

See Something Say Something

Let's make Grambling State University the BEST place to learn and work!

Take Pride in OUR Campus



If you see a safety issue or a potential risk, SAY SOMETHING

If something is not working properly, SAY SOMETHING

BE A PART OF THE SOLUTION

We are all GRAMBLING STATE UNIVERSITY

BE THE EXAMPLE!

We owe it to the students that chose Grambling State University to provide a safe, clean, productive, and positive learning environment.

- Report incidents (Department Supervisors or Grambling State University Police)
- Create Work orders (Facilities Management: TMA system)

How do you report an incident?

- Go to GSU Homepage: gram.edu
- Click on: Student Life
- Under *Campus Safety*
 - Click on: Report an incident
 - Fill in the information
 - Click on: Submit

How do you complete a work order?

- Go to GSU Home page: gram.edu
- At the upper right corner click on: “Select a Site”
- Scroll down to select Facilities then click “Go”
- Scroll down to resources and select “Submit a work order request”

This link will lead you to the TMA system

- In TMA systems select “Submit a Work Order” on the top left corner of the page
- Complete the form with required criteria listed below:
 - Facility
 - Building
 - Floor or Area
 - Name
 - Number
 - Email Address
 - Repair Center
 - Request

A work order is required for ALL work to be performed please do not attempt to bypass this process.

Thank you



Let's be GREAT!