



**MEMORANDUM OF AGREEMENT**  
**Spring 2011– Summer 2012**



Bossier Parish Community College (BPCC) and Grambling State University (University) do hereby and hereon agree to the following terms and conditions.

BPCC @ Grambling

BPCC does hereby and hereon agree to:

1. Admit students to BPCC at Grambling State University.
2. Employ and provide qualified faculty member/s to teach a designated number of sections of developmental mathematics, developmental English courses, and a mutually agreed upon set of core or other courses at Grambling. The remainder of the core or other courses required for completion of associate/certificate will be taught via internet and/or at the Bossier City location.
3. Provide the University with an opportunity to review material, publications or media releases related to the subject of this agreement prior to any release of information.
4. Assess BPCC tuition and fees in accordance with published fee schedules.
5. Assess and collect select University fees so that the University may provide quality services for students at the University and to remit said fees to the University in a timely fashion. A schedule of University service fees is to be developed and reviewed for each semester.
6. Require BPCC students to resolve all GSU account balances prior to registration for the next semester at BPCC/GSU.
7. Remit facility usage fees to the University in accordance with a mutually agreed upon rate.
8. Develop processes that are in the best interest of the student, BPCC and the University.
9. When necessary for BPCC to employ an adjunct instructor secured by GSU for this program the rate of salary shall not exceed \$2,000.00 per course (excluding benefits).

The University does hereby and hereon agree to:

1. Work closely with BPCC to schedule the courses and register students for the specific sections at the University campus.
2. Provide classroom space as well as office space for counseling with students for the conduct of the specified courses.
3. The University will provide housing options (either University-owned or privatized) for BPCC@GSU students.
4. Provide access to open computer labs to the students enrolled in the sections to allow for the use of supplemental learning resources via the Internet.

5. Provide BPCC with an opportunity to review any materials, publications, or media releases related to the subject of this agreement prior to the release of any information.
6. Provide BPCC with a monthly report identifying BPCC students having an outstanding account balance with GSU.
7. Develop processes that are in the best interest of the student, BPCC and the University.

Grambling @ BPCC

BPCC does hereby and hereon agree to:

1. Provide GSU faculty use of 2 classrooms for instruction of classes during evening hours and Saturdays each semester.
2. Provide GSU faculty access to use of instructional support equipment (Audio Visual, etc.) during the hours of class instruction.
3. Provide GSU faculty access to a meeting room for student consultations at least two hours prior to class sessions.
4. Provide GSU personnel access to an office space from which to coordinate and monitor the different aspects of this relationship.

The University agrees to:

1. Offer classes on the campus of BPCC during BPCC's hours of operation.
2. Notify of BPCC personnel of schedule of courses to be offered on BPCC's campus at least eight weeks prior to the beginning of classes.

Additionally, both institutions will pursue opportunities for collaboration in seeking grants in support of student access and success in higher education.

The above terms are subject to modification upon agreement of both parties.

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Jim Henderson  
Chancellor  
Bossier Parish Community College

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Date

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Frank G. Pogue, Ph.D.  
President  
Grambling State University

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Date