



INTERNSHIP EVALUATION FORM

Intern's Name

Principal's Name

Semester/Year

Program

Instructor

Field Experience Level: Internship

Please mark the rating that best reflects your evaluation of the intern student in each of the five items.

Attendance

☐ outstanding ☐ satisfactory ☐ unsatisfactory

Met Expectations

☐ outstanding ☐ satisfactory ☐ unsatisfactory

Fulfilled Program Requirements

☐ outstanding ☐ satisfactory ☐ unsatisfactory

Overall Performance

☐ outstanding ☐ satisfactory ☐ unsatisfactory ☐ incomplete

Professional Potential as An Educational Leader

☐ outstanding ☐ satisfactory ☐ unsatisfactory ☐ counseling suggested

Please mark only items in this section which are judged to be Outstanding (+) or which Need Attention (-).

☐ Acts with Integrity	☐ Collaboration with Stakeholders
☐ Appearance/Dress	☐ Responds to Community Interests/Needs
☐ Applies Best Practices for Student Learning	☐ Content Knowledge
☐ Personality	☐ Oral Communication Skills
☐ Enthusiasm	☐ Written Communication Skills
☐ Cooperative Attitude	☐ Presentation Skills
☐ Innovative Use of Time and Resources	☐ Evaluation Skills
☐ Initiative	☐ Management Skills
☐ Dependability	☐ Creates/Articulates a Vision of Higher Standards
☐ Acts Fairly	☐ Acts Ethically
☐ Accepts Constructive Criticism	☐ Understands the Larger Educational Context



**INTERNSHIP REPORT FOR MASTER'S
PROGRAM: EDUCATIONAL LEADERSHIP LEVEL I**

TERM: SPRING_____ FALL_____ SUMMER_____

INTERN: _____

COURSE INSTRUCTOR: _____

SCHOOL: _____

SCHOOL PRINCIPAL: _____

SUBJECT/GRADE LEVEL: _____

Summary of Internship Activities (You may attach an additional sheet if necessary): _____

Other Comments: _____

Signature of Principal **Date**

Signature of Intern **Date**

Signature of Course Instructor **Date**