

# HOW TO SUBMIT A PHOTO FOR YOUR TIGER1 CARD:

All incoming students and faculty/staff are **REQUIRED** to submit a photograph for a Tiger1 Card.

Your initial Tiger1 Card is **FREE** of charge. A replacement card is **\$25.00**.



## ENSURE YOUR PHOTO MEETS THE FOLLOWING CRITERIA:

- Current Photo
- Submit photo in .jpg or .png format **ONLY**
- Centered face with neutral facial expression or a natural smile
- Face straight ahead; No tilting head or angles
- Cropped from just above the top of the head to the collarbone
- No hats, scarves or sunglasses or any article that may obstruct the face or hair
- No other visible people or objects
- High-resolution photography strongly recommended
- No filters of any kind (black & white, sepia, Photoshop, etc.)



## ONLINE PHOTO SUBMISSION INSTRUCTIONS:

### ATTENTION INCOMING FRESHMEN/TRANSFER STUDENTS ONLY

Your access to eAccounts is **NOT** available until December 18, 2023.

After which, you must access your university-issued email account before attempting to log into eAccounts. Visit our website or click the links below to obtain

[GSU Email Account Information](#) and [Tips for Online Photo Submission](#).

- Access eAccounts: [Click here to log into eAccounts](#)
- Hint: Same login as your university-issued email account.*
- Select "Profile"
- Select "Click to Submit a New Photo"
- Review & Accept the "Terms and Conditions"
- Follow the directions to submit your photo; select a .jpg or .png photo
- If an error message appears, allow the photo to finish processing
- If approved, select "Submit & Sign-out", visit the office for pick-up
- If pending, determine if the photo meets the requirements; select "Submit & Sign-Out" or upload a different photo and submit
- If denied, select a different photo and submit
- You will receive an email notification (sent to your university email account) once your photo is approved, pending, or denied. Check your email prior to visiting the office for pick-up. Your ID will only be printed if you received an "approved" notification.

[Scan to access eAccounts](#)



## PICK UP YOUR TIGER1 CARD:

Lee Hall, Room 100 or Room 133

If all requirements are met, your card will be printed at the time of pick up.

You **MUST** present a government-issued ID!



Visit [www.gram.edu/tiger1](http://www.gram.edu/tiger1) for more information about your Tiger1 Card!