**EDUCATIONAL LEADERSHIP**

**CHECKLIST/ADMISSIONS STATUS FOR APPLICANTS**

\_\_\_\_1. Application for Admission to Graduate Programs in Education

\_\_\_\_2. Application for Admission to School of Graduate Studies & Research:

 Admitted\_\_\_\_ Not Admitted\_\_\_\_

\_\_\_\_3.Official Transcripts (List below):

 3.1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3.2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3.3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3.4 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_4. Evidence of Master’s Degree (Accredited) GPA:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_5. Grade Point Average (From Transcripts):

 5.1 Undergraduate (Cumulative):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 5.2 Graduate (Cumulative):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_6. GRE Score (Valid) Year:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 6.1 (V + Q):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 6.2 (A):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_7. English Proficiency \_\_\_\_\_\_\_\_\_GRE Verbal \_\_\_\_\_\_\_\_DEED 634

\_\_\_\_8. Teaching and/or Administrative Experience (Resume) – LEC & Master’s in Educational Leadership

 8.1 K-12 school(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 8.2 Other Educational Setting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_9. Teaching Certificate – LEC & Master’s in Educational Leadership

\_\_\_\_10. Letters of Recommendation (List below):

 10.1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 10.2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 10.3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 10.4 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_11. Evidence of any Published/Unpublished Materials

\_\_\_\_12. Evidence of Work Experience (Resume & Application) – Developmental Education

Program Director Review

 \_\_\_\_Incomplete Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_Complete Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_Forward to Admissions Committee (Dev. Ed.) Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_Forward to Admissions Committee (LEC) Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Revised July 2008