



GSU PORTAL

The screenshot shows the Grambling Employee Dashboard. At the top, there is a navigation bar with the Grambling logo and a user icon. Below the navigation bar is a header titled "Employee Dashboard". The dashboard features a sidebar on the left with a user profile picture and buttons for "My Profile" and "My Team". The main content area is divided into several sections: "Leave Balances as of 11/21/2025" showing Sick Leave (435.65), Annual Leave (775.05), Compensatory (296.57), and Sick Donated Bank (0.00) in hours; "Pay Information" with links to "Latest Pay Stub: 10/31/2025", "All Pay Stubs", and "Deductions History"; and a "My Activities" sidebar on the right with links to "Enter Time", "Request Time Off", "Approve Time", "Approve Leave Request", "Pay Stub Administrator", "1094 Tax Receipt ID Entry", "Campus Directory", "Your Louisiana Personnel State ID", "Bi-Weekly Payroll Schedule", "Monthly Payroll Schedule", "Student Payroll Schedule", "University Holiday Schedule", "DocuSign Forms", and "Direct Deposit Authorization Form".

Employee Dashboard

GRAMBLING
STATE UNIVERSITY

Employee Dashboard

Employee Dashboard

Leave Balances as of 11/21/2025

Leave Type	Balance
Sick Leave in hours	635.65
Annual Leave in hours	775.65
Compensatory in hours	236.57
Time and Half Compensatory in hours	0.00
Furlough in hours	0.00
Sick Donated Bank in hours	0.00

Full Leave Balance Information

Pay Information

Latest Pay Stub: 10/31/2025 All Pay Stubs Deductions History

Earnings

<https://employeeessb-prod.ec.gram.edu/EmployeeSelfService/>

My Activities

Enter Time

Request Time Off

Enter Time

The screenshot shows the Grambling State University Employee Dashboard. At the top, there is a navigation bar with the university logo, a gear icon, and a user profile icon. Below the navigation bar, the page title is "Employee Dashboard". On the left side, there is a profile picture placeholder and two buttons: "My Profile" and "My Team". In the center, there is a section titled "Leave Balances as of 11/21/2025" with the following data:

Leave Type	Balance
Sick Leave in hours	635.65
Annual Leave in hours	775.65
Compensatory in hours	236.57
Time and Half Compensatory in hours	0.00
Furlough in hours	0.00
Sick Donated Bank in hours	0.00

Below this section is a link "Full Leave Balance Information". To the left, there is a "Pay Information" section with links to "Latest Pay Stub: 10/31/2025", "All Pay Stubs", and "Deductions History". To the right, there is a "My Activities" section with "Enter Time" and "Request Time Off" buttons. The "Request Time Off" button is circled in red. At the bottom left of the dashboard area, there is a URL: <https://employeeessb-prod.ec.gram.edu/EmployeeSelfService/>.

Request Time Off

Leave Balances as of 11/23/2025

Leave Type	Balance
Sick Leave in hours	205.91
Compensatory in hours	-1.74
Furlough in hours	0.00
Sick Donated Bank in hours	0.00
Military Leave in hours	0.00
Annual Donated Pool in hours	0.00

Full Leave Balance Information

Pay Information

- Latest Pay Stub: 02/21/2025
- All Pay Stubs
- Deductions History

Earnings

Taxes

Job Summary

Employee Summary

My Activities

- Enter Time
- Request Time Off

Campus Directory

Your Louisiana Personnel State ID

Bi-Weekly Payroll Schedule

Monthly Payroll Schedule

Student Payroll Schedule

Pay Information

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Employee Dashboard

Employee Dashboard

Leave Balances as of 11/23/2025

Sick Leave in hours	635.65	Annual Leave in hours	775.65	Compensatory in hours
Time and Half Compensatory in hours	0.00	Furlough in hours	0.00	Sick Donated Bank in hours
				0.00

Full Leave Balance Information

Pay Information

Latest Pay Stub: 10/31/2025 All Pay Stubs Deductions History

Earnings

Taxes

Job Summary

My Activities

Enter Time

Request Time Off

Approve Time

Approve Leave Request

Pay Stub Administrator

My Activities

The screenshot shows the Grambling State University Employee Dashboard. At the top, there is a navigation bar with the university logo and a user profile icon. Below the logo, the text "Employee Dashboard" is displayed. The main content area is titled "Employee Dashboard". On the left, there is a profile picture placeholder and two buttons: "My Profile" and "My Team". To the right of the profile picture, a section titled "Leave Balances as of 11/23/2025" displays the following data:

Leave Type	Balance
Sick Leave in hours	635.65
Annual Leave in hours	775.65
Compensatory in hours	236.57
Time and Half Compensatory in hours	0.00
Furlough in hours	0.00
Sick Donated Bank in hours	0.00

[Full Leave Balance Information](#)

Below the leave balances, there is a "Pay Information" section with links to "Latest Pay Stub: 10/31/2025", "All Pay Stubs", and "Deductions History". To the right of this is a sidebar titled "My Activities" with the following options:

- Enter Time
- Request Time Off
- Approve Time** (this option is circled in yellow)
- Approve Leave Request
- Pay Stub Administrator

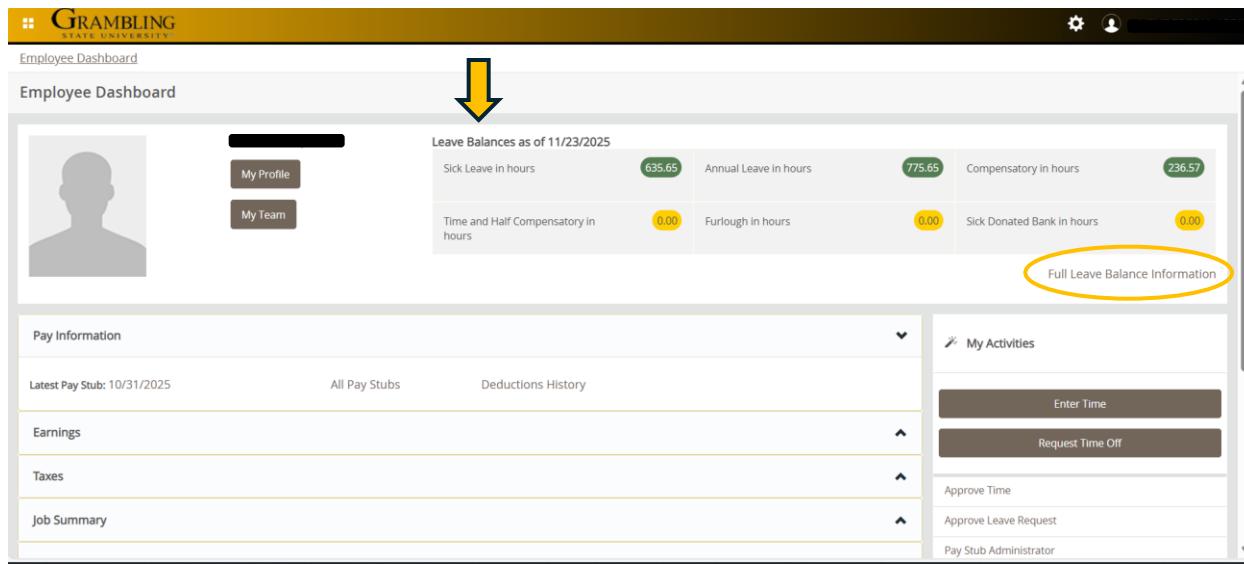
Approve Time

The screenshot shows the Grambling State University Employee Dashboard. At the top, there is a navigation bar with the university logo and a user profile icon. Below the logo, the text "Employee Dashboard" is displayed. The main content area is titled "Employee Dashboard". On the left, there is a profile picture placeholder and two buttons: "My Profile" and "My Team". To the right, a section titled "Leave Balances as of 11/23/2025" displays the following data:

Leave Type	Balance
Sick Leave in hours	635.65
Annual Leave in hours	775.65
Compensatory in hours	236.57
Time and Half Compensatory in hours	0.00
Furlough in hours	0.00
Sick Donated Bank in hours	0.00

Below this, a link "Full Leave Balance Information" is visible. The dashboard also includes sections for "Pay Information" (with links to "Latest Pay Stub: 10/31/2025", "All Pay Stubs", and "Deductions History"), "Earnings", "Taxes", and "Job Summary". On the right, a sidebar titled "My Activities" contains links: "Enter Time", "Request Time Off", "Approve Time", and "Approve Leave Request". The "Approve Leave Request" link is circled in yellow. At the bottom of the sidebar, there is a link "Pay Stub Administrator".

Approve Leave Request



Employee Dashboard

Employee Dashboard

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Leave Balances as of 11/23/2025

Leave Type	Balance
Sick Leave in hours	635.65
Annual Leave in hours	775.65
Compensatory in hours	236.57
Time and Half Compensatory in hours	0.00
Furlough in hours	0.00
Sick Donated Bank in hours	0.00

[Full Leave Balance Information](#)

Pay Information

Latest Pay Stub: 10/31/2025

All Pay Stubs

Deductions History

Earnings

Taxes

Job Summary

My Activities

Enter Time

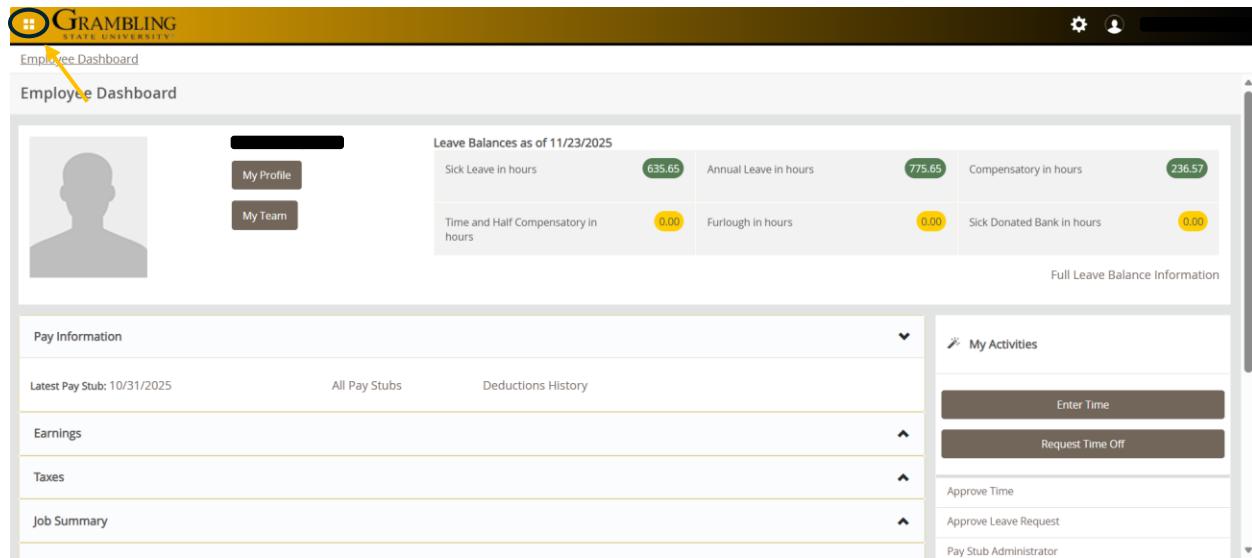
Request Time Off

Approve Time

Approve Leave Request

Pay Stub Administrator

Leave Balances



Employee Dashboard

Employee Dashboard

Leave Balances as of 11/23/2025

Sick Leave in hours	635.65	Annual Leave in hours	775.65	Compensatory in hours
Time and Half Compensatory in hours	0.00	Furlough in hours	0.00	Sick Donated Bank in hours
				0.00

Full Leave Balance Information

Pay Information

Latest Pay Stub: 10/31/2025 All Pay Stubs Deductions History

Earnings

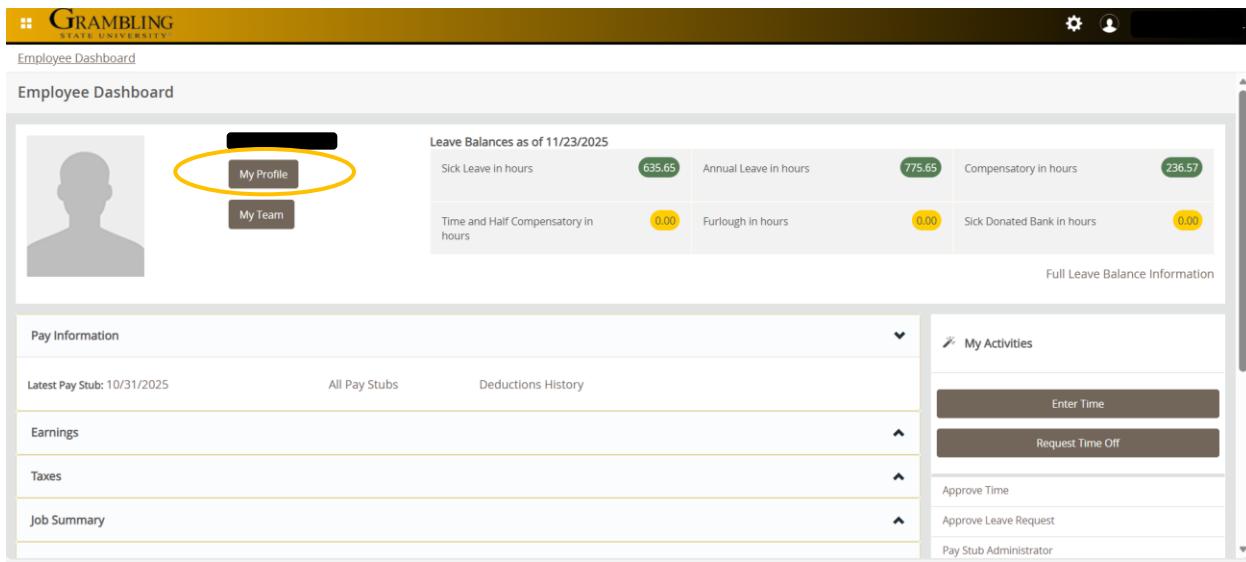
Taxes

Job Summary

My Activities

- Enter Time
- Request Time Off
- Approve Time
- Approve Leave Request
- Pay Stub Administrator

Banner Menu



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Employee Dashboard

Employee Dashboard

Leave Balances as of 11/23/2025

Sick Leave in hours	635.65	Annual Leave in hours	775.65	Compensatory in hours
Time and Half Compensatory in hours	0.00	Furlough in hours	0.00	Sick Donated Bank in hours
				0.00

Full Leave Balance Information

Pay Information

Latest Pay Stub: 10/31/2025 All Pay Stubs Deductions History

Earnings

Taxes

Job Summary

My Activities

- Enter Time
- Request Time Off
- Approve Time
- Approve Leave Request
- Pay Stub Administrator

My Profile

The screenshot shows the Grambling State University Employee Dashboard. The top navigation bar includes the university logo and a user icon. The main content area is titled "Employee Dashboard" and contains a "Pay Information" section with links to "Latest Pay Stub: 10/31/2025", "All Pay Stubs", and "Deductions History". Below this are sections for "Earnings", "Taxes", "Job Summary", and "Employee Summary". To the right is a sidebar titled "My Activities" with a list of links: "Enter Time", "Request Time Off", "Approve Time", "Approve Leave Request", "Pay Stub Administrator", "1094 Tax Receipt ID Entry", "Campus Directory", "Your Louisiana Personnel State ID" (which is circled in yellow), "Bi-Weekly Payroll Schedule", "Monthly Payroll Schedule", "Student Payroll Schedule", "University Holiday Schedule", and "DocuSign Forms".

Your Louisiana Personnel State ID

The screenshot shows the Grambling State University Employee Dashboard. At the top, there is a header with the university's logo and a navigation bar with icons for settings and user profile. Below the header is a section titled "Employee Dashboard" featuring a user profile picture and three status boxes: "Sick Donated Bank in hours" (0.00), "Military Leave in hours" (0.00), and "Annual Donated Pool in hours" (0.00). A "Full Leave Balance Information" link is located below these boxes. The main content area is titled "Pay Information" and includes links for "Latest Pay Stub: 02/21/2025", "All Pay Stubs", and "Deductions History". To the right of this is a sidebar titled "My Activities" which is circled in yellow. The sidebar contains links for "Enter Time", "Request Time Off", "Campus Directory", "Your Louisiana Personnel State ID", "Bi-Weekly Payroll Schedule", "Monthly Payroll Schedule", "Student Payroll Schedule", "University Holiday Schedule", "DocuSign Forms", and "Direct Deposit Authorization Form". Yellow arrows point from the text labels on the right to their corresponding links in the sidebar.

My Activities cont'd