

**BACKGROUND**

On August 12, 2020 the Board of Elementary and Secondary Education (BESE) approved a waiver of policy\*, on a case-by-case basis, regarding the requirement that all undergraduate residents and post-baccalaureate candidates are mentored by a Mentor who holds the Ancillary Mentor Teacher certificate, the Ancillary Provisional Mentor Teacher certificate, or the Supervisor of Student Teaching endorsement. This waiver is for the 2020-2021 school year only. Each Mentor who does not hold a Mentor credential listed above must be granted an individual waiver, based upon meeting the below criteria.

*\*Please refer [Bulletin 746, Louisiana Standards for State Certification of School Personnel](#), and [Bulletin 996, Standards for Approval of Teacher and/or Educational Leader Preparation Programs](#) for the Mentor credential requirements.*

**2020-2021 MENTOR CREDENTIAL WAIVER APPLICATION PROCESS**

Each teacher **preparation provider** will submit a Mentor waiver request on behalf of any Mentor who does not hold one of the Mentor credentials listed above. To apply for the waiver, please:

- Complete the below information
- Obtain the required signatures
- Submit this attestation with the application (found in Wizehive) by following this link:  
<https://webportalapp.com/sp/mentor-credential-waiver>

**2020-2021 MENTOR CREDENTIAL WAIVER ATTESTATION**

Applicant (Mentor) Name:	
Applicant School System:	
Applicant Teaching Certificate Type (if applicable): <i>Type:    A        B        C        or    Level    1    2    3</i>	Applicant Teaching Certificate Number (if applicable): <i>(Six digits that follow the Certificate Type)</i>

**(TO BE COMPLETED BY THE MENTOR’S PRINCIPAL)**

The teacher is highly recommended to serve as a mentor for the 2020-2021 school year based upon one or more of the following: *(Please choose all that apply. It is highly encouraged that teachers possess more than one of these qualifications.)*

- At least two years of Highly Effective Compass ratings
- National board certification
- Statewide or national distinction for excellence in teaching (ex. Milken, etc.)
- Experience as a TAP mentor, master teacher or executive master teacher and certified as a TAP evaluator
- Content leader expertise, as evidenced by participation in Content Leader training or redelivery of professional development
- Master’s or doctorate in Education and exemplary experience hosting student teachers

I attest that the above information is true and accurate to the best of my knowledge. <i>I agree that my electronic signature as entered on this form is the legal equivalent of my manual signature on this application.</i>		
Principal or Designee Name:	Principal or Designee Email:	
Principal or Designee Title:	Principal or Designee Phone Number:	
Principal or Designee Signature:		Date:

I attest that the above information is true and accurate to the best of my knowledge. I also understand and acknowledge that this document and all information in it will be a public record subject to public disclosure pursuant to Louisiana public records law, La. R.S. 44:1 et seq. <i>I agree that my electronic signature as entered on this form is the legal equivalent of my manual signature on this application.</i>		
Applicant (Mentor) Name:	Applicant Email:	
Applicant Phone Number:		
Applicant Signature:		Date:

I attest that the above information is true and accurate to the best of my knowledge. <i>I agree that my electronic signature as entered on this form is the legal equivalent of my manual signature on this application.</i>		
Employing School System Personnel Name:	Employing School System Personnel Email:	
Employing School System Personnel Title:	Employing School System Personnel Phone Number:	
Employing School System Personnel Signature:		Date:

**Program Provider submit this completed document here: <https://webportalapp.com/sp/mentor-credential-waiver>**