

CONFIDENTIALITY

No information about an employee's participation in the Employees Assistance Program will be placed in the employee's personnel file or released without the employee's written consent. Participation in this program will not jeopardize your present position or future job opportunities.

COST

The services provided by the members of the Employee Assistance Committee are free of charge. If you are referred for treatment, you will need to contact your health insurance carrier, (e.g., State Employee Group Benefits Program of Health Maintenance Organization), to determine insurance coverage. If necessary an Employee Assistance Committee member will help clarify any insurance coverage questions that may arise.

WHO IS ELIGIBLE?

The Employee Assistance Program is available to all state employees who work in Central Louisiana.

FOR EMERGENCIES

In case of emergencies or for critical problems which require attention after hours or on weekends, call your 911 emergency system, mental health clinic (484-6850), or hospital emergency room.



LOUISIANA STATE EMPLOYEE'S GUIDE TO THE

Employee Assistance Program



*for employees in Central
Louisiana*

**WHAT IS THE
EMPLOYEE
ASSISTANCE PROGRAM
ALL ABOUT?**

The State of Louisiana Employee Assistance Program (EAP for state employees in Central Louisiana is designed to assist and support individuals who are experiencing personal problems and may benefit from outside management or professional help.

The program was developed by representatives from several state departments in Central Louisiana, who believed that a cooperative effort among departments best serves the needs of their employees.

Employee volunteers from participating agencies serve as EAP representatives and, in addition to their regular job duties, receive training from professionals within the community.

An employee seeking assistance may contact an EAP representative from any of the participating agencies-a provision designed to emphasize the confidentiality that is primary to the program.

**WHAT AREAS ARE
COVERED BY THIS
PROGRAM?**

Alcohol Abuse

Drug Abuse

Family and Martial

Financial

Mental Health

Childcare

Violence

Housing

Career Development

INFORMATION

For information or assistance, please contact any of the following EAP committee members during business hours.

<i>Milton Alexander</i>	<i>487-5301</i>
<i>Janice Bullitt</i>	<i>473-6233</i>
<i>Lynette Burlew</i>	<i>641-2170</i>
<i>Carolyn Callahan</i>	<i>487-5122</i>
<i>Vickie Canella</i>	<i>484-6400</i>
<i>Eddis Cofield</i>	<i>641-2256</i>
<i>Daniel Degeyter</i>	<i>487-5439</i>
<i>Denise Dixon</i>	<i>487-5202</i>
<i>Karen Donahue</i>	<i>484-6400</i>
<i>Linda Guillory</i>	<i>253-5941</i>
<i>Nina Huffman</i>	<i>487-5349</i>
<i>Velma Johns</i>	<i>628-2746</i>
<i>Gayle Landry</i>	<i>899-5186</i>
<i>Shirley Maldonado</i>	<i>487-5277</i>
<i>Linda Militello</i>	<i>(337) 239-2688</i>
<i>Mary Rabb</i>	<i>757-4161</i>
<i>Brenda Ray</i>	<i>473-6378</i>
<i>Sharon Reynolds</i>	<i>484-6944</i>
<i>Rosie Smith</i>	<i>(337)239-2687</i>
<i>Sandra Webster</i>	<i>992-4181</i>
<i>Gilda Westley</i>	<i>484-6324</i>
<i>Anita Wooley</i>	<i>641-2253</i>