



SPRING 2021

RETURN TO CAMPUS GUIDE

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A NOTE FROM PRESIDENT GALLOT

Hello Tiger Team,

2020 brought a host of challenges that tested higher education's ability to pivot and adjust the way it operates. Whether it was transitioning to 100% online instruction, utilizing new solutions for course delivery and document processing, or hosting multiple commencements to celebrate our graduates, I am extremely proud of the way you faced them all with poise, perseverance, and excellence.

In the midst of the ongoing pandemic, we will resume operations with the safety of our campus community as the guiding principle. This document provides an overview of directives that govern the way Grambling State University will approach its operations. If observed intently, we can work together to Protect the G and ensure the safety of each team member and student.

If you have any questions or concerns, please keep us informed of how we can fully support you as you continue making a difference at the place where everybody is somebody.

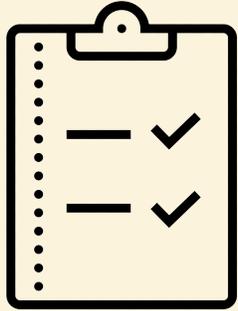
Forever Grambling,

President Rick Gallot

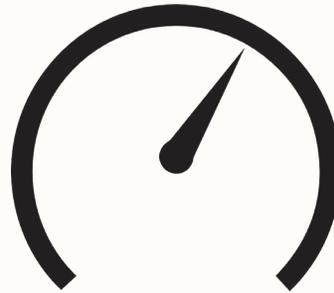


HELP PROTECT THE G

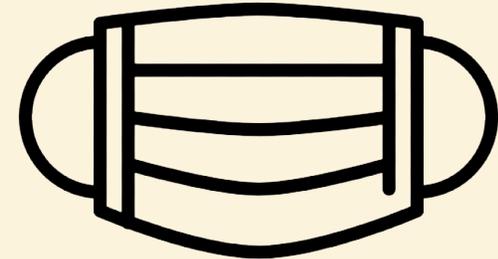
It's important to support the safety of the campus community using the guidelines below. In addition to enhanced cleaning in common areas and sanitizing dispensers campus-wide, these measures proactively address workplace safety concerns with adherence to federal, state, and UL System return to work requirements.



Complete the [Daily Check-In Questionnaire](#) (for team members who work on campus)



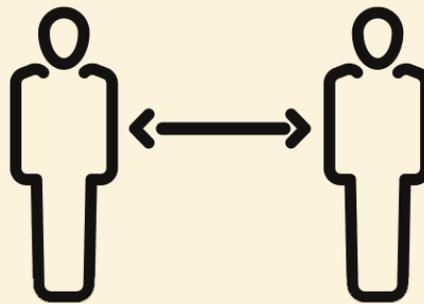
Adhere to building, office, and classroom capacity limits



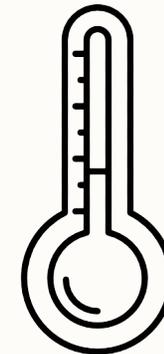
Wear a mask



Wash hands frequently



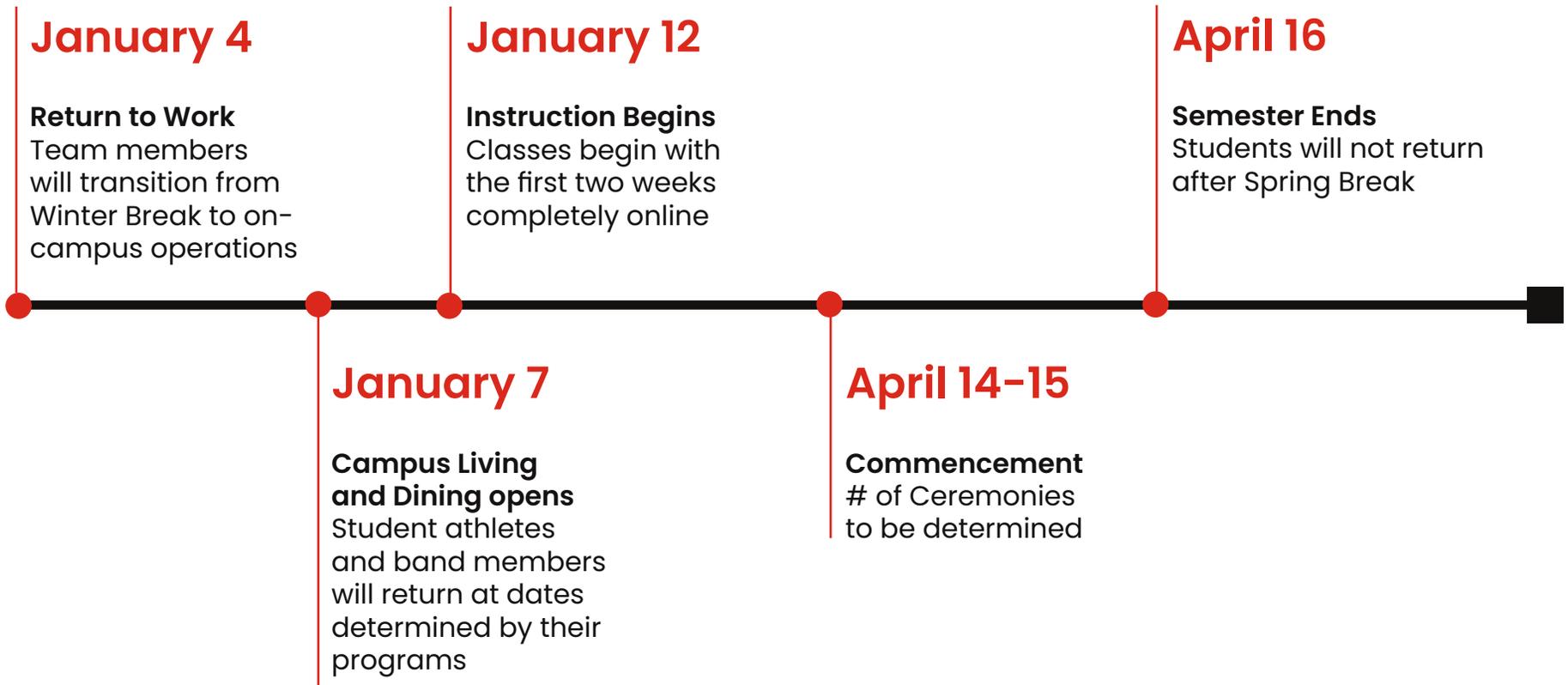
Practice social distancing



Stay home when you are sick

RE-OPENING TIMELINE

With safety as the focus of campus operations, plans for the Spring 2021 semester are outlined below.



RESPONDING TO A POSITIVE CASE

In the event that a student/team member tests positive for COVID 19:

1. All face to face, hybrid, and hybrid classes will be facilitated in a 100% online environment until the affected building is ready for re-occupancy (after sanitization is complete).
2. Support services will also be delivered in the virtual environment.
3. Established university procedures related to contact tracing will be implemented to prevent the spread of the virus.



RESPONDING TO A POSITIVE CASE (cont'd.)

Team members who have tested positive for COVID-19 should:

- Isolate for 10 days
- Contact HR for guidance
- Notify their supervisor

Team members who are exposed to someone who tested positive should:

- Contact HR for guidance
- Quarantine for 14 days and provide a negative test

Team members who are at work and exhibit symptoms of COVID-19 should:

- Leave campus immediately and get tested
- Contact HR for guidance

If notified that a team member has tested positive for COVID-19, supervisors should:

- Immediately notify Human Resources to initiate the institutional plan for contact as instructed by the LDH and CDC
- Consult with Human Resources to ensure proper leave is documented

Using the LDH **guidelines for discontinuing home isolation or quarantine**, affected team members may return to work when he or she has met all three of the following criteria and received approval from HR:

- No fever for at least 72 hours (three full days of no fever without the use of medicine that reduces fevers) AND
- Improved symptoms AND
- Gone at least seven days since symptoms first appeared

IMPORTANT: The identity of team members and/or diagnosis should not be shared with anyone other than Human Resources and pertinent contacts. For updates on COVID-19 symptoms and information, visit [cdc.gov](https://www.cdc.gov)

USING PERSONAL PROTECTIVE EQUIPMENT

Three-ply cloth face masks are required in enclosed spaces and shared spaces, especially in social settings where social distance is hard to maintain. Additional personal protective equipment like the ones shown below can be requested through the TMA system at <https://grambling-isd.webtma.net/>.

Departments may set higher standards for facial coverings or other safety precautions based on the needs and requirements of the work functions within the department (e.g. health services, athletic trainers, etc.)



75% alcohol wipes



Bulk Replacement Hand Wipes



Citrafect Spray Disinfectant



Clear Safety Glasses



Hand Pumps



Clean Freak Hand Sanitizer



Hand Sanitizer Gel



Plexiglass desktop shields with passthrough opening



Disposable Masks



Gloves (XL Only)



Champion Spray On Disinfectant



MASK UP TIGERS!

- hallways
- elevators
- stairwells
- bathrooms
- open work areas
- closely confined work spaces
- classrooms
- study areas
- walking across campus
- face-to-face meetings of any kind (large and small spaces)

Together we can [#ProtecttheG](#)

