Health Promotion Club (Dr. Martin Ayim)*
- No updates.
- E. *SPA Sports Leadership Summit (Dr. Livingston)*
- The SPA Sports Leadership Summit is tentatively scheduled for March.
- F. *Professional Meetings*
- Dr. Simmons and five SPA students will be attending the National Sports Forum and participating in the Case Cup Competition on February 8th – 11th in Atlanta, GA. Dr. Ayim will serve as the signature authority in Dr. Simmons' absence.
 - Ms. Calvin attended the LRPA Convention on January 21st – 24th in Baton Rouge, LA. Leisure Studies major Miss Kayla King attended and received the LRPA Scholarship.
 - Dr. Livingston and five students will be traveling to Ghana, Africa on February 20th – March 2nd.
 - Dr. Livingston and students will be attending the NCAA Women's Final Four on April 3rd – 5th in New Orleans, LA.
 - Dr. Livingston asked for a volunteer to take the students to the NCAA Men's Final Four scheduled for April 4th – 6th in Atlanta, GA.
 - Dr. Simmons will be attending the SHAPE America National Convention April 21st – 25th in Salt Lake City, UT.
 - Dr. Ayim stated that the SOPHE Annual Conference is scheduled for March 17th – 20th in Atlanta, GA.
 - Ms. Gilbert stated that the ATRA Conference is scheduled for September 12th – 15th in Birmingham, AL.
 - Dr. Simmons will request a print-out of all Pedagogy students enrolled Fall 2016 – Spring 2019. The information is needed for the Pedagogy SPA Report. Dr. Proctor is spearheading in preparing a required Kinesiology, Pedagogy (teaching) Report. Dr. Ayim, Dr. Blackman, Ms. Lewis, Dr. Livingston and Dr. Simmons are working with Dr. Proctor in preparing the report. The report is due by March 15th. The visit is scheduled for March 15 – 16, 2023.

VI. Closing Remarks

*A. Department Head/*Dean's Office/*Provost's Office*

- There were no items provided from the Provost and Dean's Office for the KSLS Departmental Meeting.

B. Announcement

1. Next KSLS department meeting is scheduled for February 27th at 11:00 a.m.

C. Adjournment

The meeting adjourned at 11:58 a.m.

Recorder: Sheila Griffin



Kinesiology, Sport & Leisure Studies

Tuesday, January 28, 2020 – 11:00 a.m.

Fredrick C. Hobby Assembly Center, Suite 148 (Room 155-Conference Room)

A G E N D A

- I. Welcome
- II. Approval of Agenda
- III. Old Business
 - A. Class Roll/Roster & Attendance Banner System Entry
 - B. Honoring Departmental/College Deadlines (*Applications for Graduate Degree, Syllabi, Conference Hours and Campus Duties*)
 - C. Post Office Hours
 - D. Leave From Duty Forms
 - E. SACSCOC Visit
 - F. Kinesiology Title III Activity
 - G. Other(s)
- IV. New Business
 - A. Spring 2020 High School Day (*February 8th*)
 - B. Applications for Graduation (*due January 31st*)
 - C. 2020 Spring Academic Service-Learning Project (*handout*)
 - D. Other(s)
- V. Updates/Announcements
 - A. KSLS Faculty Senate Representative (*Ms. Calvin*)
 - B. KSLS Majors Club Advisor (*Ms. Lewis / Dr. Simmons / Dr. Livingston*)
 - C. Phi Epsilon Kappa Advisor (*Ms. Calvin*)
 - D. Health Promotion Club Advisor (*Dr. Ayim*)
 - E. SPA Sports Leaders Association (*Dr. Livingston*)
 - F. Professional Meetings
 - G. Other(s)
- VI. Action Items
- VII. Closing Remarks
 - A. Department Head/*Dean's Office/*Provost's Office
 - B. Announcements
 - 1. Next KSLS Department Meeting: **February 27th @ 11:00 a.m.**
 - 2. Other(s)
 - C. Adjournment

[*NOTE: Dean Harrison, Provost Walton and other University Officials have a **Standing Open Invitation** to attend all KSLS Departmental Meetings.]