

# **GRAMBLING STATE UNIVERSITY ANNUAL SECURITY & FIRE SAFETY REPORT 2021**



**GRAMBLING STATE UNIVERSITY POLICE DEPARTMENT**

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## Message from the President

Dr. Richard Gallot

Grambling State University



Campus safety is one of the top priorities at Grambling State University. We are firmly committed to maintaining a safe and secure environment for our students, faculty, staff, alumni, and visitors. We recognize that crime prevention is a shared responsibility that involves all members of the university community, and that a truly safe campus can only be achieved with everyone's cooperation.

To that end, the university has developed programs and formed partnerships within the university community to foster a greater sense of campus safety and security while providing the highest level of service. This report offers a guide that strengthens and fosters a safe campus.

## LEGAL REQUIREMENTS OF THE CAMPUS SAFETY ACT

The Campus Security Act requires colleges and universities to:

- Publish an annual report every year by October 1<sup>st</sup> that contains three years of campus crime statistics and certain campus security policy statements,
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other university officials who have “significant” responsibility for student and campus activities.,
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees,” and
- Disclose in a public crime log “any crime that occurred on campus or within the patrol jurisdiction of the campus police or security department, and is reported to the campus police or security department,” and,
- Publish an Annual Fire Safety Report and,
- Disclose fire statistics for residential housing facilities, and
- Report Hate Crimes

**The Grambling State University Police Department is responsible for preparing and distributing this report. We encourage members of the Grambling State University community to use this report for safe practices on and off campus. Paper copies of this report may be obtained from the GSU Police Department located at 531 RWE Jones Drive or by calling 318-274-2222**

## THE GRAMBLING STATE UNIVERSITY POLICE DEPARTMENT



The Grambling State University Police Department is located at 531 RWE Jones Drive, Grambling, LA 71245. The department operates 24 hours a day and employs 20 commissioned police officers along with several non-sworn staff members including communications officers, and administrative staff members. Police officers must successfully complete a basic training academy at an approved police academy. The training curriculum is mandated by the Louisiana Peace Officers Standards and Training Commission and includes such topics as criminal law and procedures, patrol and investigation practices and techniques, firearms, first aid and physical training. An array of in-service training programs is provided to update and enhance the professional skills of the officers.

University Police Offices are vested with all the powers, authority and responsibility of any police officer on property owned by the University, including adjacent public streets. Police authority is derived from Section 17:805 of the Louisiana Revised Statutes. While there are no formal written agreements with other law enforcement agencies, the Grambling State University Police Department cooperates fully with federal, state, and local law enforcement agencies in cases which involve both on-campus and off-campus jurisdiction or when the resources of another agency can be used to facilitate the resolution of an investigation.

The Grambling State University Police Department is responsible for the security, safety and emergency services for the university community. GSUPD works in cooperation with other departments to enhance the safety and security of the campus. All police officers are full-time, commissioned University Police Officers receiving their authority from Louisiana Revised Statute 17:805.

## **L.R.S. 17:805 Authority of university or college police officer**

A.

(1) Those persons who are university or college police officers responsible for maintaining general order and exercising police power on the campus of a state- supported or a private college or university shall be designated as university or college police officers.

(2) Each as person named as a police officer by the president of the college or university shall be commissioned as a university police officer by the Department of Public Safety and corrections or as provided in Subsection E of this Section. Such Commission shall remain in effect at the pleasure of the employing college or university.

(3) While in or out of uniform, these police officers shall have the right to carry concealed weapons and to exercise the power of arrest when discharging their duties on their respective campuses and on all streets, roads, and right-of-way to the extent they are contiguous to the perimeter of such campuses. In the discharge of their duties on campus and while in pursuit on or off the campus, each university or college police officer may exercise the power of arrest.

(4) Each such police officer shall execute a bond in the amount of ten thousand dollars in favor of the state for the faithful performance of their duties. The premium bond shall be paid by the employing institution.

B. Any person arrested by a college or university police officer, in the exercise of the power hereinabove granted shall be immediately transferred by such officer to the custody of the sheriff or city police wherein arrest occurs.

C. On or after January 1, 1975, no person shall be commissioned as a college or university police officer, unless prior to such commissioning the person has, as a minimum requirement, completed and graduated from the six-week program of the basic Law Enforcement Training Academy of Louisiana State University and Agricultural and Mechanical College or possesses equivalent training or experience.

D. Upon authorization from the chief administrative officer of the educational institution, a college or university police officer shall have authority to discharge his duties off campus as follows:

(1) If engaging in intelligence gathering activity

(2) When investigating a crime committed on campus

(3) When transporting prisoners in furtherance of duties as set forth in this Section

(4) When transporting money, securities, or other valuables on behalf of the college or university

(5) While providing security or protective services for visiting dignitaries to the college or university

(6) If specifically requested by the chief law enforcement officer of the parish or city

E. Notwithstanding any of the provisions of this Section to the contrary, any state- supported or private college or university situated within the territorial limits of any municipality having a population in excess of two hundred fifty thousand persons may at the option of said college or

university, have its campus police officers commissioned as university or college police officers by such municipal or city police department, rather than the department of Public Safety, upon complying with the requirements and regulations as may be prescribed by said municipal or city police department for the commissioning of special officers. Such commissions issued by a municipal or city police department shall confer upon such campus police officers all rights and privileges s are enumerated in this Section with respect to officers commissioned through and by the Department of Public Safety, provided, however, that such officers shall not be entitled to supplemental pay for municipal officers.

F. Notwithstanding any provision of this Section to the contrary, on July 1, 1991 and thereafter, no person shall be commissioned as a university or college police officer by the Department of Public Safety and Corrections or as otherwise provided in Subsection E of this Section until there has been a determination made by the commissioning authority that the particular college or university name the police officers is in compliance with substantially similar requirements adopted by the particular institution, relative to reporting certain statistics on reported criminal offences, adopting certain written security policies and procedures, and publishing certain such policies and procedures.

G. Each person who is employed as a full-time college or university police officer may carry a concealed handgun, whether in uniform or not and whether on or off duty, provided the person meets the requirements for college and university police officers set forth in this section and is certified by the council on Peace Officer Standards and Training. Added by Acts 1968, No. 529, §§ 1, 2. Amended by Acts 1974, No. 269, § 1; Acts 1978, NO. 754, § 1; Acts 1979, No. 594, § 1; Acts 1981, No. 874, § 1; Acts 1984, No. 478, § 1; Acts 1990, No. 916, § 1, eff. July 25, 1990; Acts 1991, No. 289, § 8; Acts 1995, No. 1192, § 1; Acts 1997, No. 508, § 2.

## How to Report Criminal Offenses

To report a crime, contact the University Police at (318) 274-2222 or by using one of the 18 emergency telephones located across the campus near residence halls, academic buildings, and parking lots. The telephones connect directly to the Police Department, and the location is identified to the communications officer on duty. Any suspicious activity or persons seen in parking lots or loitering around vehicles, inside buildings, or around the residence halls should be reported to the Police Department. Report tips anonymously through the GSU Police website [Silent Witness section](http://www.gram.edu/police) at [www.gram.edu/police](http://www.gram.edu/police).

Members of the Grambling State University community are encouraged to report all crime and public safety related incidents to the GSU Police Department in a timely manner. The GSU Police Department patrols and has jurisdictional authority for the entire GSU campus. Communication officers are available at (318) 274-2222 twenty-four hours a day to answer your call. The GSU PD Communications will take the required actions, dispatching an officer or to ask a visitor to report to GSU PD to file an incident report. The GSU PD Investigator will investigate a report when it is deemed appropriate. The GSU Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public under state law, the GSU Police Department cannot hold reports of crime in confidence. Confidential reports for inclusion in the annual disclosure of crime statistics can be made to the GSU Hotline. The GSU Hotline Number is (318) 274-3144.

### Reporting to Other Campus Security Authorities

While the University prefers that community members promptly report all crimes and other emergencies directly to the University Police at 318-274-2222, we also recognize that some may prefer to report to other individuals or University offices. The Clery Act recognizes certain University officials and offices as “Campus Security Authorities (CSA).” The Act defines these individuals as “an official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.” Although encouraged to report all crimes, CSAs are only required to report what they were told, not overhear.

While the University has many CSAs, we officially designate the following offices as places where campus community members should report crimes:

Vice President of Student Affairs	2 <sup>nd</sup> Floor- Grambling Hall (318) 274-6120
Director, Office of Student Conduct	Student Conduct Building (318) 274- 3169
Director, Campus Living and Housing	Room 210 Grambling Hall (318) 274- 2504
Director, Human Resources	Room 148- Long Jones Hall (318) 274-2237
Director, Athletics	Hobdy Assembly Center 318-274-2374

For Off campus crimes committed in the city of Grambling, call Grambling City Police at (318) 247-3771. Note: If you dial 911, you will be connected with the Lincoln Parish Sheriff’s Office then transferred to Grambling City Police.

### **Use of University Facilities**

Except for events that are open to the public and advertised as such, the Universities facilities and programs are generally reserved for accomplishing the objectives and programs of the University. Visitors and non-University affiliated groups seeking to utilize University facilities are expected to make prior arrangements with the appropriate University office. Authorization to use the Grambling State University facilities is determined by Grambling State University regulations then in effect. Visitors and guests to Grambling State University residence halls must receive proper approval through the Office of Campus Living and Housing while in the residence halls.

### **Residence Halls**

Residence halls are equipped with fire safety equipment that includes smoke detectors and/or heat sensors that activate the central fire alarm system and most have automatic fire sprinkler systems. In the residence halls, emergency exits are equipped with alarms that sound whenever opened. Residence hall staffs are trained to maintain security and to summon police, fire, medical, and maintenance assistance when needed. Criminal activity observed within or in the vicinity of buildings is reported to the GSU Police Department. Firearms, explosives, fireworks,

or other hazardous materials are not permitted in or around residence halls or University apartments.

### **Academic and Administrative Buildings**

Academic and administrative buildings are secured by University Police Department personnel. Hours of security may vary from building to building, depending on use. Like the residence halls, these buildings are equipped with fire safety equipment that includes smoke detectors and/or heat sensors that activate the central fire alarm system.

### **Weapons Policy**

GSU is a firearm-free zone. The use of weapons by university police personnel is governed by state law and departmental regulation. GSU enforces all provisions of the state Criminal Code including those prohibiting possession of firearms within a firearms free zone as provided at R.S.14:95.2. As it relates to universities, R.S. 14:95.2 prohibits the carrying of a firearm by a student or non-student on university property and is defined as the intentional possession of any firearm on one's person, on a university campus, within 1,000 feet of a university campus, or on a school bus. The penalty upon conviction is imprisonment at hard labor for not more than five years.

### **Sale or Use of Illegal Drugs**

GSU complies with all federal and state laws which prohibit the use, possession and sale of illegal drugs. The University is a drug-free zone under Louisiana law and will not shield any student, employee or visitor from action by civil authorities.

### **Sales or Use of Alcoholic Beverages**

GSU complies with all federal and state laws which regulate the sale and use of alcohol. The University neither condones nor shields from prosecution any individual found in violation of the Louisiana Alcoholic Beverage Control laws. The University does authorize alcoholic beverages on campus for sanctioned events complying with state law.

## **TIMELY WARNINGS**

It is the goal of the Grambling State University Police Department and the University to keep the campus community informed of serious incidents. Working in conjunction with other University departments, the GSU Police Department will issue a Safety Bulletin in a timely manner to the campus community about crimes in and around the campus. When the GSU Police Department receives information that a violent crime against a person or a serious threat to property has occurred or is imminent, a Safety Bulletin will be sent out via email. A Crime Alert will also be posted to the Grambling State University web site. The Safety Bulletin and Crime Alert will contain the following information:

- \* Type of incident
- \* Time of the incident
- \*Location of the incident
- \* Description of the suspect(s)
- \* Summary of the incident

If a crime or serious incident is reported to a non-police campus administrator, that administrator should notify GSU Police Department of the incident. Working with the reporting administrator and other campus officials, the Police Department will decide whether to or not to issue a Safety Bulletin and/or Crime Alert.

## **EMERGENCY RESPONSE**

The Grambling State University community is encouraged to notify GSUPD of any situation or incident on campus that may involve a significant emergency or dangerous situation that poses an immediate or ongoing threat to the health and safety of university members. GSUPD is charged with responding to reported incidents to determine whether the incident, in fact, presents a threat to the community and with requesting other resources necessary to investigate, mitigate, or document the situation.

Determine if the situation poses an immediate threat to the health or safety of some or all members of the GSU community. GSUPD will coordinate with the GSU Office of Media Relations to determine the content of the emergency message and will utilize some or all of the available communication tools in order to disseminate the message to the appropriate university members. GSU will, without delay, and taking into account the safety of the community, determine the content of the notification, and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

The University tests the emergency notification system on an annual basis. Information about emergency response and evacuation procedures for GSU is available on the GSU website. In all cases, University emergency responses shall place primary emphasis on the protection of human life, and all reasonable efforts shall be made to protect and preserve University property. Announcements about whether the University will reduce or suspend operations because of emergency conditions will be made by the President through the Office of Media Relations for release to the media.

In order to better communicate emergency information to the campus community, GSU has implemented the Everbridge notification System as the primary means of emergency notification. It is intended for the immediate transmission of specific information regarding an emergency to all affected areas of the campus through e-mail, text message, and telephone message. The university requires all students, faculty, and staff to submit a valid cell phone number at the beginning of each semester. Periodically, campus constituents are required to update this information to continue use of the University's computer management system. During an emergency, campus phones must be restricted to university official notification only. In the absence of phone services, the University Police and Facilities Management office may provide personnel to serve as point of contacts for emergency notification (contingent on available personnel).

## Location Definitions

**Campus:** Any building or property owned or controlled by the university, within the same contiguous geographic area, and used by the university for or in support of its educational purposes, including residence halls. This includes buildings or properties owned by the university but controlled by an outside entity that supports the university's mission and is frequently used by students, such as a retailer or food vendor.

**Non-campus Building or Property:** Any building or property owned or controlled by a student organization that is officially recognized by the university or any building or property that is owned or controlled by the university that is used for or in support of its educational purposes, is frequently used by students, and is not within the contiguous geographic area of the rest of the campus.

**Immediately Adjacent to Campus:** Anything not owned or controlled by the university that is adjacent to or reasonably close to the campus

## ADDITIONAL INFORMATION

### Evacuation Procedures

In an emergency requiring Police/Fire/Ambulance- dial 2222 or 2219.

In an emergency university police cannot be reached; dial 9-911, (318) 247-3172, (318) 247-3771 or (318) 255-4141.

### Building Evacuation

- All building evacuations will occur when an alarm sounds and/or upon notification by University Police or Building Coordinator.
- When the building evacuation alarm is activated during an emergency, leave by the nearest marked exit and alert others to do the same.
- Assist the disabled on exiting the building! Remember that the elevators are reserved for handicapped persons. Do not use the elevator in case of fire, earthquake and/or tornadoes.
- Once outside, proceed to a clear area that is at least (500) feet away from affected building. Keep streets, fire lanes, hydrant area and sidewalks clear for emergency vehicles and personnel. Know your area assembly points.
- DO NOT return to an evacuated building unless told to do so by University Police. After any evacuation, report to your designated area assembly point. Stay there until an accurate HEADCOUNT is taken. The Building Coordinator will take attendance and assist in accounting for all building occupants.

## **Campus Evacuation**

- Evacuation of all or parts of the campus grounds will be announced by University Police as described.
- All persons (students and staff) are to immediately vacate the area in question and relocate to another part of the campus grounds as directed.

## **MISSING STUDENT NOTIFICATION**

Anyone who suspects that an GSU student who resides in on-campus housing is missing should immediately contact the GSU Police Department at 318-274-2222. GSU Police will begin an investigation in order to determine whether the student is missing. Once GSU Police investigates and determines that the student has been missing for more than 24 hours, the GSU Police Department will notify other local law enforcement agencies and the student's emergency contact. Contacts to local law enforcement agencies will be made whether or not the missing student has designated a contact person. At the beginning of each semester, students living in on-campus housing will be given the opportunity to designate a contact person or persons to be notified if the student is determined to be missing. If a student is under the age of 18 and is not emancipated, the university will notify the custodial parent within 24 hours after the student is determined to be missing. Any contact person that the student has designated will also be contacted within 24 hours after the student is determined to be missing. Any contact information provided by the student will be registered confidentially and will be accessible only to authorized university and law enforcement officials. Additionally, the contact information will not be disclosed outside of a missing person investigation

## **STUDENT CONDUCT: STATEMENT ON POLICIES**

The President, as Chief Executive Officer of the University has the overall responsibility for the implementation of the Code of Student Conduct (Code) and the student disciplinary process and has delegated his overall management to the Vice President for Student Affairs and the Director of Judicial Affairs. The Director of Judicial Affairs is solely responsible for the daily administration of the Universities student judicial system. Code Authority is found in the Louisiana Revised Statutes, Acts, Concurrent Resolutions, etc. as the following: Louisiana Revised Statutes—17-3101 through 17:3109 (1969).

The **Code of Student Conduct** creates an expectation of behavior that the University deems acceptable. Its primary purpose is to ensure that students will not be deprived of life, liberty or property without due process. Although every student has rights guaranteed by the U.S. Constitution, these freedoms cannot be enjoyed, exercised, or protected in a community which lacks order and stability. It is therefore, each student's responsibility to adhere to the conduct and standards prescribed by the University, the Board of Trustees for the University of Louisiana System, as well as those established by local, state, and federal laws.

Admission to Grambling State University carries with it the presumption that students will conduct themselves as responsible members of the academic community. As a condition of

enrollment all students assume responsibility to observe standards of conduct that will contribute to the educational mission of the University.

The Code of Student Conduct shall be reviewed every two years by the Office of Student Conduct. Recommendations for revisions are to be submitted to the Vice President for Student Affairs and forwarded to the Policy Review Community for Consideration.

## **STUDENT CONDUCT: RULES AND REGULATIONS**

Any student(s) engaging in behavior that interferes with the safety and well-being of any member of the University and/or that interferes with the mission, purpose, function, and process of the University will be subject to disciplinary sanctions outlined in Article VI:

**Abduction or Kidnapping.** The enticing, persuading or forcible seizing and carrying of any student, faculty, staff, or University official from one place to another without that person's consent. **Arson.** The malicious, fraudulent, or intentional burning of property on the University premises. Such acts include, but are not limited to, creating fires, setting persons afire, open flames and/or igniting flammable materials.

**Assault.** The intentional harassment, degradation, threat, or intimidation of another in an attempt to commit a battery, or the intentional placing of another in reasonable apprehension of receiving a battery. Physical contact is not required. This includes engaging in, attempting or intending to engage in any form of verbal or mental abuse, or coercion which is directed toward another person or group of people which creates an intimidating, fearful or offensive environment in the classrooms, offices, dormitories, and the University premises in general.

**Battery.** The intentional use of force or violence upon another, or the intentional administration of a poison or other noxious liquid or substance to another for the purpose of physical abuse, or violence involving physical contact. Any form of physical contact that is directed to another which threatens or endangers the health or safety of any person, except when such response constitutes self-defense. This includes slapping, pushing, and contact using a weapon or other instrument. Physical contact is required.

**Contempt.** Willful disobedience to, or displaying open disrespect for a University judicial body such as: failure to obey a written notice from the Office of Student Conduct or University Police to appear for a meeting or hearing as a part of the judicial process; falsification, distortion, or misrepresentation of information before a hearing officer or board; disruption or interference with the orderly conduct of a judicial proceeding; institution of a judicial proceeding in bad faith; attempting to discourage an individual's proper participation in or use of the judicial process; attempting to influence the impartiality of a member of a judicial board prior to and/or during the course of the judicial proceeding; failure to adhere to or comply with disciplinary conditions and sanctions imposed by a judicial body or administrative officer.

**Cyber Bullying.** Any activity that deliberately threatens, harasses, intimidates an individual, places an individual in reasonable fear of harm to the individual or damage to the individual's property; or has the effect of substantially disrupting the orderly operation of the individual's daily life via the use of electronic information and communication devised, to include but not be limited to: e-mail messages, instant messaging, text messaging, cellular telephone communications, internet blogs, social media sites, internet

chat rooms, and internet postings.

**Dangerous, Threatening, Unsafe Behavior.** Any conduct or behavior which threatens or endangers the health or safety of any person in the University environment. This includes but is not limited to, verbal threats to injure or harm another, horse playing, practical jokes, abductions, and kidnapping.

**Dangerous Weapons and Explosives.** The use, possession, or storage of dangerous weapons, explosives and chemicals are prohibited, even if legally possessed in a manner that harms, threatens, or causes fear to others. These include but are not limited to: firearms, shotguns, B.B. guns, paint guns, sling shots, bows, air pistols/rifles, pistols, rifles, gasoline, ammunition, gunpowder, firecrackers, fireworks, bombs, and other incendiary devices except as required for classroom instruction and only with the express written authority of the President or Vice President for Student Affairs.

**Destruction or Damage to Property.** Willful negligent or malicious destruction and/or damage to university property or to the property of another. This includes acts of vandalism or misuse.

**Dishonesty, Forgery and Fraud.** Acts of Dishonesty, Forgery and Fraud include but are not limited to: furnishing false information to any University official and on any University document; alteration of materials, or misuse of University documents, records, instrument of identification, or any documents and records belonging to another; cheating, plagiarism, or other forms of academic dishonesty, tampering with the election of any University recognized student election; malfeasance or misuse of elective or appointive office in a student organization, its members, or the welfare of the University community; and issuing worthless checks to the University. Unauthorized use of university logo, seal, etc., without written permission of the University General Council.

**Insubordination and/or Disrespect for Authority.** Not complying with reasonable and lawful requests or directives by members of the faculty or staff.

**Obstruction, Disruption or Disorderly Conduct.** The intentional obstruction, interruption, hindrance, or disruption of teaching, research, administration, ceremonies, disciplinary proceedings, other University tasks and activities; interfering with the duties of a student, faculty/staff member or University official; withholding information vital to any investigation carried out by an authorized agent of the University; creating excessive noise which can be heard in other areas of the campus and which interferes with the normal operations of the University, and the University community; interfering with an approved campus demonstration; and leading or inciting others to disrupt scheduled and/or ordinary activities within the University premises.

**Unauthorized Entry.** Entry without proper permission into residential halls, buildings, or structures within the University premises, or the aiding and assisting of such unauthorized entry.

**Aiding or Inciting.** Aiding, abetting, or procuring another person to breach the peace on university premises or at functions sponsored by the University, assisting or persuading others to commit any act of misconduct in the University community or environment.

**Alcoholic Beverages.** Violation of the University Alcohol and Controlled Substance Policy, including but not limited to the use, consumption, possession, purchase, sale, and/or distribution of alcoholic beverages on University property, or at any of its activities (whether on or off-

campus) are prohibited, except as expressly permitted by University regulations and local, state and federal law. Alcoholic beverages may not, in any circumstances, be used by, possessed by or distributed to any person under twenty-one (21) years of age. (Refer to Alcohol and Illegal Controlled Substances Policy.)

**Dangerous Drugs.** Violation of the University Alcohol and Controlled Substance Policy, including but not limited to the use, consumption, possession, manufacturing, purchase, sale and/or distribution of illicit drugs, narcotics or other controlled dangerous substances and drug paraphernalia are strictly prohibited; all local, state, and federal laws apply. (Refer to Alcohol and Illegal Controlled Substances Policy.)

**Dogs, Cats and Other Animals.** Bringing animals and pets onto the University premises is prohibited. Seeing-eye dogs, when accompanied by their owners, are permitted. Emotional Support and Service Assistance Animals (ESSA) are allowed under the guidelines of Policy #111 (Effective June 19, 2018)

**Drunkenness.** Appearing in public on the University premises while intoxicated or under the influence of alcohol or illicit drugs is strictly prohibited. This includes any disorderly conduct regardless of whether such conduct results in injury to persons or property.

**False Reporting of Emergencies.** These include but are not limited to activating a fire alarm or falsely reporting a bomb.

**Gambling.** Illegal gambling on University premises is strictly prohibited.

**Information Disclosure.** Failure to provide personal identification and/or furnishing false information to any University official, faculty/staff member, or office is prohibited. For example, failure to present a driver's license or identification card when requested by a University police officer.

**Indecent, Obscene, Immoral Behavior, or Profanity.** This includes conduct which is disorderly, lewd, or indecent. Such acts include but are not limited to: the use of obscene gestures, improper body exposures, or other immoral acts or use of profanity to any faculty, staff, student, or University official. This also includes but is not limited to any unauthorized use of electronic or other devices to make an audio or video recording of any person or student without his/her knowledge, or without his/her effective consent when such a recording is likely to cause injury or distress. This also includes taking pictures of another person in a gym, locker room or restroom.

**Selling or Soliciting.** Trading or exchanging any goods or services on University premises for monetary considerations without prior and appropriate authorization.

**Traffic or Parking Violations.** Failure to obey traffic and parking regulations is punishable by the University Police Department and/or the Office of Student Conduct. This includes, but is not limited to, operating or attempting to operate a motor vehicle on campus while under the influence of alcohol or illicit drugs, reckless driving, obstruction of the free flow of pedestrian or vehicular traffic on University property or at University sponsored or supervised functions, and parking in improper zones. Moreover, applicable local, state, and federal traffic laws are enforced.

**Trespassing.** Unauthorized presence on, in, or within any building or property owned or

operated by the University (including residence halls), or the unauthorized entry into or remaining in a facility or office under the control of another after having been asked to leave.

**Unauthorized Use of Property.** Unauthorized use of University premises; unauthorized possession, duplication or use of keys to any University premises; and the unauthorized use of University property, such as telephones, vehicles, and office equipment.

**Violation of Housing Rules.** Any violation of Housing/Residential Life rules.

**Disorderly Assembly.** Participating in an on-campus or off-campus demonstration, riot, or an activity that disrupts the normal operations of the University and/or infringes on the rights of other members of the University community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area. It is strictly forbidden for any group to gather in such a manner as to disturb the public peace, to do violence to any person or property, to interfere with its faculty or staff in the performance of their duties, or otherwise by such gatherings bring disgrace or disrespect to the University. This includes surprise attacks by a group of students on University premises. Any student who encourages or in any way participates in the formation of or prolonging of such a gathering is subject to IMMEDIATE DISMISSAL from the University.

CAVEAT: Students involved in group violations will be treated as though the act occurred on an individual basis. Refer to Article two: Students' Rights and Responsibilities (Speech and Expression and Assembly and Demonstration). Student Dress Code. The University still maintains the traditional notion that students (male/female) are prohibited from wearing hats, caps, sagging pants (exposing undergarments) and/or other headgear in classrooms, offices, assemblies, dining facilities, any building, or other places where hats are not expected to be worn. Students must adhere to any special dress standard set by groups presenting social programs such as lyceum events, or pageants. (Refer to Dress Code Policy). Theft. Stealing in the University environment and/or the attempted or actual theft, or unauthorized possession of property. This includes knowingly possessing stolen property.

**Hazing.** Participation in any act which is degrading or injurious, or in which another is held against his/her will another is held against his/her will, or which endangers the mental or physical health or safety of another, public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization. Such acts may include, but are not limited to, striking, beating, bruising, manning, or other abusive and humiliating treatment or threats of such treatment. The express or implied consent of the victim will not be a defense. Apathy or acquiescence in the presence of hazing are not neutral acts, they are violations of this rule. (Refer to Hazing Policy)

**Misuse of Computer Resources.** The unauthorized entry into a file to use, read, or alter the contents thereof, or transfer a file for any purpose. These include, but not limited to, use of another's identification and password without authorization, use of computing facilities to interfere with the work of another, to transmit obscene harassing or abusive messages, to interfere with the normal operations of the University computer system, network, or services. (Refer to Information Technology Center Policy and Procedures). Tampering with Safety Equipment and Hindering Evacuation. Tampering with

safety and fire equipment (e.g., fire alarms, smoke detectors exit signs, fire hoses, fire extinguishers, or emergency lighting equipment) is prohibited. This also includes failing to leave a building or area, or otherwise hindering an evacuation or investigation of the emergency.

**Scholastic Dishonesty.** Scholastic Dishonesty shall include, but is not limited to, scholastic dishonesty: (a) Acquiring Information: Acquiring answers for any assigned work or examination from any unauthorized source; working with another person(s) on any assignment or examination when not specifically permitted by the instructor; observing the work of other students during any examination; (b) Providing Information: Providing answers of any assigned work or examination prior to the time the examination is given; (c) Plagiarism: Failing to credit sources used in work product in an attempt to pass off the work as one's own; attempting to receive credit for work performed by another, including papers obtained in whole or in part from individuals or other sources; (d) Conspiracy: Agreeing with one or more persons to commit any act of scholastic dishonesty; (e) Fabrication of Information: The falsification of the results obtained from the research or laboratory experiment; the written or oral presentation of results of research or laboratory experiments without the research or laboratory experiment having been performed; (f) Violation of Departmental or College Policies: Violation of any announced departmental or college policy relating to academic matters, including, but not limited to, abuse or misuse of computer access of information. This listing is not exclusive of any other acts that may reasonably be said to constitute scholastic dishonesty; (g) Academic Misconduct: Any student suspected of academic misconduct on tests, examination papers, or any other assigned work for which he/she is responsible will be reported, by the faculty person in charge, to the Dean of the division of the student's major.

**Off-Campus Violations.** Students whether residing on or off campus, must behave at all times as responsible students in the community in which they reside, shop, and/or otherwise socialize. In keeping with the traditional spirit of Grambling State University, students are expected to conduct themselves in a manner that is becoming to a student of Grambling State University. Accordingly, students may be brought before a University judicial body for any off campus conduct that is deemed volatile of this code, and for any conduct and/or behavior that reflects negatively on the image or reputation of the University. The specific action or behavior will be described in all charges levied against the student.

**Cell Phone Usage.** The use of cell phones inside the classroom, official testing sites and during an official assembly period is prohibited. This includes but is not limited to, placing and/or receiving calls and/or text messages as well as conversing on cell phones. (Official University emergency notification messages are excluded/refer to Electronic Devices Policy)

**Tobacco.** Smoking and the use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco, e-cigarettes and other tobacco products) by students, faculty, staff and visitors are prohibited on all Grambling State University property.

**University Policy Violation.** Violation of any University policy, rule or regulation published in hard copy or available electronically on the University website.

**Violation of any federal, state or local law.** On or Off-Campus actions or activities that violate federal, state, or local law, also violate the Code of Student Conduct.

## **OFFICE OF TITLE IX & EQUAL OPPORTUNITY DIVISION:**

### **I. PURPOSE/OBJECTIVE**

Grambling State University is required to implement policies and procedures to prevent acts of sexual misconduct. These policies and procedures must be in compliance with the Louisiana Board of Regents Uniform Policy on Sexual Misconduct. Additionally, the University is required to take prompt and appropriate action to investigate and effectively discipline those found responsible for such conduct in a manner consistent with the law and due process.

The purpose of this policy is to provide Grambling State University with a clear set of behavioral standards, common understandings of definitions, key concepts, and descriptions of sexual misconduct.

This policy applies to Grambling State University community members, including students, faculty, and staff. It is intended to protect and guide Grambling State University community members who have been affected by sexual misconduct, whether as a Complainant, a Respondent, or a third party.

### **II. STATEMENT OF POLICY**

This Policy covers complaints of alleged sexual misconduct that may involve a student or employee either as an alleged perpetrator (accused) or as the victim (complainant). Sexual misconduct, as defined by this Policy and Procedure for Sexual Misconduct Complaints (this “Policy”), comprises a broad range of behaviors that will not be tolerated in the University’s community of trust.

For purposes of this Policy, sexual misconduct includes Sexual Exploitation, Sexual Harassment, Non-Consensual Sexual Contact, and Non-Consensual Sexual Intercourse, each as more fully defined below.

Sexual misconduct violates University policy and Federal civil rights law and may also be subject to criminal prosecution. The University is committed to fostering a community that promotes prompt reporting of all types of sexual misconduct and timely and fair resolution of sexual misconduct complaints. Creating a safe environment is the responsibility of all members of the University community.

As a public institution, the University also must provide due process to students or employees accused of sexual misconduct. This Policy is designed to provide a fair process for both parties while ensuring a complainant’s protections under Title IX. Consistent with due process, the accused is presumed not responsible until proven otherwise under this Policy.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), which requires (i) policies and procedures for sexual assault and requires timely warning and external reporting of crimes; and Section 304 of the Violence against Women Reauthorization Act of 2013 (VAWA), which extends the Clery Act to include dating violence, domestic violence and stalking. Act 172 of the 2015 Louisiana Legislative Session and any other applicable state laws.

The University is also required and committed to upholding the First Amendment of the United States Constitution. Nothing in this policy is intended to abridge the rights or freedoms guaranteed by the First Amendment.

If the University is open, employees, students and non-students may file a report in person during regular business hours (7:30 a.m. to 5:00 p.m., Monday – Thursday, and 7:30 a.m. – 11:30 a.m., Friday) with the Title IX Coordinator:

**Beverly Crawford**  
**Title IX Coordinator/EEO Officer**  
**Brown Hall Rm 127**  
**403 Main Street Grambling, LA 71245**  
**Phone: (318) 274-2660 Fax: (318) 274-3297 Email:**  
**crawfordb@gram.edu**

If the University is not open assistance can be obtained 24 hours a day, seven days a week from:

- University Police  
On –Campus- 318-274-2222  
Off Campus- 911 Emergency
  
- Local Hospital  
Northern Louisiana Medical Center  
401 East Vaughn Avenue. Ruston, LA 71270  
318-254-2100

Assistance can be obtained 24 hours a day, seven days a week by accessing the online Title IX Sexual Misconduct Incident Report Form.

In addition, the Grambling State University Counseling Center (274-3277) and the Student Health Center (274-2351), both located at the Foster - Johnson Health Center. Assistance of a Confidential Advisor is available for employees, students and non-students. The following university employees are designated as Confidential Advisors:

- Dr. Mary Coleen Speed  
GSU Student Counseling and Wellness Resource Center  
(318) 274-3277

- Ms. Tundra Turner,  
GSU Student Counseling and Wellness Resource Center  
(318) 274-4763
- Patrice Outley, MSN, APRN, FNP-C  
Foster Johnson Health Center  
(318) 274-2351

## **Sexual Assault Policy**

On college campuses, acquaintance and date rape are more apt to occur than rape by strangers. Research on college women indicates as many as 20 percent of the female population may at some time be sexually coerced by acquaintances. While some students may not think of forced sexual relations as rape, such action constitutes a serious crime and is a felony under Section 14:42 of the Louisiana Revised Statutes.

### **If You Are the Victim of Sexual Assault**

Contact a friend to help you collect your thoughts and focus on your needs. If the assault occurred on campus, call the GSU Police Department at 274-2222 (2222 from a campus telephone). If the assault occurred off campus, call the local police agency by dialing 911.

### **Obtain Medical Care**

Quickly obtain medical care from the GSU Student Health Center or from a hospital emergency room. Do not bathe, shower, douche, or change clothes before seeking medical attention. The treatment for rape may require an examination at a designated hospital, testing for sexually transmitted diseases, medication to prevent pregnancy and documenting evidence of the crime.

### **Assist in the Investigation**

It is a personal decision whether to report a rape or sexual assault to police, but you are strongly encouraged to do so. The primary concern of the police is your safety and well-being; Their second and third concerns are apprehending the assailant and preserving the evidence of the crime.

If you decide not to report an assault, you are encouraged to call or to have a friend call the police, The Title IX Office, or the Office of the Vice President of Student Affairs to report the crime anonymously. The information provided will be helpful in tracking the number and nature of assaults on campus, but it is not helpful in furthering an investigation or apprehension.

### **Seek Counseling**

Whether or not you report the assault or pursue prosecution, you should consult a trained counselor for help in dealing with the emotional aftermath of a rape. Trained counselors are available at the GSU Counseling Center. Talking with a counselor or psychologist in no way compels a victim to take further action.

### **Important Options/Student Health Services**

The Student Health Center is available to victims of sexual assault. A victim may be examined by a physician for injuries, tested and treated for sexually transmitted diseases and tested for pregnancy. Victims desiring to pursue a criminal case will be referred to the Rape Crisis Center and the appropriate law enforcement agency in accordance with established procedures. The Student Health Center is open Monday through Thursday from 8:00 a.m. to 5:00 p.m. and Friday from 7:30 a.m. to 11:30 a.m. . All services are confidential.

### **Dating Violence**

Domestic Violence and Stalking Dating Violence, Domestic Violence and Stalking are crimes and should be reported to GSUPD as soon as possible at 274-2222. If the incident took place off campus please contact the local authorities by dialing 911. Dating Violence – Louisiana Revised Statute 46:2115 includes but is not limited to physical or sexual abuse and any offense against a person as defined in the Criminal code of Louisiana, except negligent injury and defamation, committed by one dating partner against the other. A dating partner means any person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the following factors: (1) the length of the relationship, (2) the type of relationship and (3) the frequency of interaction between the persons involved in the relationship.

Domestic Violence (Domestic Abuse Battery) – Louisiana Revised Statute 14:35.3 is the intentional use of force or violence by one household member upon the person of another household member.

Stalking – Louisiana Revised Statute 14:40.2 is the intentional and repeated following or harassing of another person that would cause a reasonable person to feel alarmed or to suffer emotional distress. Stalking shall include but is not limited to the intentional and repeated uninvited presence of the perpetrator at another person’s home, workplace, school, or any place which would cause a reasonable person to be alarmed, or to suffer emotional distress as a result of verbal or behaviorally implied threats of death, bodily injury, sexual assault, kidnapping or any other statutory criminal act to himself or any member of his family or any person with whom he is acquainted.

### **Sex Offender Statement**

The Campus Sex Crimes Prevention Act of 2000 (CSCPA), signed into law October 28, 2000, amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act. CSCPA provides special requirements relating to registration and community notification for sex offenders who are enrolled in or work at institutions of higher education . In addition to Wetterling, the Act also amended the Clery Act and the Family Educational Rights and Privacy Act of 1974 . As provided in the Wetterling Act, any person required to register under a state sex offender registration program must notify the state as to whether the person is a student or works at an institution of higher education, identify each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student, and must also alert the state of any change in enrollment or employment status . Louisiana State Police maintains the Louisiana Sex Offender and Child Predator Registry (SOCPR) for the State of Louisiana and is responsible for the enforcement of the applicable sections of law cited above . Information about any individual affiliated with Grambling State University in regard to this matter may be found at the public SOCPR website: [lsp.org/socpr/default.html](http://lsp.org/socpr/default.html)

## **Obtaining a Police Report**

The GSU Police Department Records Office is open Monday through Thursday, 7:30 a.m. to 5:00 p.m. and on Friday from 7:30 a.m. to 11:30 a.m., excluding holidays. Most reports are available within 7-10 of the incident. To receive a copy of a police or accident report please read the following: List the name of the complainant filing the report, the date filed and the case number. Copies can be picked up at the GSUPD during business hours, mailed or faxed. Please furnish a local telephone number for notification when you may pick up the report. The fee for basic reports is \$5.00 (please bring receipt from the Bursar's Office to GSUPD).

Reports sent to the District Attorney's Office for prosecution are released from their office. They will explain the proper procedures.

## **Safety Tips**

Safety is a shared responsibility . As members of the campus community, everyone should help to make the campus a safer place . Using some simple safety precautions will greatly reduce your chance of becoming a victim of crime. One simple piece of information you should always have is your location. If there is an emergency, responders will ask for your location or address so have this information readily available. We cannot list specific measures that will protect you from every threatening situation which may arise. Instead, we hope to teach you how to think "crime prevention" in day-to-day living. The suggestions presented should not be thought of as a list of crime prevention measures, but as examples of common sense behavior that will help you to make life safer and more secure. Throughout the year GSU Police Department talks to a wide variety of groups on campus. Topics range from personal safety to sexual assault prevention. GSU Police Department is committed to meeting the needs of the community by presenting these programs as requested by the various campus organizations. To schedule a crime prevention program or talk, please contact the GSU Police Department at (318) 274-2222

## **Protecting Yourself at Home, in Your Room, Residence Hall, or Apartment**

- Lock your door, even when you intend to return home shortly or even if you are just going down the hall. It takes a thief 10 seconds or less to enter an open room and steal your property.
- Take extra time to ensure your windows and doors are locked, especially when you are alone or at night.
- Do not leave valuables in plain sight. Record the serial number of your valuables or engrave a unique identification number on the item.
- Store emergency numbers in your mobile phone and place them next to your house phone.
- Do not leave messages on your door indicating you are away and when you will return.
- Do not let strangers enter dormitory or premises.
- Do not prop open outer doors.
- If someone asks to use your phone for an emergency, offer to telephone

for them instead of allowing them access,

- Do not put your address on your key ring.
- Know your neighbors
- Do not leave keys in hiding places. Thieves will find them. Carry your keys or make sure anyone who truly needs them has their own copy. Call GSU Police Department at 318-274-2222 to report suspicious persons or activity in or around your neighborhood. Call 911 if you are off campus.
- Open a savings or checking account instead of keeping money in your room.
- Keep automatic teller machine cards in a safe place, and keep your PIN secret. When possible, only use ATMs during the day.
- Instead of carrying large sums of cash, use a charge card. Some charge cards insure property purchased with those cards against loss, theft or damage.
- If you find yourself in immediate danger, call 318-274-2222, try to stay calm and get away at first opportunity.

### **Protect Yourself When Walking**

- Avoid walking alone at night unless absolutely necessary .
- Stay on well-lit, commonly traveled routes .
- Avoid shortcuts and dark, isolated areas .
- Walk purposefully, know where you are going, and project a confident image .
- Avoid potentially dangerous situations .
- If you feel threatened, cross the street, locate an emergency phone, or enter a store or place of business even if you have just left it .
- Have your keys ready in hand when approaching your vehicle or door and not buried in a purse or in your pocket .

### **Protect Your Automobile or Bicycle**

- Always lock your car . Never leave the windows down while it is unattended .
- Do not leave tempting valuables or property visible inside the car . Lock these items in the trunk .
- Lock bikes to bike racks with hardened-alloy locks and chains or u-shaped locks to prevent thefts .

### **Protecting Yourself When Driving**

- Look into your car before getting in . Lock doors and roll up windows once inside for protection .
- Never pick up strangers .
- Drive to a police or fire station or open place of business if you feel you

are being followed .

- Do not stop to help occupants of stopped or disabled vehicles . Continue driving to the nearest phone and call assistance for them .

## **Rideshare Safety**

- Call and wait for your driver inside . Avoid spending unnecessary time outside alone with your phone in your hand . Wait indoors until the app shows your driver is arriving .
- Confirm the name of the driver and make of the vehicle . Most rideshare mobile apps offer passengers details such as the driver’s name, photo, and vehicle type . Before getting inside the vehicle, ask the driver, “Who are you here for?”
- Check the driver’s rating on your mobile ridesharing app. If you are uncomfortable with potential driver’s rating, cancel the ride and call for another. Share your trip details with friends or family. Uber users can tap “Share status” to share driver’s name, photo, license plate, and location with family or friends. Lyft users can tap the “Send ETA,” icon which will send a text message to family or friends . If your ride hailing service doesn’t offer a status or ETA share option, snap a picture of the vehicle license plate, and send it to a family member or a friend
- Be a backseat rider. If you are riding alone, sit in the backseat. This ensures you can safely exit on either side of the vehicle to avoid moving traffic and gives you and your driver some personal space.
- Protect your personal information. There is no need to share your phone number or contact information with your driver.
- Follow along in your own maps app . Open up your own maps tool, enter your destination, and follow along, noting any odd route shifts.
- Travel in groups when possible . There’s safety in numbers. Try riding with a friend or consider using the carpool option that some ride-hailing services offer such as Uber Pool or Lyft Line .
- If you sense that you are in trouble, call 911. If you are able, get out of and away from the vehicle, and go to the nearest open business or public area. If a threat seems imminent and people are close by, yell, blow a whistle, or make a commotion in any way you can to attract attention. Report all crimes (actual, attempted or suspected) to the police

**EMERGENCY CALL STATIONS** give you direct access to the GSU Police Department 24 hours a day, use these to contact the Police Department for any reason. If in an emergency you are unable to talk to the dispatcher, just press the button and a police officer will respond to your location immediately.

**IF ANYTHING MAKES YOU LOOK TWICE OR FEEL UNCOMFORTABLE, CALL THE POLICE. REPORT ANY UNUSUAL OR SUSPICIOUS ACTIVITY IMMEDIATELY.**

**FIRE ALARMS** - If you hear a fire alarm, you must leave the building immediately. In multi-story buildings, do not use the elevator; exit via the stairway. Cooperate with all staff members and other authorities. Do not reenter the building until you are given permission to do so by a police officer, fire fighter or staff member.

**BOMB THREATS** - Notify the police at once by dialing if you receive a bomb threat call (318) 274-222. Try to be as specific as possible when relaying what the caller said.

**MEDICAL EMERGENCIES** - For any situation requiring emergency medical assistance on campus, call (318) 274-2222.

**MOTOR VEHICLE AND BICYCLE ACCIDENTS** - State statutes require that the police be notified of any motor vehicle accident resulting in personal injury or property damage in excess of \$500.00. Accidents on campus should be reported to the GSU Police Department at (318) 274-2222.

### **OFF CAMPUS ASSISTANTCE**

- City of Grambling Police Department- (318) 247-3771
- Ruston Police Department- (318) 255-4141
- Lincoln Parish Sheriff's Office- (318) 251-5111
- Louisiana State Police (318) 345-0000
- Grambling Fire Department- (318) 247-6410
- Ruston Fire Department- (318) 251-1245
- Local Ambulance Service- Pafford (318) 247-3911

### **LOCAL HOSPITALS**

- Northern Louisiana Medical Center, Ruston, LA (318) 254-2100
- Bienville General Hospital, Arcadia, LA (318) 263-2044

### **CRIME STATISTICS**

Continual efforts are made to inform the GSU community of matters that affect their personal safety and well-being. The GSU Police Department, in conjunction with the Department of Campus Living and Housing and the Division of Student Affairs, offers programs on personal safety, security of property, crisis intervention, and crime prevention. Students and parents are also provided with public safety information during orientation programs. The GSU Police Department reports crime statistics to the Federal Bureau of Investigation's National Crime Information Center annually. University police blotters and arrest reports are available to the media daily, and formal press releases are issued to address serious or unique problems that may arise on campus.

The university believes an informed public is a safer public. For more information on the GSU Police Department, visit our web site at [gram.edu/police](http://gram.edu/police). This information is provided pursuant to the Student-Right-To-Know Act. Grambling State Universities annual security report includes

statistics for the previous three years concerning reported crime that occurred on campus; in certain off-campus buildings owned or controlled by Grambling State University; and on public property within or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault and other matters. You can obtain a copy of this report by contacting the Grambling State University Police Department at 318-274-2222.

The following statistics, in compliance with the 1998 provisions of the Student Right-To-Know and Campus Security Act (Jeanne Clery Act), are provided for your information.

## Clery Crimes and Definitions

### Primary Crimes

**Murder And Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another .

**Negligent Manslaughter:** The killing of another person through gross negligence .

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury . This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm . Simple assaults are excluded .

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc . Note that only fires determined through investigation to have been willfully or maliciously set are classified as arsons . Arson is therefore the only Clery Act offense that must be investigated before it can be disclosed . If other Clery Act offenses were committed during the arson incident, the most serious is counted in addition to the arson .

**Burglary:** The unlawful entry of a structure to commit a felony or a theft . Attempted forcible entry is included .

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear .

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle . A motor vehicle is self-propelled and runs on the surface and not on rails . Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category .

**Sex Offenses:** The Clery Act has four defined sex offenses for which crime statistics must be collected on Clery geography . They are: rape, fondling, incest, and statutory rape .

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object or oral penetration by a sex organ of another person without the consent of the victim .

**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age and/or because of his/her temporary or permanent

mental incapacity .

**Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law .

**Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

## **Alcohol, Drug, and Weapon Violations**

The Clery Act requires institutions collect statistics for violations of state law and or ordinances for drug, alcohol, and weapons violations .

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned . (Drunkenness and driving under the influence are not included in this definition.)

**Weapons Possession:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned .

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs . The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine) .

## **Hate Crimes**

The Clery Act requires institutions collect crime statistics for hates crime associated with either the commission of a primary crime or the lesser offenses of larceny-theft, simple assault, intimidation, destruction of or vandalism of a buildings or property .

**Hate Crimes:** A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim .

» Under the Clery Act, hate crimes include any of the following offenses motivated by bias: murder and non-negligent manslaughter, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property . Larceny-theft, simple assault, intimidation, and destruction/damage/ 2223vandalism of property are included in your Clery Act statistics only if they are hate crimes .

**Larceny-theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another (Larceny and theft mean the same thing in the UCR). Constructive possession is the condition in which a person doesn't have physical custody or possession but is in a position to exercise dominion or control over a thing.

## GSU POLICE DEPARTMENT CRIME STATISTICS

### CRIME STATISTICS MANDATED BY THE JEANNE CLERY ACT

 <b>Criminal Incidents</b>	On Campus			Campus Housing			Public Property		
	2020	2019	2018	2020	2019	2018	2020	2019	2018
MURDER	0	0	0	0	0	0	0	0	0
NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0
FORCIBLE SEXUAL OFFENSES	1	0	1	1	2	1	0	0	0
NON-FORCIBLE SEXUAL OFFENSES	0	0	0	1	1	0	0	0	0
ROBBERY	0	1	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	3	4	4	0	3	0	0	0
BURGLARY	1	3	15	4	33	15	0	0	0
MOTOR VEHICLE THEFT	0	0	1	0	0	0	0	0	0
SIMPLE ASSAULT	2	5	25	3	7	18	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
<b>VAWA Reauthorization Act</b>									
OTHER BODILY INJURY	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	4	0	1	0	0	0	0
VANDALISM	0	0	8	1	2	5	0	0	0
DOMESTIC VIOLENCE	0	0	2	0	2	1	0	0	0
DATING VIOLENCE	3	0	7	1	1	1	0	0	0
STALKING	1	0	2	3	2	1	0	0	0
<b>Arrests</b>									
LIQUOR LAW VIOLATIONS	0	0	2	0	0	1	0	0	0
DRUG VIOLATIONS	1	0	14	5	8	9	0	0	0
WEAPONS VIOLATIONS	8	1	4	2	12	1	0	0	0
<b>Disciplinary Actions/Judicial Referrals</b>									
LIQUOR LAW VIOLATIONS	0	1	2	1	0	1	0	0	0
DRUG VIOLATIONS	3	1	16	1	8	10	0	0	0
WEAPONS VIOLATIONS	0	0	1	2	2	1	0	0	0
<b>HATE CRIMES</b>									
RACE	0	0	0	0	0	0	0	0	0
GENDER	0	0	0	0	0	0	0	0	0
RELIGION	0	0	0	0	0	0	0	0	0
SEXUAL ORIENTATION	0	0	0	0	0	0	0	0	0
ETHNICITY	0	0	0	0	0	0	0	0	0
DISABILITY	0	0	0	0	0	0	0	0	0

A letter was sent to our local agency for their statistical data; however, they stated that there were no crimes to report.



# **FIRE SAFETY**

## **CAMPUS LIVING & HOUSING FIRE POLICYS & PROCEDURES**

Ensure Fire Safety, Save Life, Save Property.



**Evacuation Plan**



**Tampering with Fire  
Equipment, False  
Alarms**



**Fire Safety Training and  
Education**



**Fire Drill**



**Electrical Appliances  
and Equipment**



**Designated Assembly  
Areas**

## **Fire Safety is Fire Prevention**

Campus Living & Housing  
Campus Box 4249  
Grambling, La 71245

## **Fire Safety Training and Education**

All Resident Assistants (RA), Community Assistants (CA) Area Coordinators (AC) receive fire training and education each year. The initial residence hall meeting with students includes fire safety, fire alarm responsibilities and evacuation procedures. Fire drills are an important part of fire safety training. Students are given information to direct them to our "[Residence Hall Tiger Bulletin](#)" when they check-in at their residence halls. This document contains the fire alarm policy and the fire evacuation procedures for the residence halls. The students also receive a copy of the "[What to Bring & Not to Bring](#)" which includes listings of items that are prohibited in the residence halls.

## **Fire Drills**

Two fire drills are held in each residence hall per year. These drills are announced and unannounced drills and day and evening drills. Residents must evacuate the building immediately when the alarm sounds.

## **Electrical Appliances and Equipment**

Electrical appliances such as crock pots, electrical grills, fry daddy's, outside grills, hot plates, coffee makers, toasters, toaster ovens, sandwich makers or any other open heating element-are not permitted in student rooms. Anyone found in violation will be charged a fine of \$500 and the belongings will be confiscated and returned at the end of the semester. Irons are allowed. Microwaves under 600 watts are permitted. Electrical appliances that cause disruption to the residence hall circuits by overloading, shorting, or creating line disturbances such as -window air conditioners, refrigerators more than 2.5 cubic feet-are not permitted. TV's, computers, radios, hair dryers, shavers, floor or box fans, clocks, typewriters, and stereos are permitted. Outside antennas for TV's are not allowed. All electrical devices need to be plugged into a surge protector for safety. Surge protectors are required for all electrical usage.

## **Flammable Items**

Flammable items such as lighters, lighter fluid, and gas are not allowed in or near the Residential Halls.

## **Smoke Free Campus**

All university residence halls and facilities are non-smoking. Illegal use, possession, distribution, or manufacture of drugs or controlled substances is NOT PERMITTED in residential halls. Any student found smoking in the residence hall (room, hallway, in front of building, campus, etc.) will be fined \$500.00 and sent to Judicial Affairs. Possession or use of drug paraphernalia

(hooky bong, grinders) is prohibited includes E-Cigs, all cigarettes, cigars, vaporizers, and smokeless tobacco.

### **Fire Safety**

If a fire alarm is sounded, remain calm but **YOU MUST LEAVE THE BUILDING AS QUICKLY AS POSSIBLE**. Students should not re-enter the building until Housing or University official has instructed you to do so. Fire drills are conducted each semester. Should a student fail to comply with the fire drill, the students account will be assessed a fine of \$500.00. The burning of incense of any kind is not permitted in the residence halls. These items are considered a safety risk and will be immediately confiscated and discarded if found and will result in a fine. Additionally, fireplace usage is **PROHIBITED**. Any student found in violation will be fined and referred to Judicial Affairs.

### **Tampering with Fire Equipment, False Alarms**

Student (s) responsible for discharging fire equipment, tampering with alarm horns, smoke detectors or false fire alarms shall be referred to the Office of Student Judicial Affairs and may also be prosecuted through the criminal courts and are subjects to fines and monetary penalties as mandated by the State of Louisiana. State fire code prohibits the burning of incense or candles in rooms, suspending items from room ceilings and sprinklers. Any item with an open heating element or that exceeds specified wattage is prohibited within the residence hall. All fire violations result in a mandatory judicial processing, which may include monetary charges, fire education seminar and/or community service.

#### **In the event of a fire or other emergency please remember the following steps to safely evacuate the building:**

1. Pull the fire alarm if it has not already sounded, so that everyone will be alerted of the need to evacuate the building. If the fire alarm has sounded, begin evacuation of the building.
2. All building occupants must exit the building at the nearest exit to the room that they are in. If the nearest exit is blocked due to fire or an emergency, the next safest exit should be used.
3. The last occupant of each room should shut the door to the room. This will help prevent fire and smoke damage to the room.
4. Contact a Campus Living staff member, the University Police at 318-274-2222 or dial 911, once you are safe.
5. Once you have evacuated the building please go to the designated assembly area for your building, if it is safe to do so (buildings may have more than one designated assembly area).
6. A Campus Living staff member must account for all their residents after the evacuation. If a person is thought to be missing then you should tell emergency personnel (fire, police, safety, etc.) as soon as possible. Tell the emergency personnel the name of the missing person and the

probable location in the building. Try to confirm that the person is missing. Make sure that they did not come out of a different exit. If possible, make sure that their car is still in the parking lot. If the person is located, tell emergency personnel immediately so that they do not risk their lives looking for this person.

7. No one is allowed to re-enter the building until the fire dept., police, safety, or other qualified personnel confirm that the building is safe to re-enter.

8. Once the evacuation is completed a Residential Life/Housing staff member will complete and submit a fire drill/ building evacuation.

### **Individuals in Need of Exit Assistance:**

It is recommended that those individuals who may need assistance in exiting a building work with a colleague to develop a communication plan. It is generally advised that you:

- Call University Police at (318) 274-2222 to inform them of your location.
- Wait in the nearest area of shelter. If the building you are in does not have an area of shelter, wait inside a stairwell (one that is separated from the hallway with doors).
- Residential students also must inform their Area Coordinator or Campus Living Staff Member of the accommodations needed.
- A Campus Living staff member will call GSUP at 318-274-2222 or find an on-scene emergency responder and report the location of the individual.

### **Smoke Detectors**

Each residence hall room is equipped with a smoke detector. Periodically, campus living hall staff members and licensed technicians will test the smoke detectors to insure they are functioning properly. (If there is a problem with the smoke detector in your room, please notify a campus living staff member immediately). Do not tamper with the smoke detector or any fire prevention equipment at any time. Students, who tamper with fire prevention equipment are fined \$500 and referred to the Office of Student Judicial Affairs. Students may also incur additional penalties as mandated by the State Fire Marshall and may be recommended for removal from University Housing. Residents that reside at GSU West Campus must contact the housing staff when smoke detectors sound.

### **Sprinkler System**

Tiger Village is equipped with sprinkler heads. These heads are designed to provide you with safety from a fire in your room or residence hall. Students should not hang anything on the sprinklers, this may cause it to activate

### **Community Involvement and Plans for Future Improvement**

In the 2018-2021 academic year, Campus Living professional staff members have conducted fire drills in the residential halls two times a year. Students were also informed during hall meetings and programs, telling them about fire safety and exiting the building. In addition, Grambling City Fire Department completed training for professional staff and student staff during the Fall and Spring semesters. Plans include more programs to get the students involved, conduct yearly tours with the Grambling Fire Department to be familiar with the location of the residential halls.

### Designated Assembly Areas

The campus has selected evacuation areas near buildings to serve as designated assembly areas. This places the occupants far enough from the building to protect them while also ensuring that emergency services have access to the areas where they will need to stage themselves.

Residence Hall	Outdoor Location & Letter
Steeple's Glen	Empty space across from Steeple's Parking Lot- F
Jones Hall	Truth Parking Lot- T
Martha Adams	Police Station Parking Lot (Letter O)
Harriet Tubman	Parking Lot Behind Tubman (Letter R)
Simmie Holland	Police Station Parking Lot (Letter O)
Knott Hall	Bethune Parking Lot (Letter E)
Douglass Hall	Across the Street (Letter S)
Attucks Hall	Across the Street (Letter B) Quad Area
Bowen Hall	Across the Street (Letter D)
Bethune Hall	Bethune parking lot (letter E)
Truth Hall	Towards the front facing Facilities (letter T)
Garner Hall	Next to the fence (Letter D)
Jewett	Infront of Grambling Hall (letter A)
Robinson Hall	Infront of Brown's Hall (letter J)
Hunter Hall	Infront of Cas Street/Next to Garbage (Letter I)
Pinchback Hall	Evacuation Area C - Infront of the Water Tank
Wheatley Hall	Evacuation Area C - Infront of the Water Tank
West Campus 100-800	Front Entry Gate (New Location Spring 2021)
Houses & Triplex	Front Entry Gate (New Location Spring 2021)

### Three Year Fire Statistics and Summary

Residence Hall	Total Fires in Past Three Years	Date Reported	Date of Fire	Time of Fire	Location	Cause of Fire	Injuries	Fatalities	Property Damages
Jones	0								
Truth	0								
Tubman	0								
Adams	0								
Holland	1	10/06/2020	10/06/2020	3:30PM	Dome	Welding cutting out dome on top of roof	0	0	0
Knott	0								
Bethune	0								
Pinchback	1	11/06/2019	11/06/2019	10:15 AM	Pinchback 304B	Student smoking in room.	0	0	0
Douglass	1	06/22/2020	06/22/2020	10:00AM	Room 320	Bathroom vent caught on fire.	0	0	\$70,000
Wheatley	0								
Attucks	0								
Bowen	0								
Garner	0								
Hunter	0								
Robinson	0								
Jewett	0								
West Campus	0								
Richmond	0								

## ASR & Online Data Collections

	Calendar Year 2017	Calendar Year 2018	Calendar Year 2019	Calendar Year 2020	Calendar Year 2021
ASR issued by October 01, 2018	<b>X</b>				
ASR issued by October 01, 2019		<b>X</b>			
ASR issued by October 01, 2020			<b>X</b>		
ASR issued by October 01, 2021				<b>X</b>	
Data Collection October 01, 2018	<b>X</b>				
Data Collection October 01, 2019		<b>X</b>			
Data Collection October 01, 2020			<b>X</b>		