

**GRAMBLING STATE UNIVERSITY
APPOINTMENT OATH**

I, _____, do solemnly swear (or affirm) that I will support the Constitution and laws of the United States and the Constitution and laws of this State; and I will faithfully and impartially discharge and perform all the duties incumbent upon me as

_____ to the best of my ability and understanding.

Job Title

Signature of Employee

Date

**STATE OF LOUISIANA
DUAL EMPLOYMENT LAW**

My signature below acknowledges that I have read the enclosed State of Louisiana Dual Employment Law which is also contained in the Unclassified Personnel Handbook. I further understand that I shall not hold two full-time employment positions in state or local government, and that if I consider any employment less than full-time, I must clear it through GSU's Office of Human Resources to prevent a dual employment violation. Furthermore, I understand it is my responsibility to inform my Department Head and the Office of Human Resources immediately should I decide to accept/seek an appointive or elective office in the State or in the government of any political subdivision thereof.

Signature of Employee

Date

APPOINTIVE AND ELECTIVE OFFICE HOLDING ANNUAL CERTIFICATION

My signature acknowledges that I understand as a Classified employee I am prohibited from participating in political activities as prescribed in Chapter 14 in the Department of Civil Service Manual of the State of Louisiana.

Signature of Employee

Date