

**INFORMATION TECHNOLOGY TRAINING CENTER  
WORKSHOP EVALUATION**

**COURSE:** \_\_\_\_\_

**INSTRUCTOR(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Directions:** Please evaluate the following items by clicking the appropriate rating. Feel free to make any additional comments you wish in the spaces provided at the bottom of the page.

	<b>EXCELLENT    VERY GOOD    AVERAGE    FAIR    POOR    N/A</b>
<b>ABOUT THE PRESENTER</b>	

1. Knowledge of material
2. Speaking ability
3. Clear identification of course objectives
4. Presentation organized and easy to follow
5. Effective use of training materials
6. Encouraged questions and class participation

\_\_\_\_\_

**ABOUT THE WORKSHOP CONTENT**

1. Increased your knowledge and understanding of the subject
2. Course materials legible and visually appealing
3. Accomplished stated objectives

**Overall Course Rating**

<i>Would you recommend this workshop to another employee?</i>	<b>YES                  NO                  DON'T</b>
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Other observations and comments: \_\_\_\_\_

\_\_\_\_\_

Other workshops ITTC should offer: \_\_\_\_\_

\_\_\_\_\_

Your name: (optional): \_\_\_\_\_

How did you learn about this workshop offering: \_\_\_\_\_

**THANK YOU!**