

Kinesiology, Sport and Leisure Studies

Minutes

April 25, 2023

11:00 a.m.

Microsoft Teams Meeting

Present:	Dr. Martin Ayim	Dr. Aaron Livingston
	Dr. Rodney Blackman	Dr. Catalina Palacios
	Ms. Breleisha Gilbert	Dr. Larry Proctor
	Ms. Barbara Lewis	Dr. Patricia Simmons
	Ms. Teshia Lincoln	

Presiding: Dr. Obadiah Simmons, Jr.

Call to Order: The meeting was called to order at 11:00 a.m.

I. Welcome

Dr. Simmons opened the meeting by welcoming everyone in attendance.

II. Approval of Agenda

The following items were added to the agenda:

- Prerequisites for Kinesiology courses
- Faculty Evaluations

III. Approval of Minutes (from previous meeting)

The minutes for January 31, 2023 were approved as presented.

IV. Old Business

A. Semester Close Out Items

- The semester close-out items are due by Friday, May 12, 2023.

B. Update Attendance Records in Banner

- Faculty were reminded to update the class attendance in Banner Web.

C. *KSLS/SPA Vacant Positions*

- The search committees will resume to fill the vacant positions. It may be required to meet at the end of the spring semester and during the summer sessions.

V. New Business

A. FY 2023-2024 Operating Budget Request

- The following top three critical needs for the FY 2023-2024 were submitted to Dean Thomas:
 1. Unfreeze Howard Willis' vacant position and secure a new faculty position. There is a need to include Aquatics in the curriculum for all KSLs majors.
 2. Travel and Consultant Services
 3. Equipment and Furniture (New faculty desk)
- The following was submitted to Dean Thomas to be eliminated for the FY 2023-2024 if funds will be provided from other areas of the University (i.e. Academic Affairs, QEP funding via Title III, Student Affairs, etc.):
 1. Travel Funds
 2. Consultant Services
 3. Supplies

B. Prerequisites for Kinesiology Courses

- Dr. Simmons indicated that the department has prerequisites for select courses in our curriculum and not sure of the reason for the prerequisites.
- Ms. Lewis suggested that the prerequisites be removed for the Kinesiology courses. If the prerequisites are removed, it would speed up the advisement process, as opposed to sending override requests to Dr. Proctor and then to Ms. Griffin.

- Dr. Gilbert indicated that the prerequisites are necessary for the Leisure Studies courses and recommended that the prerequisites remain in place.
- Dr. Livingston recommended that the overrides need to be a simpler process. The process currently in place is cumbersome.
- Dr. Blackman suggested that the prerequisites be updated to solve the problem. The prerequisite in place for KNES 306 is BIOL 305. The prerequisite needs to be changed to BIO 303.
- The Biology Department indicated that Biology 303 is the preferred course for KSLS majors. The course is designed and designated for KSLS majors. Faculty were asked not to advise our majors to enroll in Biology 207/207L or Biology 208. Those courses are specifically designed for the Nursing majors.
- Based on the recommendations from the General Education Curriculum Committee, students are now required to enroll in Math 131 and Math 132. However, we will continue to accept Math 147 and Math 148.

C. *Faculty Evaluations*

- The Office of Human Resources will soon introduce a new online faculty evaluation platform. The new electronic instrument is aligned with the previously used paper faculty evaluation form and therefore aligned with tenure and promotion categories.

D. *Others*

- Dr. Proctor asked the following question: When will the Exercise Physiology Lab be available? Dr. Simmons indicated that he does not have a timetable relative to how soon we will be able to utilize the Exercise Physiology Lab. He has not received any word or feedback from Mr. Blakeney in terms of moving back to Woodson Hall.
- Dean Duhon has some instructional material located in Carver Hall that might be useful for students enrolled in Dr. Proctor's classes. Drs. Proctor and Simmons will view the material on Thursday, April 27th.
- Dean Thomas appointed Dr. Ayim as the Chair of the COE Endowed Professorships. Dr. Ayim encouraged the faculty to apply for the vacant Endowed Professorship in Kinesiology. Dr. Proctor indicated that he had applied for the professorship.
- The Retirement Party for Ms. Calvin is scheduled for Saturday, May 27, 2023 at 12:00 noon – 2:00 p.m. in the Green Room.
- Dean Thomas was not in attendance due to she had a CAEP meeting at the same time as our department meeting.

VI. **Updates/Announcements**

A. *Professional Conferences & Meetings*

- Faculty were encouraged to submit paperwork to the Faculty Senate after July 1st who are presenting at a conference after the new fiscal year. The maximum amount of funding is \$500 and \$1,000 for international travel. Concur Travel Request Forms via QEP funding should be submitted for approved conferences after October 1st. The maximum amount of funding is \$2,500 for each faculty.

B. *GSU Faculty Senate*

- The Faculty Senate Recognition Program and Faculty Appreciation Luncheon is scheduled for Thursday, April 27, 2023. The recognition program is at 11:30 a.m. – 12:30 p.m. in the T.L. James Auditorium and the luncheon is at 12:30 p.m. – 1:30 p.m. in the McCall Dining Hall.

VII. **Closing Remarks**

A. *Department Head/Dean/*Provost's Office*

- Provost Walton and other University Officials have a standing open invitation to attend all KSLS departmental meetings.

B. *Announcement*

1. Next KSLS department meeting is scheduled for August 29th at 11:00 a.m.

C. *Adjournment*

The meeting adjourned at 11:51 a.m.

Recorder: Sheila Griffin



Kinesiology, Sport & Leisure Studies
Tuesday, April 25, 2023 – 11:00 a.m.
Microsoft Teams Meeting

A G E N D A

- I. Welcome
- II. Approval of the Agenda
- III. Approval of Minutes
- IV. Old Business
 - A. Semester Close Out Items
 - B. Update Attendance Records in Banner
 - C. KSLS/SPA Vacant Positions
 - D. Other(s)
- V. New Business
 - A. FY 2023 – 2024 Operating Budget Request
 - B. Other(s)
- VI. Updates/Announcements
 - A. Professional Conferences & Meetings
 - B. GSU Faculty Senate (*Livingston*)
 - C. Other(s)
- VII. Action Items
- VIII. Closing Remarks
 - A. Department Head/*Dean's Office/*Provost's Office
 - B. Announcements
 - 1. Next KSLS Department Meeting: **August 29th @ 11:00 a.m.**
 - 2. Other(s)
 - C. Adjournment

[*NOTE: Dean Thomas, Provost Walton and other University Officials have a **Standing Open Invitation** to attend all KSLS Departmental Meetings.]