

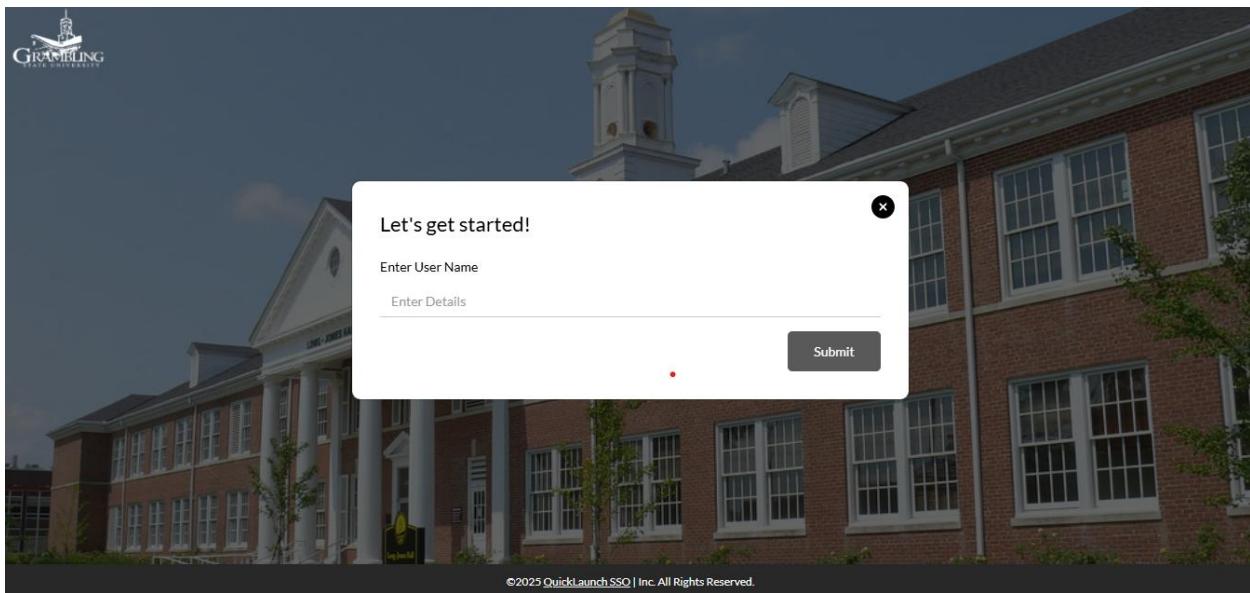
## **New User Account Activation Steps:**

**STEP 1.** Use the <https://portal.gram.edu> URL to land on end user portal and click on 'Account Activation'.

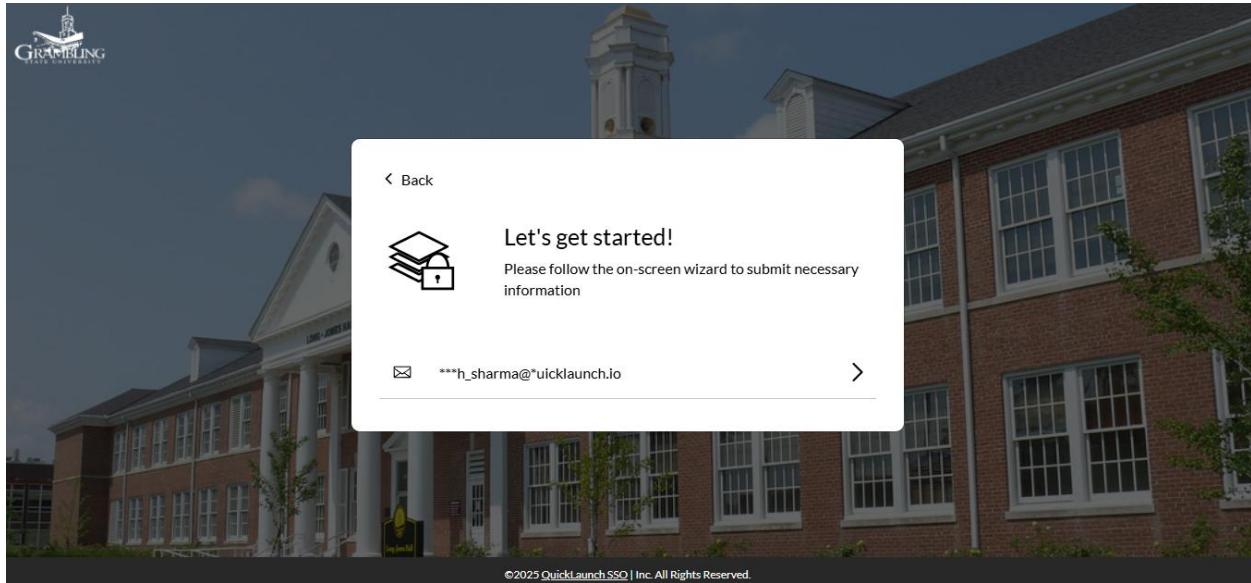


**STEP 2:** Enter username and click submit to proceed further.

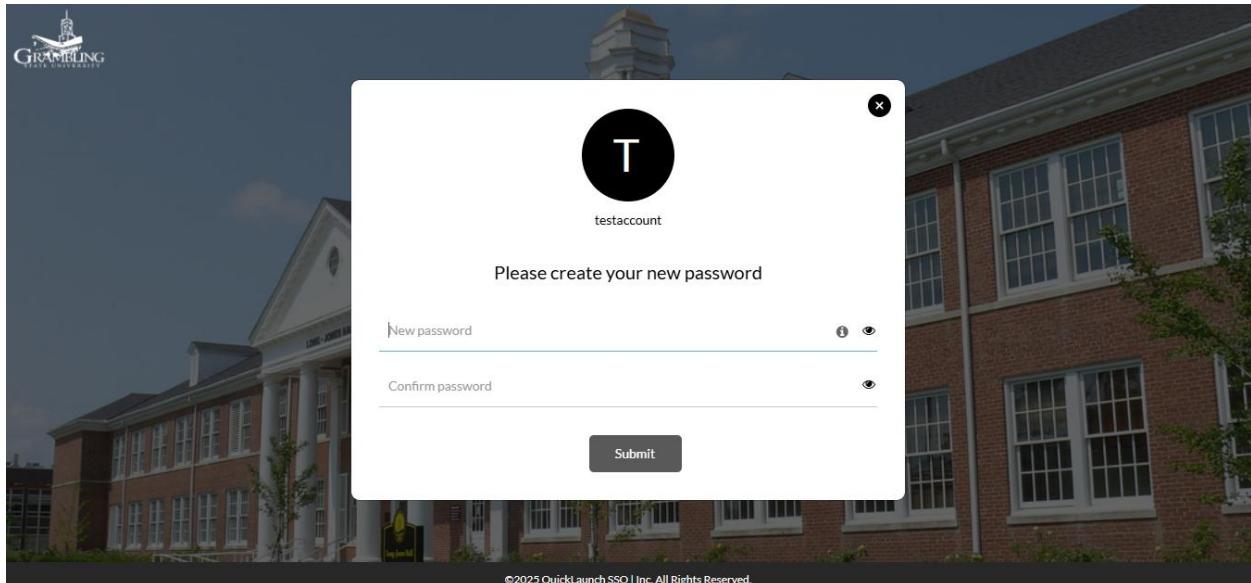
**Note:** - Username is first part of the email omitting @gram.edu



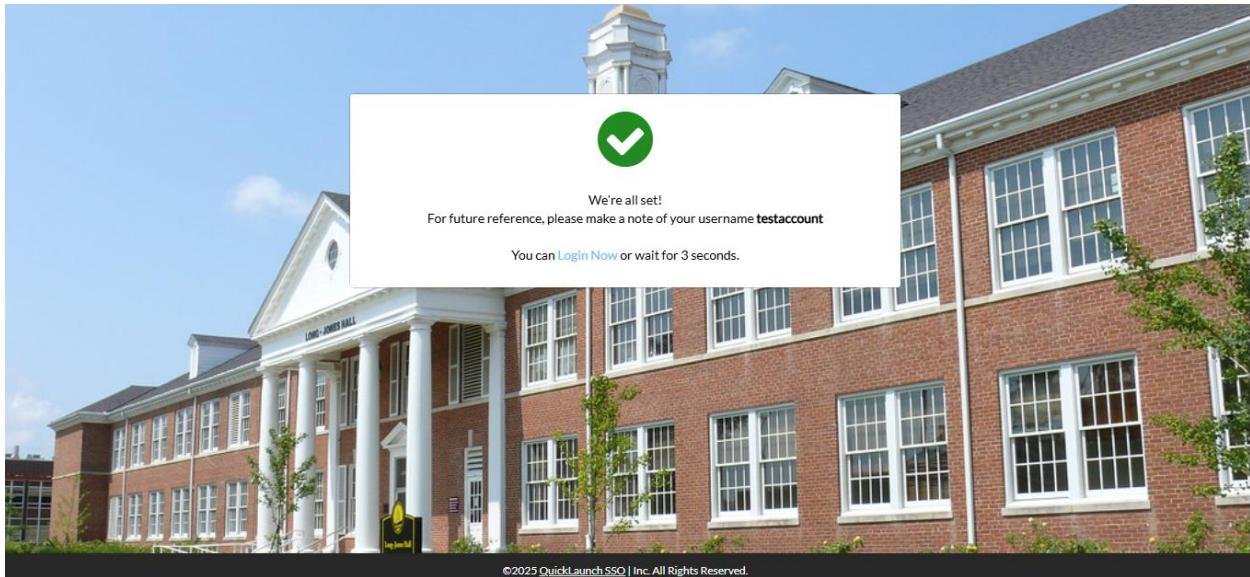
**STEP 3:** Verify using email or phone.



**STEP 4:** Post verifying using email or phone. It will prompt you to create a Password.



**STEP 5:** After creating a password, it will redirect to the login page.



**STEP 6:** The user can use the Username and newly created password to authenticate and post that would need to setup security factor .

#### Account Recovery Settings

Verification methods can be used to make sure it's really you signing in or to reach you if suspicious activity is detected in your account.

Security Questions    Email Recovery    Phone Recovery    Authenticator

Set up your security questions and answers to recover your password.

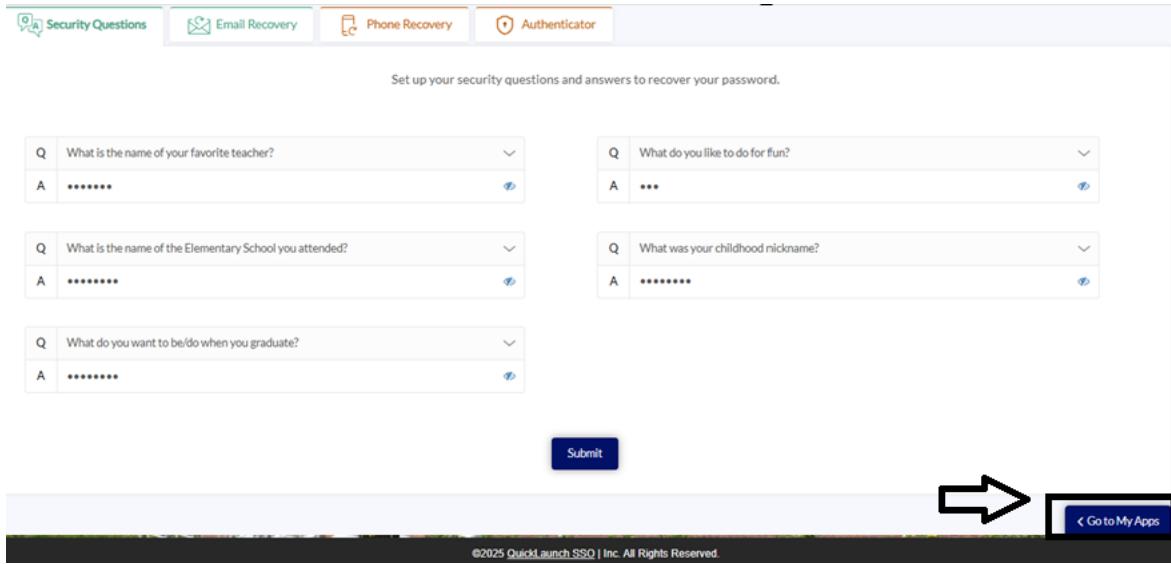
Q	--Please select a question--	▼
A	Answer	✖

Q	--Please select a question--	▼
A	Answer	✖

Q	--Please select a question--	▼
A	Answer	✖

Q	--Please select a question--	▼
A	Answer	✖

**STEP 7:** After setting up the security questions, kindly Click on the Go to My Apps at the bottom right side of the screen as highlighted below.



The screenshot shows a web page for setting up security questions. At the top, there are four tabs: 'Security Questions' (highlighted in green), 'Email Recovery', 'Phone Recovery', and 'Authenticator'. Below the tabs, a sub-instruction reads: 'Set up your security questions and answers to recover your password.' There are four question-and-answer pairs:

Q	What is the name of your favorite teacher?	▼
A	*****	⊕
Q	What do you like to do for fun?	▼
A	***	⊕
Q	What is the name of the Elementary School you attended?	▼
A	*****	⊕
Q	What was your childhood nickname?	▼
A	*****	⊕

Below the questions is a 'Submit' button. At the bottom of the page, a large blue arrow points to the right, highlighting the 'Go to My Apps' button. The footer contains the text: '©2025 QuickLaunch SSQ | Inc. All Rights Reserved.'

**STEP 8:** After clicking **Go to My Apps**, you will be logged out and prompted to log in again. Utilize the security factors configured to verify yourself during the login