

## Communication Coach Recommendation Form

Prior to hire for a Communication Coach position, two recommendation forms completed by a Grambling State University instructor, employer or staff member within the Department of Mass Communication, must be submitted with the completed application.

It is critical that all evaluators share a balanced and open assessment of the prospective Communication Coach, and return it to the Office of the Quality Enhancement Plan, located in Grambling Hall, Suite 219 or in a sealed envelope to the potential job candidate. Your role in this process is of great value to the university and our mission of positively impacting student success.

**Student's Name** \_\_\_\_\_ **G#** \_\_\_\_\_

Number of semesters you have known the candidate?

Please list any course the candidate has taken under your instruction and the correlating earned grade (if applicable).

*Please rate the applicant on the following:*

Excellent	Good	Adequate	Inadequate
Knowledge of the course material			
Ability to speak confidently and competently in varying settings			
Ability to interact with peers in a non-intimidating manner; capable of fostering rapport			
Accountability/Responsibility			

Do you recommend this student for the Communication Coach position?

***Without Reservation***  ***Minor Reservation***  ***Serious Reservation***

Are you available for further contact?  Yes  No

Additional Comments:

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Signature \_\_\_\_\_ Date \_\_\_\_\_