How to make payments on previous balances through Banner:

- Step 1: Log onto Banner
- Step 2: Click on the "Student" tab at the top
- Step 3: Click on "Student Account"
- Step 4: Click on "Account Summary by Term"

Step 5: Scroll all the way to the bottom where is says "Credit Card Payment" (please see example below)

Description	Charge	Payment	Balance
On-Campus Housing	\$0.00		\$0.00
	\$0.00	,	\$0.00
jes:	¢0.00		
	\$0.00)	
ts and Payments:			
		\$0.00)
ice:			
			\$0.00
mester			
Description	Charge	Payment	Balance
Web Check Payment		¢0.00	, ¢0.00
		\$0.00	\$0.00
jes:			
	\$0.00)	
ts and Payments:			
		\$0.00)
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			\$0.00
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uncer			\$0.00
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[Overall Financial Aid Status | Financial Aid Award Information Menu | Credit Card Payment | View Installment Plan | Statement and Payment History]

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Step 6: Select correct term that the balance is coming from

Step 7: Insert Payment amount

Step 8: Enter card information