

# WORK STUDY STUDENTS

For Fall 2019, all students must complete the online training found in Canvas. Students must have completed registration, prior to self-enrolling themselves in the work study training class. The online work study exam will be available for students on August 12, 2019. Students should go to Canvas, put in their G#, password: gsucanvas, look for course Work Study Training, "Soft Skills 2020" You should first read the Welcome letter and then move to test. **ALL STUDENTS ARE REQUIRED TO MAKE AT LEAST 70% on the exam.** Students are to print the complete result page with your name or take a picture with your name and date showing on your smart phone of your score sheet and bring to the Office of Career Services, Jacob T. Stewart, Suite 130. Students' paperwork will not be processed until the Work Study exam is completed. Students are required to provide their Supervisor with the letter of verification from Career Services to begin work.

Work-Study Dates: *September 10, 2019 to November 26, 2019*  
Deadline to submit packet: *October 11, 2019*

Please bring the following paper work upon return to the Office of Career Services :

- ⇒ Work Study Assignment Form
- ⇒ Banner Web printout of approved work study
- ⇒ Printout of *Elite Tigerworks* (powered by HANDSHAKE)  
Profile Page
- ⇒ Results of Work Study Training Exam

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