

Kinesiology, Sport and Leisure Studies
Minutes
February 23, 2021
4:00 p.m.
Microsoft Teams Meeting

Present: Dr. Rodney Blackman Ms. Teshia Lincoln
 Ms. Yvonne Calvin Dr. Aaron Livingston
 Ms. Breleisha Gilbert Dr. Catalina Palacios
 Ms. Barbara Lewis Dr. Larry Proctor

Absent: Dr. Martin Ayim
 Dr. Patricia Simmons

Presiding: Dr. Obadiah Simmons, Jr.

Call to Order: The meeting was called to order at 11:00 a.m.

I. Welcome

Dr. Simmons opened the meeting by welcoming everyone in attendance.

II. Approval of Agenda

The agenda was approved as printed with no additions.

III. KSLS Committee Reports

A. Admission Committee – Ms. Calvin, Chair

- No report.

B. Curriculum Committee – Dr. Blackman, Chair

- Dr. Ayim submitted his completed forms to Dr. Blackman for review by the University Curriculum Committee.
- Dr. Blackman is waiting on several faculty to submit their forms to be reviewed by the University Curriculum Committee.
- Dr. Simmons is working on all curriculum sheets relative to general education requirements, suggestive courses in each concentration and recommended courses in sport management.

C. Examinations Committee – Ms. Gilbert, Chair

- No report.

D. Low-Completer Committee – Dr. Proctor, Chair

- SHAPE America entered a new agreement with CAEP to serve as the SPA for PETE/HETE national recognition.

E. Master's Thesis Committee – Dr. Livingston, Chair

- No report.
- The department does not have a master's thesis requirement.

F. Promotion and Tenure Committee – Dr. Ayim, Chair

- No report.

G. Recruitment Committee – Dr. Palacios, Chair

- No report.

H. Research Committee – Dr. Proctor, Chair

- Thanks were extended to Ms. Calvin, Dr. Palacios, Dr. Blackman and Ms. Lincoln for serving as a judge at the Undergraduate Research Symposium.

I. Strategic Five-Year Plan Committee – Dr. Livingston, Chair

- No report.

J. Student Appeals Committee – Ms. Lewis, Chair

- No report.

IV. Old Business

A. Class Roll/Roster and Attendance Banner System Entry

- Faculty must enter attendance in Banner daily, whenever the class meets or how the courses are designed.
- It is critical that attendance is entered due to most of the students are on financial aid and determines if they will receive their refund checks on-time.

B. Mid-Semester Examinations

- Due to inclement weather, the mid-semester examinations are rescheduled for March 1st – 5th.
- Faculty were asked to note the adjusted 2021 spring academic calendar changes and University deadlines.

C. Mid-Semester Grades

- Mid-semester grades are due March 9th.
- Faculty are required to enter “D” and “F” grades on the grade sheets.

D. 2021 Fall & Summer Early Registrations

- Early registration for 2021 fall semester begins on March 15th.
- Early registration for 2021 Summer Sessions begin on March 22nd.

E. Updated List of Majors Via ITC

- Dr. Simmons is still waiting on the updated list of majors via ITC. He will submit another request this week.

V. New Business

A. Virtual Honors Day Program

- A virtual honors day recognition program is being planned during the week of March 22nd.
- Faculty were asked to identify an undergraduate and graduate top honor student from each of the concentrations and degree program.
- A draft letter from Dr. Smiley for the deans to send to students who will represent their departments during the Honors Recognition will be shared with the faculty.

B. Others

- Faculty were encouraged to be mindful of some students who are experiencing power outages and/or water outages due to the winter weather. Faculty must make accommodations for the students without comprising the delivery or course requirements.
- Faculty must adjust due dates for assignments and exams to reflect the cancelling of classes and the closing of the university.

VI. Updates/Announcements

A. GSU Faculty Senate

- Faculty Senate had a virtual meeting this month.
- Minutes via email are forthcoming.

VII. Closing Remarks

*A. Department Head/Dean/*Provost's Office*

- Provost Walton and other University Officials have a standing open invitation to attend all KSLS departmental meetings.

B. Announcement

1. Next KSLS department meeting is scheduled for March 23, 2021 at 11:00 a.m.

C. Adjournment

The meeting adjourned at 4:45 p.m.

Recorder: Sheila Griffin



Kinesiology, Sport & Leisure Studies
Tuesday, February 23, 2021 – 4:00 p.m.
Microsoft Teams Meeting

A G E N D A

- I. Opening Remarks
- II. Approval of the Agenda
- III. KSLS Committee Reports
 - A. Admission Committee (*Calvin*)
 - B. Curriculum Committee (*Blackman*)
 - C. Examinations Committee (*Gilbert*)
 - D. Low-Completer Committee (*Proctor*)
 - E. Master's Thesis Committee (*Livingston*)
 - F. Promotion and Tenure Committee (*Ayim*)
 - G. Recruitment Committee (*Palacios*)
 - H. Research Committee (*Proctor*)
 - I. Strategic Five-Year Plan Committee (*Livingston*)
 - J. Student Appeals Committee (*Lewis*)
- IV. Old Business
 - A. Class Roll/Roster and Attendance Banner System Entry
 - B. Mid-Semester Examinations (*March 1st – 5th*)
 - C. Mid-Semester Grades (*due March 9th*)
 - D. 2021 Fall & Summer Early Registrations (*March 15th & 22nd*)
 - E. Updated List of Majors Via ITC
 - F. Other(s)
- V. New Business
 - A. Virtual Honors Day Program
 - B. Other(s)
- VI. Updates/Announcements
 - A. GSU Faculty Senate
 - B. Other(s)
- VII. Closing Remarks
 - A. Department Head/Dean/*Provost's Office
 - B. Announcements
 - 1. Next KSLS Department Meeting: **March 23rd @ 11:00 a.m.**
 - 2. Other(s)
 - C. Adjournment

[*NOTE: Provost Walton and other University Officials have a **Standing Open Invitation** to attend all KSLS Departmental Meetings.]