

Kinesiology, Sport and Leisure Studies
Minutes
March 26, 2020
11:00 a.m.
Teleconference (Conference Call)

Present: Dr. Rodney Blackman Dr. Aaron Livingston
 Ms. Yvonne Calvin Dr. Catalina Palacios
 Ms. Breleisha Gilbert Dr. Larry Proctor
 Ms. Barbara Lewis

Absent: Dr. Martin Ayim

Presiding: Dr. Obadiah Simmons, Jr.

Call to Order: The meeting was called to order at 11:00 a.m.

I. Welcome

Dr. Simmons opened the meeting by welcoming everyone and (again) expressed condolences to Dr. Livingston as did others on the call.

II. Approval of Agenda

The agenda was approved as printed with no additions.

III. Old Business

A. Post-SACSCOC On-Site Visit

- The SACSCOC on-site visit March 9th – 12th went well relative to Academic Affairs. Although a couple of the Visiting Team Members became ill, the visit overall went according to schedule.

B. Leave From Duty & Related University Forms

- Faculty were encouraged to submit a Leave From Duty and University Forms in a timely manner.

C. University Deadlines via Academic Calendar

- Faculty were asked to note the adjusted 2020 spring academic calendar changes and University deadlines.

D. Kinesiology/Pedagogy-SPA Report (Fall 2020)

- The Kinesiology/Pedagogy-SPA Report is due in the 2020 Fall Semester.
- The report will be included in the COE Self-Study Report.
- The Kinesiology/Pedagogy-SPA Report was not due on March 15th in light of SHAPE no longer conducting program reviews for Kinesiology (Pedagogy) programs.

E. Kinesiology-Activity XIII (Title III)

- The Kinesiology Title III Proposal was approved in the amount of \$92,275 for the 2019-2020 grant year. The proposal consisted of three objectives: 1) to identify some software for select courses in Kinesiology, Exercise Science, Exercise Physiology and Biomechanics to assist students in the identified classes; 2) to convert the equipment room to a research/resource room; and, 3) to digitize, photograph, preserve and copy archival University records that can be used for research in the KSLS area. Spaces have been identified in the former University Police Station to temporarily house a number of sensitive University records and related documents. Mr. Glen Lewis will

also relocate his office in the former University Police Station. Currently, the records are housed in the Barn Office Building and Jeanes Hall. The records will be relocated to the proposed research/resource room when the room is ready for occupancy.

IV. New Business

A. Canvas/Online Instruction

- Everyone is up and running with canvas/online instruction.
- Some activity courses need to be uploaded in Canvas.
- Faculty were encouraged to contact students via Canvas, email, etc. during regular class period meeting times. Attendance can also be recorded during that time in Canvas and Banner Web.
- Dr. Livingston is designated to assist KSLs Faculty with Canvas/online instruction.

B. Responding to Student Emails

- Faculty were encouraged to check emails daily throughout the workday.
- Faculty were encouraged to respond to student emails in a timely manner.

C. Governor's Stay-At-Home Order

- Faculty were informed that due to the Governor's Stay-At-Home Order, 12-month employees are working remotely until April 13th. An email was sent earlier this week to faculty with Ms. Griffin and Dr. Simmons' contact information.

D. Pre-Registration (2020 Fall Semester & 2020 Summer Sessions)

- Pre-Registration for 2020 Fall Semester begins on April 20th & 2020 Summer Sessions begin on April 27th per the adjusted schedule distributed by the Registrar's Office.

E. 2020 Summer Sessions and Fall Class Schedules

- 2020 Summer Sessions courses will be offered online. Only faculty members who have completed the Quality Matter Training via Office of Distance Learning are eligible to teach in Summer Session I. A final decision has not been made on Summer Session II as of yet. Faculty were asked to choose a time frame/session from each training that is needed and notify Mr. Eldrie Hamilton via email of selection.

V. Updates/Announcements

All campus activities/events have been canceled due to the Governor's Stay-At-Home Order (COVID-19/Coronavirus).

A. KSLs Faculty Senate Representative (Ms. Calvin)

- No updates.

B. KSLs Majors Club Advisor (Ms. Lewis/Dr. Livingston/Dr. Simmons)

- No updates.

C. Phi Epsilon Kappa Advisor (Ms. Calvin)

- No updates.

D. Health Promotion Club Advisor (Dr. Ayim)

- No updates.

E. SPA Sports Leadership Summit (Dr. Livingston)

- No updates.

F. Professional Meetings

- Professional meetings have been canceled due to the Governor's Stay-at-Home Order.

VI. Closing Remarks

A. Department Head/*Dean's Office/*Provost's Office

- There were no items presented from the Dean's and Provost's Office for the KSLs faculty.

- Dean Harrison, Provost Walton and other University Officials have a standing open invitation to attend all KSLS departmental meetings.
- Faculty were asked to follow-up with Mr. Eldrie Hamilton relative to the training.
- Dr. Simmons will forward all emails that he received this week.
- Dr. Simmons gave the faculty his cell phone number (318-243-4563). Faculty were asked to contact Dr. Simmons via cell phone or email if they have any questions.

B. Announcement

1. Next KSLS department meeting is scheduled for April 23rd at 11:00 a.m.

C. Adjournment

The meeting adjourned at 11:52 a.m.

Recorder: Sheila Griffin



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Host/Presiding: Dr. Obadiah Simmons, Jr.

Meeting Agenda

I. Call to Order/Welcome

II. Approval of Agenda

III. Old Business

- Post-SACSCOC On-Site Visit
- Leave-From-Duty & Related University Forms
- University Deadlines via Academic Calendar
- Kinesiology/Pedagogy-SPA Report (Fall 2020)
- Kinesiology-Activity XIII (Title III)

IV. New Business

1. Canvas/Online Instruction
2. Responding To Student Emails
3. Governor's Stay-At-Home Order
4. Pre-Registration (2020 Fall Semester & 2020 Summer Sessions I & II)
5. Summer Sessions & Fall Class Schedules

V. Updates/Announcements

- A. KSLs Faculty Senate Representative (Ms. Yvonne Calvin)
- B. KSLs Majors Club (Tania Winborne)/Phi Epsilon Kappa (Victoria Penn)
- C. Health Promotion Club (Dr. Martin Ayim)
- D. SPA Sports Leadership Summit (Dr. Livingston)
- E. Professional Meetings

VI. Closing Remarks

- A. Department Head/*Dean's Office/*Provost's Office
- B. Announcement
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- C. Adjournment

[*Note: the Dean and Provost Offices and/or University Officials have an open invitation to all KSLs Meetings.]