



ACKNOWLEDGMENT OF DRUG-FREE WORKPLACE ACT OF 1988

In order to ensure compliance with Grambling State University [Policy #53014](#), the Drug-Free Workplace Act of 1988, and [Policy #53011](#), the Drug-Free Workplace, you are urged to give immediate attention to the following statement of policy on the prohibition of unlawful controlled substances and the penalties for violation of these policies:

The unlawful manufacture, distribution, dispensation, possession, consumption, or use of a controlled substance is prohibited while on property owned or leased by the University. Employees are prohibited from reporting to work under the influence of non-prescribed controlled (illegal) substances.

Failure to adhere to these policies may result in disciplinary action, up to, and including termination.

At Grambling State University, we are concerned with the well-being of students, faculty and staff; with the successful accomplishment of our mission and goals, and with the need to maintain employee productivity. We are committed to achieving a drug-free workplace through demonstrating to employees who are drug users and potential drug users that illegal drugs will not be tolerated in this workplace. At the same time, we support the efforts of employee drug users who voluntarily seek rehabilitation.

As a new employee of Grambling State University, sign below to acknowledge the policies referenced above. You are further charged to be alert to any possible violation of this policy and to take the appropriate steps to report any known violations within your area and the larger campus community.

I, _____, on _____ (today's date) have been instructed that I am required to abide by the policies referenced above and that I must report to the Office of Human Resources any criminal conviction(s) from drug-related activity no later than 5 days after an arrest or conviction.