

Acknowledgement of Receipt Violence in the Workplace Plan

I, _____, on _____ received
(Signature) (Date)

the above policy which was explained to me by the staff of
the Department of Human Resources.



SUBJECT

VIOLENCE IN THE WORKPLACE PLAN

I. PURPOSE

To comply with Title 38:1543 of the Revised Statutes and to provide a safe and assault free working environment for employees.

II. STATEMENT OF POLICY

Grambling State University is committed to providing safe and efficient services to its students, faculty, staff, and visitors. Each university employee must help to accomplish this through safe and efficient work practices. This includes ensuring that personnel are able to carry out their responsibilities in a safe, peaceful, and secure environment. Every employee at the university can expect to perform his/her assigned duties in an atmosphere that is free of threats and assaults.

Grambling State University prohibits aggressive acts, verbal or nonverbal threats of violence or harassment by or against faculty, staff, administrators, students and visitors to its campus. The university minimizes chances of exposure to persons to violent, threatening or harassing situations by strongly enforcing managerial and administrative procedures and practices to deal with aggressive behavior. The university continuously analyzes various activities and work site to minimize the effects of violence, threatening, and harassing behaviors.

Training in the GSU Violence in the Workplace Plan is required by all personnel upon employment and every three (3) years afterwards.

Approved: Neari F. Warner
Neari F. Warner, Acting President

9/14/01
Date