# Student Organizations Application Renewal 

(For Established Student Organizations Only)

Please type all information on this form.
Every fall/spring semester Grambling State University student organizations must submit to the OSCO office current and accurate information concerning their officers and advisors. Organizations must also submit a copy of its constitution and by laws. Failure to provide the information by the due date will result in the loss of chartered status at Grambling State University.

## ALL BLANKS MUST BE COMPLETED; AND, THE ORIGINAL MUST BE TURNED IN OR APPLICATION WILL BE CONSIDERED INCOMPLETE.

General Information
Date: $\qquad$
Organization's Full Name: $\qquad$
Chapter name (if applicable) $\qquad$

Description and Purpose ( 25 words or less) $\qquad$

Requirements for membership:
Does your group have a national affiliation? Yes $\qquad$ No $\qquad$ (If so please list name and address:

Dues/fees? If so, give details as to amount/purpose $\qquad$

## ORGANIZATION CLASSIFICATION

Your student organization will be listed under one category in all GSU publications: Check one (1)__Departmental __Honors __Sports Club __ Social Service _ State/City Club International Organizations __ Religious __ Special Interest __Residential Life __Military _ Fraternity __ Sorority __O Other

## Contact Information

The chief officer (president) will serve as the contact person for the OSCO office and will be contacted if any additional information is needed. This person will also serve as the primary contact for the Student Organization Council. OSCO will contact your group on a periodic basis using e-mail and student organization mailboxes. It is the responsibility of the student organization to check e-mail and postal mail on a regular basis.
President Name:___Local Address $\qquad$
Phone Number $\qquad$ City/State $\qquad$ E-mail $\qquad$

Print Name $\qquad$ Signature $\qquad$

## Adviser Information

All chartered organizations are required to have one GSU faculty or staff adviser. Faculty or staff advisers assume the responsibility of keeping informed about the activities of the student organizations, attending meetings, and advising the officers and members on University policies, procedures, and budgetary matters. An adviser's signature is required on all forms for organization expenditures, scheduling, meetings and activities. Advisers are required to attend all organization, events/activities. Security is required if determined necessary by GSU police department.


## Organization Officers

Officers of chartered student organizations must be currently enrolled for at least (12) semester hours as an undergraduate student and (6) semester hours as a graduate student. All officers must have a cumulative academic average of no less than 2.0 or higher (unless the organization's charter requires members meet higher academic Grade Point Averages (GPA); and, not be on academic probation. Please attach additional sheets if necessary. Please list your officers in the space provided below.


## Organization Representative

Each authorized student organizations must appoint one person from its membership to serve as the representative for the organization. Please list your group's appointment and an alternate if necessary, in the space provided below. Please consult the university calendar for meetings of the House of Representatives. The representative must be present at all meetings for the Student Organization Council. (Your organization will be fined if a representative is not present, therefore please appoint someone who is responsible and will not miss the meeting).

1. Name: $\qquad$ Campus or Local Address: $\qquad$
$\qquad$
E-Mail Address: $\qquad$ Signature $\qquad$
Alternate Representative
2. Name: $\qquad$ Campus or Local Address: $\qquad$
City $\qquad$ State $\qquad$ Phone Number: $\qquad$
Mail Address: $\qquad$ Signature $\qquad$

## Student Organization Requirements

We certify that the above information is accurate and acknowledge our responsibility to keep this record accurate and up to date. Our organization will comply with University policies and procedures outlined in the GSU Student Code of Conduct Handbook and the Student Organization Manual. Included in these policies are regulations on large event planning, hazing, illegal use of alcoholic beverages, narcotics or drugs. Our organization will make this information available to all organization members. Our organization will abide by all applicable state, local, and federal laws. Our organization will not discriminate against members or prospective members on the basis of age, sexual orientation, race, color, creed, national origin, physical handicap, or gender. (Sororities and fraternities may determine the gender of their members under the provisions of the Title IX Education Code). We also certify that there is nothing in the national and/or local constitution of this organization which violates the rules and regulations of Grambling State University. All students must maintain a 2.0 or higher GPA to participate in a club or organization. It is understood that we may be responsible for activities or behavior of the organization and may be personally liable for all debts and obligations incurred by the organization. Further, the undersigned agrees that it is a violation of Grambling State University policies and Louisiana statutes to:
-Use the designation of GSU or Grambling State University in the name of a student organization and to represent themselves as "GSU" or
"Grambling State University" on any document, including checks and/or a checking account application or signature; and all monies
belonging to the organization must be placed in a GSU agency account.
-Use the University tax ID number and further agrees to not use this designation or the numbers.

## PLEASE ANSWER THE FOLLOWING QUESTIONS:

Does or will this organization discriminate or differentiate in its membership or in its eligibility to hold office based on race?
YES $\qquad$ NO $\qquad$
Does the National constitution (if applicable) of your organization require that its local chapter restrict eligibility for membership or for holding office based on race? YES $\qquad$ NO $\qquad$
Does your group plan to be a collegiate chapter of a national organization? YES $\qquad$ NO
If yes, please attach a letter of endorsement from the national organization with this form and a copy of the local and national constitution.

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## PRINT


[^0]:    Signature of Chief Officer/President/Date

