

Kinesiology, Sport and Leisure Studies

February 26, 2019

Fredrick C. Hobdy Assembly Center, Suite 148 (Room 155-Conference Room)

Present:	Dr. Martin Ayim	Dr. Aaron Livingston
	Ms. Yvonne Calvin	Ms. Barbara Lewis
	Dr. Rose Chew	Dr. Larry Proctor
	Ms. Breleisha Gilbert	

Guests: Dean Adrienne Webber
Ms. Sarah Hassen

Presiding: Dr. Obadiah Simmons, Jr.

Call to Order: The meeting was called to order at 11:00 a.m.

I. Welcome

Dr. Simmons opened the meeting by welcoming everyone in attendance.

II. Approval of Agenda

The agenda was approved as printed with no additions.

III. Old Business

A. COAPRT Annual Report

- The COAPRT Annual Report is due March 1st.
- Dr. Simmons will officially work on the document Wednesday, February 27th. Dr. Chew, Ms. Calvin and Ms. Gilbert will review the report prior to submitting.

B. *Mid-Semester Examinations*

- Mid-semester examinations are scheduled for March 11th – 15th.
- Faculty must follow the instructions given by the Registrar's Office.

C. Mid-Semester Grades

- Mid-semester grades are due March 19th.
- Second nine-weeks classes begin on March 18th.

D. Last Day to Drop Classes or Withdraw

- Faculty were asked to remind students that the last day to drop classes or withdraw is March 21st.
- Faculty were asked to encourage students to drop the class and take it over if students are failing the class.

E. *KSLs Commemorative Birthday Card*

- Thanks were extended to everyone who assisted with the KSLs Commemorative Birthday Card. The card can be viewed at the Eddie G. Robinson Museum.

IV. New Business

A. Dean Adrienne Webber, University Librarian

- Dean Webber distributed a handout of the KLS University Digital Library Resources. and will send electronically after the links are verified. Faculty are welcome to come to the Library to review the links to be familiar with what the Library has to offer.

- Dean Webber is in the process of completing an inventory of resources that they have available.
- For the digital library, we have expended as an institution a whole lot of money on electronic resources and not getting our return on the investment.
- Dean Webber and Ms. Hassen will meet with each department to encourage everyone to introduce our students to the resources that the library has invested in.
- Statistics are needed for the SACS Self-Study Report. Also, statistics are the kind of resources needed for departmental accreditation. If assistance is needed, feel free to contact a Librarian. If there is a link that is not hot, inform a Librarian.
- EBSCO PrepSTEP (formerly Learning Express) is an excellent site that students can work on their writing skills; students must register individually. The site states the shortcomings and students can go back and correct mistakes. The site prepares students for graduate school and there is a GRE and test-taking components.
- Dr. Livingston asked the following question: What if a link is not listed on the handout? Dean Webber indicated that the link must be justified. The library staff are reviewing some databases that will be removed that the Library is currently spending money on. Anything that we don't have that you would like to see us get, we can at least do a trial to see how it works. If the students use it, we can engage it for a minimum of 60 days. It was suggested that if is something that you would like to investigate, we would not do it until the fall semester.
- The KSLS Department offers a number of courses that require students to utilize various databases. Faculty were encouraged to attach the handout to the syllabi.
- The computer lab is located in Adams Hall, Room 202. It is anticipated that the Library will have three computer labs and one identified study space by the end of the semester. The Library will offer more services to the students such as printing, scanning, etc.
- The operations of hours beginning March 1st are: 7:30 a.m. – 10:00 p.m. on Mondays – Thursdays; 7:30 a.m. – 12:30 p.m. on Fridays; closed on Saturdays; 3:00 p.m. – 10:00 p.m. on Sundays.
- Dr. Ayim asked the following question: Will the handout be emailed? Dean Webber indicated that she will send the handout electronically to Dr. Simmons after the links are verified to be hot links. The links can be embedded to the syllabi or Canvas. A number of the links are abstracts.
- Currently, the undergraduate students do not have the ability to participate in the inter-library loan. The library loan will be reinstated. There is not a place where the students can go and get books.
- There is a reciprocal baring agreement that the students can go Louisiana Tech, public library and ULM to access the resources off-campus without problems. Students can access the databases off-campus by dropping the G, adding the number 9 and the last four digits of the G-number.
- Dr. Simmons asked the following question: Should the justification for additional databases be sent by email or formal letter/memo? Dean Webber recommended that the justification with suggested databases be emailed to her. Approval of databases will be determined by cost and impact. If there is an accreditation standard, look at what is required of the library. Some standards list the required journals.

B. Continuing Education Proposal for 2019 Summer Camps/Workshops/ Courses

- The Continuing Education Proposal for 2019 Summer Camps/Workshops/Courses is due March 31st.
- Faculty were reminded that it is an opportunity to earn extra income (30% of fees collected) and provide a service to the general public.
- The class, camp or workshop can be conducted on Fridays or Saturdays due to no scheduled classes.

C. KSLS Curriculum Committee

- Dr. Chew distributed the Request to Add a Course Form. The Leisure Studies Faculty is requesting to add a new 400 level TREC course (Clinical Practice/3 credit hours) to the curriculum. Dr. Simmons and faculty reviewed the form for corrections and revisions. Ms. Calvin will do some research and embellish the course description. Dr. Simmons and faculty approved the form after corrections were made.

D. Other(s)

- Dr. Palacios' H1B Visa has been approved. We are expecting her to report to work after Mid Semester. She will team-teach the overload course with Dr. Simmons and other assigned duties.

V. Updates/Announcements

A. KSLS Faculty Senate Representative

- No updates.

B. Health Promotion Club Advisor

- No updates.

C. Phi Epsilon Kappa Advisor

- No updates.

D. KSLS Majors Club Advisor

- No updates.

E. SPA Sports Leadership Summit

- SPA Sports Leadership Summit is scheduled for March 19th & 20th in the School of Nursing Building, Eddie G. Robinson Museum and the Assembly Center.

F. LAHPERD, LRPA, NASSM, NRPA, ATRA, SHAPE, SOPHE, ATRA, COSMA, CAEP, etc.

- Golf Coast Recreation Therapy Symposium is scheduled for April 4th – 5th in Gulf Shores, AL. Four more students are needed to travel to the symposium.
- SHAPE America National Convention is scheduled for April 9th - 13th in Tampa, FL. Six students will be attending to the convention.
- Delta SOPHE Chapter Meeting is scheduled for February 28th – March 3rd in Tuscaloosa, AL. Students will be attending the meeting.

G. Others

- KSLS students will assist with the Mardi Gras Ball scheduled for Thursday, February 28th at the Agriculture Center at 5:30-8:00 p.m.
- Fun and Fitness Challenge (Badminton Tournament) is scheduled for April 25th. Faculty were asked to assist at the event.
- KSLS students participated and were well represented at the St. Jude event.
- Thanks were extended to everyone who participated at the High School day.

VI. Closing Remarks

*A. Department Head/*Dean's Office/*Provost's Office*

- Dean Harrison, Provost Smiley and other University Officials have a standing open invitation to attend all KSLS departmental meetings.

B. Announcement

1. Next KSLS department meeting is scheduled for March 21st at 11:00 a.m.

C. Adjournment

The meeting adjourned at 12:23 p.m.

Recorder: Sheila Griffin



Kinesiology, Sport & Leisure Studies

Thursday, February 26, 2019 – 11:00 a.m.

Fredrick C. Hobdy Assembly Center, Suite 148 (Room 155-Conference Room)

A G E N D A

- I. Welcome
- II. Approval of Agenda
- III. Old Business
 - A. COAPRT Annual Report (*due March 1st – electronic submission*)
 - B. Mid-Semester Examinations (*March 11th – 15th*)
 - C. Mid-Semester Grades (*due March 19th*)
 - D. Last Day to Drop Classes or Withdraw (*March 21st*)
 - E. KSLs Commemorative Birthday Card (*view card at the Eddie G. Robinson Museum*)
 - F. Other(s)
- IV. New Business
 - A. Dean Adrienne Webber, University Librarian
 - B. Continuing Education Proposal for 2019 Summer Camps/Workshops/ Courses
 - C. KSLs Curriculum Committee (*Dr. Chew*)
 - D. Other(s)
- V. Updates/Announcements
 - A. KSLs Faculty Senate Representative (*Dr. Chew*)
 - B. Health Promotion Club Advisor (*Dr. Ayim*)
 - C. Phi Epsilon Kappa Advisor (*Ms. Calvin*)
 - D. KSLs Majors Club Advisor (*Dr. Chew*)
 - E. SPA Sports Leaders Association (*Dr. Livingston*)
 - F. LAHPERD, LRPA, NAASM, NRPA, SHAPE, SOPHE, ATRA, COSMA, CAEP, etc.
 - G. Other(s)
- VI. Action Items
- VII. Closing Remarks
 - A. Department Head/*Dean's Office/*Provost's Office
 - B. Announcements
 - 1. Next KSLs Department Meeting: **March 21st @ 11:00 a.m.**
Rescheduled from March 26th due to Spring Break
 - 2. Other(s)
 - C. Adjournment

[***NOTE:** Dean Harrison, Provost Smiley and other University Officials have a **Standing Open Invitation** to attend all KSLs Departmental Meetings.]